

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 14, 2021



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: September 7, 2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E. Salois
Title: Director of Human Resources

Subject: Community Health COVID 19 Support Specialist 2021-2022

Description: Matthew Johnson, Director of Alternative Education, is recommending the following hire:

👤 Francine DeRoche, Community Health COVID 19 Support Specialist, Professional Technical

Financial Impact: \$26,791.00 (Pro-rated from \$30,000.00 for late start 167 days)

Funding Source (Budget/grant, etc.): ESSER II and III

Attachment(s): Hiring Selection Report

Superintendent Action: Approved. Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

| | | | |
|--|--|--|--|
| Position Community Health COVID Support Specialist | | Applicant Recommended Francine DeRoche | |
| Department/Location BES/NAPI | | Supervisor Cinnamon Crawford | |
| Type of Position Professional/Technical | Starting Date September 16, 2021 | Term 187 day pro-rated | |

Recruiting: Date Posted: 8/13/2021 Closing Date: Open Until Filled

Comments:

| No. | Applicants Name (Alphabetical by Last Name) | Date Application Received | Minimum Requirements Met? | Date Interviewed |
|-----|--|---------------------------------|---------------------------------|--------------------|
| | Francine DeRoche | 8/23/2021 | | 9/7/2021 |
| | Kylie Rutherford | 8/20/2021 | | 9/7/2021 |
| | Lashonda Tatsey | 9/01/2021 | | Declined interview |

| Interview Committee | Title | Name | Title |
|-------------------------------|-----------------------------------|------|-------|
| Matthew Johnson | Director of Alternative Education | | |
| Charlene Harrison-WhiteQuills | Nurse | | |
| Kim DesRosier | Nurse | | |
| | | | |

Recommendation: Francine has experience as an LPN with school-based healthcare programs.

| Pre-Employment Requirements | Date Initiated | Completed? (Y)es (N)o | Results Received (Negative = OK) |
|---|----------------|--------------------------|-------------------------------------|
| Drug test | On file | Yes | Ok |
| State & Federal Criminal background check | On file | Yes | Ok |
| Tribal Background check | On file | Yes | Ok |

Salary: \$30,000 Annual prorated \$26,791.00 Placement: Professional Technical Contract Days: 167

Prepared by: John Salois Date 9/8/2021 Approved by: _____ Date: _____