

TO: Randy R. Shaver, Ed.D.
FROM: Julie Hinds
DATE: August 16, 2010
RE: Change Order Number Four (4)
Tupelo High School Renovations
JESCO, Inc.

For your review and consideration, I am submitting Change Order Number Four (4) for the Tupelo High School Renovations project with JESCO, Inc. The first item involves the installation of an epoxy floor finish in the Visual Arts Building in lieu of the stained sealed concrete floor that was specified in the project documents. The second item provides for the installation of a magnetic hold open device for the fire doors located between H Commons and the classroom corridor of the Freshman Building.

I will be glad to answer any questions you might have.