

**November 21, 2022 - Corbett School District Regular Board Meeting Minutes**  
**Board Approved \_\_\_\_\_**

Regular Board Meeting of the Board of Trustees of Corbett School District was held Monday, November 21, 2022, beginning at 7:00 PM in the MPB/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Board Chair; Bob Buttke; David Granberg and Todd Redfern. Katey Kinnear had an excused absence. Rebecca Bratton and Todd

Mickalson, Vice Chairman, were present virtually. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual).

Jeanne Swift, Assistant Superintendent/Student Services Director had an excused absence. HS Student Representatives, Anneliese Loveland and/or Elizabeth Loveland had excused absences.

NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – There were five attendees online and as many or more in person. The link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099  
or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

1.1. Call to Order / Flag Salute

Michelle Vo - Board Chair called the meeting to order at 7:01 p.m. and led all participants in the Pledge of Allegiance to the flag.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

1.2. Review and Acceptance of Agenda

Michelle Vo - Board Chair

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

It was announced that under item 11.5 the amount to fill in the blank was \$4,147.00. David Granberg will be speaking under item 1.3 regarding the Board Legislative planning meeting he attended.

**1.3. Board Chair Report Information Item**

**Michelle Vo - Board Chair, introduced David Granberg. He had volunteered to go to MESD from Corbett School District to present any concerns for the pre-planning meeting of the legislative dinner under item 1.3c. There were other Multnomah County School Board members in attendance. David Granberg would like to pass on any future meetings, as he felt it was not as productive as he would have liked**

towards student focus.

Board discussion.

- a. OSBA Annual Convention November 11-13 – no information at this meeting.
- b. Board Retreat/Work Session – please consider January or February dates that will be forthcoming.
- c. Board Legislative Dinner - December 15 – with OSBA.
- d. Donation Receipt from CEF – scholarship information in the board packet.

Attachments: (1)

[https://policy.osba.org/corbett/AB/BD\\_BDA%20G1.PDF](https://policy.osba.org/corbett/AB/BD_BDA%20G1.PDF)

<https://policy.osba.org/corbett/AB/BBD%20G1.PDF>

## 2. Approval of Minutes Action Item

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 11.38-22 - RESOLVED that the Board approved the minutes of the Regular School Board meeting of October 17, 2022.

The vote of the Board was 5-0-1; Rebecca Bratton abstained.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

Attachments: (1)

## 3. Introduction and Comments of Guests and Representatives.

Michelle Vo - Board Chair announced no comments at this meeting.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

### 3.1. Principal / Director/ Supervisor Reports

Derek Fialkiewicz, Ed.D. introduced Ms. Goodloomis.

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

- a. Rachel Goodloomis, CAPS/MS Principal, and Mark McIntire, CAPS K-8 Spanish/Intervention Specialist and students – reported on field trip plans for a culminating event in Mexico. Information was shared on screen regarding 8<sup>th</sup> grade trip to Guanajuato, Mexico. CAPS has been doing this trip successfully for the prior six years with Ms. Lori Luna, prior CAPS principal. The full experience integration includes tours of the city with architecture, history, museums, transportation, cafes and musicians along with daily core language and dance classes and staying with host families. Three former CAPS students, all seniors; Tatum Hills, Eden Conti and Isaiah Young spoke about their experiences in 2019 and how useful they were for language acquisition, affordability, and specialness overall for this trip to Guanajuato.
- b. Dr. Shelia Morgan Osborne, Curriculum, Assessment & School Improvement Coordinator - SIA Annual Report – Dr. Osborne reported that the link is online and shared her screen, reporting on the activities and spending categories for 2021-22 and 2022-23. We have purchased Panorama as an SEL (Social Emotional Learning)

component.

[https://docs.google.com/presentation/d/1\\_G4gPVCaWe1sTDU4aCbiZObv3p9dZgw\\_MJd9jRK1uo/edit#slide=id.gccecf1846c\\_0\\_0](https://docs.google.com/presentation/d/1_G4gPVCaWe1sTDU4aCbiZObv3p9dZgw_MJd9jRK1uo/edit#slide=id.gccecf1846c_0_0)

The Youth Truth Survey has helped with our priorities and in 2023-24 we are hopeful to reorganize and solve more problems. Dr. Osborne is thankful for the great counselors and teachers here.

Attachments: (1) (added after the meeting)

c. Michelle Dawkins, GS Principal, gave the Board handouts regarding new progress/report cards for Corbett Grade School. In 2006 the District moved from traditional report cards to narrative progress reports. This happened in conjunction with Ms. Dawkin's Master's degree and Superintendent Dunton's multi-age platform. Over the years it has become more cumbersome and can take three to four days to complete. The grade school staff came together to choose priority standards-based progress reports with three pages. An introduction is to go home to parents, and has already been introduced through parent meetings online, and in person, as well as through newsletter and site council. As of November 18 the grade school teachers used for the first time and most are done assessing as of November 21.

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3.2. Student Representative to the Board Information Item – no information at this meeting.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

#### 4. FINANCIAL REPORTS / MATTERS

Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager  
Dr. Fialkiewicz thanked Ms. Duley for her hard work with the 2021-22 financials for the auditors.

Ms. Duley thanked the business office staff for keeping up with the requests.

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

#### 4.1. Report Information Item

Cindy Duley, Business Manager – presented the report as attached in the Board packet.

We are up to date except missing less than \$10,000.00 expected property tax revenue. However, not ready to give projection at this time, but not seeing any bumps in the road. The 2021-22 RV for Food Service was a positive boost, and free to all students (due to pandemic). We transferred about \$14,000.00 to the Debt Service fund for a one-year situation (due to not budgeting for tax uncollectible estimate). The projection for next year's budget from OSBA is 3-3.5% for biennium with a small decrease in SIA, since funded by corporate taxes which are down. This is our building block information.

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

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**Attachments: (1)**

**4.2. Budget Committee Vacancy Interview Information Item**

**a. Patrick Murphy – was not available for this meeting.**

**Michelle Vo - Board Chair, asked Dr. Fialkiewicz to reach out to him.**

**This item and item 4.3 will be placed on next month's agenda.**

**Position No. 2 is vacant. A District patron for a term that expires or is extended/renewed on December 31, 2024, is interviewing for the Budget Committee.**

**Attachments: (2)**

**~~4.3. Appoint Budget Committee Position No.2 Action Item~~**

**~~Presenter: Michelle Vo - Board Chair~~**

**~~Description: RESOLUTION NO. 11.39-22 - RESOLVED that the Board appoint Patrick Murphy to Position No. 2, for a term that will expire or is extended/renewed on December 31, 2024.~~**

**4.4. Budget Calendar Approval Action Item**

**Cindy Duley, Business Manager – received the OK from TSCC for the budget calendar dates.**

**Todd Mickalson moved and Bob Buttke seconded:**

**RESOLUTION NO. 11.40-22 - RESOLVED that the Board approved the Budget Calendar for fiscal year 2023-24.**

**The Board voted in favor 6-0.**

**Attachments: (1)**

**4.5. 2022 OSBA Board Election Action Item**

**Michelle Vo, Board Chair – announced the information is in the Board packet.**

**Todd Mickalson moved and Bob Buttke seconded:**

**RESOLUTION NO. 11.41-22 - RESOLVED that the Board vote for Katrina Doughty, Position #17, on the OSBA Board of Directors.**

**Board discussion.**

**The vote of the Board was 3 -3; Todd Redfern, David Granberg and Todd Mickalson voting nay. The resolution did not pass due to a lack of majority approval.**

**Attachments: (1)**

**4.6. 2022 OSBA Legislative Resolution Action Item**

**Todd Mickalson moved and Bob Buttke seconded:**

**RESOLUTION NO. 11.42-22 - RESOLVED that the Board adopted the proposed OSBA Legislative Priorities and Principles as attached in the Board packet.**

**The vote of the Board was 6-0.**

**Attachments: (1)**

**5. Superintendent Dr. Fialkiewicz's Report Information item**

**Presenter: Derek Fialkiewicz, Ed.D.**

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**Description: a. Woodard Road property project – see item 5.2. and item 9.**  
**b. Goals for 2022-23**

- 1.**
  - 1. Aligning for Student Success**
    - 1. ODE plan integrating six different ODE initiatives**
- 2.**
  - 1. Drive Corbett 5-year Plan**
  - 2. Include student, staff, family, community, and board input.**
  - 3. Complete by February 2023; Presented to the Board for vote March 2023**
- 3. #OneCorbett**
  - 1. Bringing the Corbett community together through the schools.**
  - 2. Including the community in various district events**
  - 3. Aligning efforts K-12**
- 4.**
  - 1. Use social media to promote the amazing things happening in classrooms, sports, activities, etc.**

**3. Promote CSD in the community and beyond**

**Remind everyone what makes Corbett great.**

**<https://policy.osba.org/corbett/C/CBG%20G1.PDF>**

#### **5.1. Enrollment Update**

**Derek Fialkiewicz, Ed.D. – stated that student counts are up three since the beginning of the year for a current enrollment of 1055.**

#### **5.2. Update on Corbett School campus upgrades and/or grants**

**Derek Fialkiewicz, Ed.D. – sent out a video update the week of November 14 with safety precautions reiterated. An accidental safety drill was generated at the school by a staff member, approximately two weeks ago, and communications were not handled perfectly. Student council met two days later and they suggested two way radios and are using them in the classrooms and with recent drill during the week of November 14. Dan Kraus from Clackamas ESD did our site assessment and then Dr. Fialkiewicz met with some parents on feedback. Our video surveillance needs to be updated/upgraded. One parent took the lead and is helping research the rekeying of door locks from inside and measured and**

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counted window coverings and will sew for all outside door windows for use during lockdowns.

**Board discussion.**

Dr. Fialkiewicz said that door locks from CMS can be transferred to Woodard campus. Mr. Kraus mentioned that the biggest deterrent to catastrophe is a culture of safety. The counselors have been doing empathy trainings in the classrooms and staff are wearing badges, along with visitors on campus. Planned safety committee meeting for next month of staff members, community parent, Deputy Kaiser and one of the Fire Chiefs.

MESD has gear funds set aside for funding of grant writing and to secure more funds for safety, facilities, and increased counselors on campus.

### **5.3. 2021-22 At-A-Glance School and District Profiles**

**IG (Integrated Guidance)**

**SBAC scores (Smarter Balanced Assessment Consortium)**

Derek Fialkiewicz, Ed.D. talked about the information shared on the screen which is a little different than what was shared in the board packet from May 2022. Class size reality in Corbett is that not many are larger than 25, and that is our goal for the majority of classes. Attendance is lower than in the past due to kids being kept home if they are sick, where they can also learn from home. Academic progress is not always noted because if less than 10 students there is no data to report. Our high school outcomes are great.

**Attachments: (1)**

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## **6. CONSENT AGENDA**

**Todd Mickalson moved and Bob Buttke seconded:**

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**6.1. Consent agenda \*\*Resolution items 11.43-22\*\* through 11.46-22\*\***

**Action Items**

**11.2\*\*RESOLUTION NO. 11.43-22\*\* - RESOLVED that the Board confirmed the expected Family and Medical Leave date of January 17, 2023-April 9, 2023 for Allis Johnson, 1.0 FTE Occupational Therapist.**

**11.3\*\*RESOLUTION NO. 11.44-22\*\* - RESOLVED that the Board confirmed the expected Family and Medical Leave date of November 14, 2022-January 2, 2023 for Brian Lutes, 1.0 FTE 6th/7th Grade Teacher.**

**11.4\*\*RESOLUTION NO. 11.45-22\*\* - RESOLVED that the Board confirmed the expected Oregon Family Leave date of November 21, 2022-February 5, 2023 for Ak Steichen, 1.0 FTE 3rd-5th Grade CAPS Teacher.**

**11.5\*\*RESOLUTION NO. 11.46-22\*\* - RESOLVED that the Board approved the extra period stipend for Roger Binschus, Secondary Math Teacher, of \$4,147.00 for the 2022-23 school year.**

**The vote of the Board was 6-0.**

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## 7. CURRICULUM

Derek Fialkiewicz, Ed.D. – We have a Frontline contract which also does Focus 5. The Frontline product has a dashboard to see where students are at a glance for focused help on grades, formative assessments, attendance, etc. Principals are looking forward to using this. The Panorama product mentioned by Dr. Osborne under item 3.1b is a screener purchased with grant funding. The week of November 28 the students will take a survey for emotional learning. Dr. Fialkiewicz has experience with this product in his prior school district and it helped find students that needed help, so he is excited to use it at CSD.

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## 8. STUDENTS

Derek Fialkiewicz, Ed.D. expressed the Homecoming scrimmage game was awesome with Corbett playing Corbett and a Corbett win! This supported more than 100 students with lots of fun. There was also a successful CMS/CAPS MS dance prior to the game hosted at CAPS.

The report under item 3.1a referring to the following resolution will be postponed to the December meeting when Principal Goodloomis will report further and action to be taken then.

Board discussion.

Ms. Goodloomis reported that the trip is scheduled for the week before spring break.  
~~RESOLUTION NO 11.47-22 – RESOLVED that the Board approves the 8th Grade CAPS trip planned for out of state.~~

<https://policy.osba.org/corbett/I/IICA%20D1.PDF>

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## 9. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Derek Fialkiewicz, Ed.D. reported that some shingles have blown off of the CGS roof from winds the week of November 14. The contractor is now repairing.

Negotiations are underway with Bremik Construction, so we are not ready yet to take action on the following resolution:

~~RESOLUTION NO. 11.48-22 – RESOLVED that the Board issue a Contract approval/Notice to Proceed with Demo between Corbett School District and Bremik Construction.~~

When we are ready the Board will be notified and can decide to hold a Special School Board meeting or wait to meet until the December 12 Regular Board meeting, based on the decision regarding time constraints.

Selection of four General Contractors for bid opening was announced September 22, 2022:

Bremik Construction, Deacon Construction, LLC., P & C Construction and Robinson Construction Co.

Notice of Intent to Award was awarded on October 25, 2022 to Bremik Construction at 8:21 p.m.

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## **G.O. Bond Oversight Committee:**

**Tamie Tlustos-Arnold - Bond Oversight Committee Chair, gave an overview since the community passed the G.O. Bond in November 2020. This committee was set up and had its first virtual meeting in February 18, 2021, where Interim Superintendent David Wold, introduced the roles and responsibilities, the committee met with the architects and looked at the budget.**

**At the May 18, 2021 virtual meeting facility space concerns and septic were the top and the once 250-person accommodation capacity was down to 175 with the old dining field approved. Virtual meetings followed on August 31, 2021 and November 30, 2021. At the latter meeting Ian Mickelson, Architect, shared Multnomah County permitting issues. Other virtual meetings were held February 22, 2022 and May 24, 2022. The May 24 meeting presented the maximum allotted time for Multnomah County, with review between 120 and 150 days. All virtual committee meetings have discussed budget shortage concerns. The August 16, 2022 virtual meeting was brief and postponed to the September 16 meeting held on September 26, 2022, with reporting on the cost of the CGS roofing. The next G.O. Bond committee meeting will be virtual on November 28, 2022. Ms. Tlustos-Arnold suggested the G.O. Bond Committee may want to meet more often to monitor progress and liaison to the Board for improved processes. A sample structure is to be sent to Ms.**

**Lindeen-Blakeley.**

**Board discussion.**

**8:31 p.m. Dr. Fialkiewicz noted that in the Youth Truth Survey that students mentioned facilities. He is working with Maintenance Supervisor, Steve Salisbury, for baseline grants and continuing upkeep, since oftentimes the first things cut are maintenance and custodial needs. By August more defined budget section will be maintained.**

**Attachments: (2)**

## **10. CO-CURRICULAR ACTIVITIES**

**Derek Fialkiewicz, Ed.D. – noted that in sports the girls’ volleyball and boys’ soccer team went to State playoffs and the girls’ soccer team made it to State quarter finals. Next month we will have the Athletic Director and a student athlete at the board meeting for a recap of the fall season.**

## **11. Personnel**

**Resignation for Acceptance: Last Day of Work effective October 20, 2022, for .85 FTE GS SPED Assistant I, Jennifer Adams.**

**Recommendation for Hire: Ashley Brooks, .85 HS Special Education Assistant I, effective November 7, 2022.**

### **11.1. Vacant Positions Information Items**

**<https://corbett.tedk12.com/hire/Index.aspx>**

**.85 FTE K-12 Special Education Assistant I**

**Bus Driver/.4 FTE (16 hours’/week base)**



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Substitute Bus Drivers

K-12 .85 FTE Special Education Assistant I (FLS)

**11.1.a. See Consent Agenda for Items 11.2\*\*-11.5\*\***

**Board discussion.**

**12. Policy – none at this meeting.**

**13. Matters for the Good of the Order**

**Presenter: Board of Directors**

- a. David Granberg asked if he could ask questions of the Athletic Director next month.
- b. Dr. Fialkiewicz suggested sending questions to him and they might be addressed in December.
- c. Todd Mickalson concluded that the intent of the Athletic committee is done.
- d. Dr. Fialkiewicz intends to reach out to the committee to see if moving in right direction.

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**14. COMING EVENTS – Chair Vo read aloud and noted Regular Board meetings are back to Wednesdays in January:**

**14.1. Wednesday, November 23-Friday, November 25, 2022 - Thanksgiving Break**

**14.2. Monday, December 12, 2022, Regular School Board meeting, 7:00 p.m. MPB/Board Room/ZOOM**

**14.3. Thursday, December 15, 2022 - Board Legislative Dinner - tentative West Gre. Elementary School (start time TBD) and Friday, December 16, 2022 - January 2, 2023, Winter Break**

**14.4. Tuesday, January 3, 2023 - Return to School and Friday, January 6, 2023 - Friday School Day**

**14.5. Monday, January 16, 2023 - no school, MLK Day**

**15. ADJOURNMENT – The Board adjourned at 8:38 p.m.**

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Regular School Board Meeting 112122

