

ISD 877  
BOARD OF EDUCATION MEETING

Monday, August 25, 2008  
Board Room  
7:00 p.m.

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1. CALL TO ORDER AT 7:00 p.m. by Chair Patti Pokorney AND ROLL CALL OF ATTENDANCE  
PRESENT: Melissa Brings, Patti Pokorney, Sue Lee, Jeff Mattson

Rolf Mohwinkel arrived at 4:52 p.m.  
Dave Wilson arrived at 4:55 p.m.

2. PRELIMINARY ACTIONS
  - A. PLEDGE OF ALLEGIANCE
  - B. PUBLIC COMMENT – Tony Bolduc – Leases district owned property in Hanover. Land is being farmed by a renter. Wants to farm the property himself next year. Still interested in purchasing 40 acres of the property.
  - C. APPROVAL OF AGENDA - no changes

Mattson/Lee to approve agenda  
Motion carried 6-0

3. COMMUNICATIONS
  - a. Proud of:
  - b. Board Calendar Dates:
    - i. August 27, 2008 – District Welcome Back, 9:00 a.m., BHS PAC
    - ii. September 8, 2008 – Board Workshop, 4:30 p.m. NES
    - iii. September 22, 2008 – Board Meeting, 7:00 p.m., Board Room
    - iv. September 29, 2008 – Levy Information Public Meeting, 7:00 p.m., Hanover Elementary
    - v. September 29, 2008 – Levy Information Public Meeting, 7:00 p.m., Montrose Elementary
    - vi. September 30, 2008 – Levy Information Public Meeting, 7:00 p.m. Discovery Center
  - c. Student Council Report – student council bonding party held in early August. Student Council is at the high school open house at this moment helping students follow their schedules and find classrooms. Hosted a staff breakfast this morning. Homecoming is coming up and is a large project for the student council.

4. CONSENT AGENDA
  - A. PERSONNEL

- A. APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Lanae Nelson, School Secretary at Northwinds Elementary effective August 25, 2008. This is a replacement for Jessica Fahey.
2. Jennifer Fonkert, Elementary Teacher – Reading Specialist at Tatanka Elementary effective August 18, 2008. This is a replacement for Deb Skophammer.
3. Jennifer Fox, Transition Program Teacher effective August 18, 2008. This is a new position.
4. Michelle Aro, Speech/Language Pathologist at Buffalo Community Middle School effective August 18, 2008. This is a replacement for Jill Gustafson.
5. Jana Thorson, part-time (.5 FTE) long-term substitute teacher at Buffalo High School effective August 18, 2008 and ending June 5, 2009. This is a replacement for Denise Wahlin-Fiskum.
6. Kelsey Rihm, Elementary Teacher at Montrose Elementary effective August 18, 2008. This is a new position due to class size.
7. Katherine Kunz, long-term substitute English Teacher at Buffalo High School effective August 18, 2008 and ending June 5, 2009. This is a replacement for Bob Driver and Vicki Cary.
8. Amy Haag, Elementary Special Education Teacher at Montrose Elementary effective August 18, 2008. This is a replacement for Michelle Neutz.
9. Heather Tierney, part-time (.5 FTE) English Teacher at Buffalo High School effective August 25, 2008. This is a replacement for Kelly Barrick.
10. Kelli Ouverson, long-term substitute 4<sup>th</sup> Grade Teacher at Tatanka Elementary effective August 18, 2008. This is a replacement for Adam Kluver.
11. Michelle Nelson-Hall, long-term substitute Special Education Teacher at Northwinds Elementary effective August 18, 2008. This is a replacement for Karen Nudell.
12. Kelli Bertelsen, 3<sup>rd</sup> Grade and Title I Teacher at Parkside Elementary effective August 18, 2008. This is a replacement for Alicia Cleary.
13. Brenda Gilbertson, part-time (.5 FTE) 3<sup>rd</sup> Grade Teacher at Tatanka Elementary effective August 18, 2008. This position is due to the reallocation of FTEs.
14. Debra Bestland, part-time (.5 FTE) Dance Instructor at Buffalo High School effective August 18, 2008. This is a replacement for Carla Bode.
15. Wendy Whitmore, Math Teacher at Buffalo Community Middle School effective August 18, 2008. This is a replacement for Rena Hall and Angie Weber.
16. Alicia Bricko, 1<sup>st</sup> Grade Teacher at Tatanka Elementary effective August 18, 2008. This is a replacement for Sarah Stephan.
17. Andrea Lund, Title I Paraprofessional at Parkside Elementary effective September 2, 2008. This is a new position.
18. Curt Johanson, temporary 2<sup>nd</sup> Shift Custodian at Buffalo High School effective August 11, 2008 and ending June 30, 2009. This is a replacement for Steve Weese.
19. Amy Johnson, Parking Lot Supervisor at Buffalo High School effective September 2, 2008. This is a replacement for Aric Bethke.
20. Jennifer Roethke, Instructional/Supervisory Paraprofessional at Northwinds Elementary effective September 2, 2008. This position is due to restructuring.
21. Michelle Kanarski, Title I Teacher at Montrose Elementary effective August 18, 2008. This is a re-hire due to a reconfiguration of Title I.
22. Lisa Duffney, part-time (.5 FTE) Kindergarten Teacher at Northwinds Elementary effective August 18, 2008. This is a replacement for Becky Leland.
23. Rena Hall, part-time (.5 FTE) Information/Media/Library Specialist at Buffalo Community Middle School effective August 25, 2008. This is a replacement for Phyllis Krumholz.
24. Kimberly Coil, part-time (.5 FTE) Kindergarten Teacher at Hanover Elementary effective August 25, 2008. This is a replacement for Nicole Meints.

25. Jill Loomis, part-time (.5 FTE) long-term substitute Early Childhood Special Education Teacher at Discovery Center effective August 18, 2008. This is a replacement for Gary Blake.
26. Jennie Putnam, Activities Secretary at Buffalo Community Middle School effective August 18, 2008. This is a replacement for Melissa Steward.
27. Michelle Norman, part-time (.5 FTE) Spanish Teacher at Buffalo High School effective August 25, 2008. This is a replacement for Sara Varner.
28. Amanda McAllan, short-term substitute Social Studies Teacher at Buffalo Community Middle School effective August 25, 2008 and ending November 14, 2008. This is a replacement for Jolene Sorenson.

B. RESIGNATION/RETIREMENT/TERMINATION - Approve the following resignations/retirements/terminations:

1. Kristi Brown, District-wide Early Childhood Special Education Paraprofessional, resignation effective July 16, 2008.
2. Barb Bresina, Special Education Paraprofessional at Parkside Elementary, retirement effective August 31, 2008.
3. Rebecca Leland, part-time Kindergarten Teacher at Northwinds Elementary, resignation effective August 4, 2008. The approval is pending finding a suitable replacement.
4. Sue Fingalson, Title I Paraprofessional at Montrose Elementary, resignation effective June 4, 2008.
5. Bonnie Carlson, Special Education Paraprofessional at Northwinds Elementary, resignation effective June 4, 2008.
6. Shari Goodale, Media Paraprofessional at Buffalo Community Middle School, resignation effective June 4, 2008.

C. LEAVE OF ABSENCE - Approve the following regarding leave of absence:

1. Jolene Sypniewski, 2<sup>nd</sup> Grade Teacher at Tatanka Elementary, leave of absence effective on or about October 6, 2008 and ending on or about December 17, 2008.
2. Judy Broll, Special Education Teacher at Buffalo High School, leave of absence effective October 7, 2008 and ending November 19, 2008.
3. Suzanne Heger, Kid Kare Staff, leave of absence effective September 1, 2008 and ending November 17, 2008.

D. TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfer/change in assignment:

1. Tom Gould, from full-time 6<sup>th</sup> Grade Social Studies Teacher at Buffalo Community Middle School to .6 FTE Social Studies Teacher and .4 FTE Administrative Assistant effective July 1, 2008 and ending June 30, 2009. This is a replacement for Josh Swanson.
2. Josh Swanson, from full-time Assistant Principal at Buffalo Community Middle School to .6 FTE Assistant Principal and .4 FTE Director of Technology effective July 1, 2008 and ending June 30, 2009. This is a replacement for Tim Wilson.
3. Angie Weber, Math Teacher at Buffalo Community Middle School, from 7<sup>th</sup> Grade to 6<sup>th</sup> Grade effective August 25, 2008. This is a replacement for Rena Hall.

4. Melissa Steward, from Activities Secretary at Buffalo Community Middle School to Principal's Secretary at Hanover Elementary effective August 4, 2008. This is a replacement for Jane Stevens.
5. Denise Wahlin-Fiskum, from full-time English Teacher at Buffalo High School, to .5 FTE English Teacher and .5 FTE Media Generalist effective August 25, 2008 and ending June 5, 2009. This is a replacement for Todd Manninen.
6. Yvonne Spicer, from Food Service Assistant at Buffalo Community Middle School to Food Service Aide at Tatanka Elementary effective September 2, 2008.
7. Craig Geyen, additional appointment as part-time (.4 FTE) long-term substitute Grade 6 Social Studies Teacher. This is a replacement for Tom Gould.
8. Nicole Meints, from .5 FTE Kindergarten and .5 FTE 1<sup>st</sup> Grade Teacher to 1.0 1<sup>st</sup> Grade Teacher at Hanover Elementary effective August 25, 2008. This is due to student enrollment.
9. Nancy Allen, Food Service Assistant at Buffalo High School, from 6.75 to 7.0 hours/day effective September 2, 2008. This is due to a restructuring of hours.
10. Jackie Zahler, from Title I Teacher at Tatanka Elementary to Title I Teacher at Tatanka Elementary and St. Francis Catholic School effective September 2, 2008. This is a replacement for Sue Fingalson.

E. CONTRACTS - Approve the following:

1. Community Education Staff contracts for 2008-09 and 2009-10:
  - a. Devonna Tierney, Early Childhood Family Education Coordinator
  - b. Richard Spiczka, Recreation Program Supervisor
- B. CHECK DISBURSEMENTS - Payroll checks # 181931 through 182269, and 94483 through 95331, amounting to \$1,190,362.84. Handwritten checks 126704 through 126710, Employee reimbursement checks 90000408 through 90000448, and Accounts Payable checks 133742 through 134186, for the period of July 14 – August 18 as follows:

01	GENERAL FUND	2,312,501.98
02	FOOD SERVICE	89,597.03
04	COMMUNITY SERVICE	66,249.67
05	CAPITAL OUTLAY	192,502.89
06	NEW BUILDING	.00
07	DEBT SERVICE	450.00
09	ACTIVITY FUND	17,676.53
16	ALTERNATIVE FACILITIES	<u>2,162,862.55</u>
	TOTAL	<u>\$4,841,840.65</u>

C. ELECTRONIC FUND TRANSFERS - A list of the electronic fund transfers occurring in the official depositories (for the period of July 1 – July 31) is as follows:

Date	Vendor & Purpose	Amount
7/1/08	MN Dept. of Revenue – State Taxes	15,101.59
7/1/08	Chicago USA Tax Pmt – Federal Taxes	105,952.96
7/6/08	BMO Corporate MasterCard – P-Card	160,434.22
7/10/08	Delta Dental – Dental Insurance	31,597.26
7/10/08	MN Dept. of Revenue – State Taxes	71.00
7/15/08	Chicago USA Tax Pmt – Federal Taxes	89,729.50
7/15/08	MN Dept. of Revenue – State Taxes	13,874.63

7/29/08	US Bank – \$42,400,000 2003 G.O. Bond	876,476.25
7/29/08	US Bank – \$30,175,000 1999 G.O. Bond	525,897.50
7/29/08	Bond Trust – \$9,100,000 2005 G.O. Bond	128,268.75
7/30/08	Chicago USA Tax Pmt – Federal Taxes	97,850.06
7/30/08	MN Dept. of Revenue – State Taxes	<u>14,857.69</u>
	Total	2,060,111.41

D. MINUTES OF THE JULY 14, 2008 REGULAR MEETING AND THE AUGUST 11, 2008 SPECIAL MEETING

E. DONATIONS

- a. \$309.12 to BHS from Wells Fargo Community Support Program
- b. \$115.38 to BCMS from the Wells Fargo Community Support Program
- c. \$500.00 to MES from Montrose Lions for library books
- d. \$500.00 to MES from Montrose Lions for Suzuki Program

Brings/Mohwinkel to approve  
Motion carried 6-0

5. ACTIONS REGARDING:

- a. WTC Joint Powers Agreement, Jim Bauck

RESOLUTION APPROVING ADDENDUM TO JOINT POWERS AGREEMENT

WHEREAS, a proposed Addendum to the Joint Powers Agreement dated February 3, 1998 has been negotiated and drafted regarding the acquisition and betterment of an addition to the existing Wright Technical Center facility and related site improvements; and

WHEREAS, a copy of the proposed draft is attached hereto and incorporated by reference;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 877, as follows:

The purpose of this Addendum is to provide a framework to finance the acquisition and betterment of an approximately 13,000 square foot addition to the existing WTC facility, hereinafter referred to as the "Addition", and related site improvements.

Mohwinkel/Lee to approve  
Motion carried 6-0

- b. One-time Capital Transfer, Tina Burkholder

We are allowed to do this only once a year to use funds that are traditionally spent on facility needs towards instructional costs such as teacher salaries. Transfer amount is \$327,355.23.

Mohwinkel/Brings to approve  
Motion carried 6-0

- c. Suzuki Fund Transfer, Tina Burkholder

This is a permanent fund transfer for this program and is due to the elementary music budget reduction. The program is now handled by Community Education.

Brings/Mattson to approve

Motion carried 6-0

- d. 2008-10 Master Agreement – Principals, Moreen Martell

Dave Wilson and Melissa Brings served on the negotiating committee. Package is 5.22% for the two-year contract.

Mohwinkel/Brings to approve

Motion carried 5-0

Doug Olson abstained

- e. 2008-10 Contract Agreement – Directors, Moreen Martell

7 directors and 1 coordinator - Range of 2 – 2.2 % first year and 2.0% the second year for a total package of 5.09 for the two-year contract.

Lee/Olson to approve

Motion carried 6-0

- f. District Policies

- i. School District, Anita Underberg

- 1. Final Reading of New Policy

- a. #207 Public Hearings
      - b. #904 Distribution of Materials on School District Property by Nonschool Persons (former 1220 Flyer Distribution)
      - c. #905 Advertising

Mattson/Lee to approve

Motion carried 6-0

- 2. Final Reading to Delete Policies

- a. #1120 Monetary and Material Gifts to Schools
        - b. #1200 Public Concerns/Complaints About School Personnel
        - c. #1500 Shared Time
        - d. #5485 Equal Access to Facilities
        - e. #6125 Inclement Weather

Lee/Brings to approve deletions

Motion carried 6-0

## 6. REPORTS

- a. 2008 Summer School, Michelle Robinson

Enrollment held steady even with some significant changes. 44% of those who were referred in grades K-5 actually registered for math/reading classes. Thanked the bus company for their extra assistance with the construction areas during this summer. Parent survey completed and 94% felt good or great about the program and many good comments were received. Summer Arts Academy was a wonderful two-week program and included many opportunities for students to visit museums, theaters, dance studios, etc.

Can we provide remedial classes without the fee courses – no

- b. 2008 MCA II Results and AYP Status, Pam Miller

Our proficiency levels are higher than the MN average at only 3 of 7 grades and at the secondary level we were below. Concerned with these results especially at the secondary level. Staff will be looking at why this is happening. In math our proficiency levels are higher than the state average in 5 of 7 grades. Concerns at the 10<sup>th</sup> grade level since this will be a graduation requirement for this year's juniors. AYP status – fourth year in a row identified as “needs improvement”. Must set aside 10% of Title I funds for professional development (\$39,000) instead of going for direct services to students. Tatanka Elementary is on the “watch” list this year and Parkside is now off the list. NCLB targets – when the district set their goals 71.5 in reading and 65.4 in math for this year. Must be 100% by 2014. Plans must be submitted to MDE by November 3. Goals progress will be monitored during the year.

Rolf Mohwinkel - would like to see a sample test. Pam will email information to the board. Is there a parent component to our equation? Hold some parent nights and maybe will have to look into this more. Any discussion at the federal level regarding the idea that students can continue to improve – is there a maximum? Would only see changes due to this fall's election. There are no plans for any lobbying in these areas.

c. Policies

i. Teaching and Learning, Pam Miller

1. First Reading

- a. #3612 Special Education
- b. #5251 Homeschooling
- c. #5330 Nonresident Special Education Students
- d. #5410 Discipline
- e. #6311 Religion
- f. #6200 Addition of Co-curricular Activities for the Senior High Program
- g. #6210 Evaluation of Co-curricular Activities

This is clean up.

2. Business Office, Chuck Klaassen

- a. First Reading of New Policy
  - i. #411 Voluntary Employees' Benefit Association (VEBA)

Employees can change back and forth between plans during the open enrollment period.

- 7. DISTRICT COMMITTEE AND REPRESENTATIVE REPORTS
  - a. NONE
- 8. SUPERINTENDENT'S REPORT
  - a. NONE
- 9. OTHER
- 10. ADJOURN
  - a. Brings/Olson to adjourn
  - b. Motion carried 6-0