



Zavala Elementary & Engineering School
 Amanda Warber Principal
 Kathleen Weilby Asst. Principal
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April 5, 2017

Dear Ms. Potts,

This letter is to inform you of the high number of absences, at Zavala Magnet Elementary on February 3 and February 6, was due to flu and bronchitis. Below is the information provided by our attendance clerk and nurse.

Date	Student sent home by nurse	Students absent
February 2	14	65
February 3	23	52
February 6	18	79
February 7	9	31

Please let me know if any more information is needed.

Respectfully,

Amanda Warber, Principal

Joanna Muniz, RN

Lynn Dodson, Secretary