

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 6/14/22



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignation Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

 This action request pertains to Elementary (only) High School/District Wide

Date: 6/7/22

To: **Board of Trustees**
 Browning School District

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: Out of State Travel: Nafis Summer Board of Director Meeting 2022

Description: Brian Gallup requests travel to attend the NAFIS Summer Board of Director's Meeting to be held in Chicago, Illinois 7/13/22 - 7/17/22.

Justification (District Goals): Mr. Gallup attends the NAFIS Directors Meeting as the NAFIS representative for Browning Public Schools.

Financial Impact: **\$365.83** (Per Diem **\$390.00**; Mileage **\$115.83**; Lodging \$0; Registration \$0; Airfare \$0; Luggage **\$60.00** (Stipend \$250.00/full reimbursement on airfare/lodging paid by Nafis)

Funding Source (Budget/grant, etc.): Board Travel Budget

Attachment(s): Agenda/Leave/Travel

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



NAFIS Summer Board Meeting – July 13-17, 2022

Session Dates – Thursday, July 14th & Friday, July 15th



HYATT
REGENCY®

Chicago Riverwalk

151 East Wacker Drive – Chicago, Illinois

312-565-1234 | [Website: Hyatt Regency Chicago-Riverwalk](#)

MEETING SCHEDULE

Wednesday – July 13, 2022

*Official Arrival Day - Hotel Check-In: 3:00 pm

Thursday – July 14, 2022

Board Meeting: 9:00 am – 5:00 pm

*Room: **Right Room – 3rd Floor-West Tower**

AM Break: 10:00 am ~ PM Break: 2:00 pm

Lunch: 12:00 pm-1:15 pm: *Room: **TBD:**

Reception: 6:00 pm-8:00 pm: *Room: **TBD**

Friday – July 15, 2022

Board Meeting: 9:00 am – 1:00 pm

*Room: **Wright Room – 3rd Floor-West Tower**

AM Break: 10:00 am

Saturday – July 16, 2022

At a Glance:

- A City for Sports Fans**
- A Melting Pot of Arts & Culture**
- A City in a Garden Best Bike City in America**

Sunday – July 17, 2022

Official Departure Day - Hotel Checkout: 12 PM

Browning Public Schools
Board of Trustees
Travel Request

Trustee Name Brian Gallup

Type of Travel: Travel to Posted Meetings (MCA 2-18-503)
 Travel Out of District

Date Approved by Board 6/14/22

Out of District Travel

Conference/Workshop NAFIS Board of Directors Summer Meeting
Attach Brochure/Agenda

Location Chicago, Illinois

Departure Date 7/13/22

Return Date 7/17/22

Departure Time 6:00 am.

Return Time 3:00 pm

Transportation: Personal Vehicle Mileage 198 @ .585 = 115.83
 District Vehicle Per Diem 4 days @ \$90 + \$18OB+ \$12IS = 390.00
 Other _____ Registration PO# = 0.00
Hotel PO# = 0.00
Airfare PO# = 0.00
Other PO# Luggage w/return receipt = 60.00
Other PO# Meal Reimbursement = -200.00
Sub Total \$365.83

Check Total \$565.83

Budget 126.90.160.2310.582.84 (75%)\$ 424.37

226.90.160.2310.582.84 (25%)\$ 141.46

Trustee Signature _____ Date _____

Chairman Signature _____ Date _____

Superintendent Signature _____ Date _____

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.

