



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS  
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:00 p.m. on Monday, December 12, 2022, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Superintendent Mutchler.

Committee members present: Molly Ansari, Stephanie Bellino. Late: Larry Cabeen.

District staff present: Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

**2. ELECTION OF CHAIRPERSON**

Committee member Molly Ansari nominated Stephanie Bellino as Committee Chair.

Motion by Ansari, second by Bellino, to approve Stephanie Bellino as Committee Chair. Ayes, two (2), Ansari, Bellino. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**3. PUBLIC COMMENT (Policy 2:230)**

None.

**4. APPROVAL OF MINUTES (Policy 2:220)**

1. May 23, 2022

Motion by Ansari, second by Bellino, to approve the minutes as presented. Ayes, two (2), Ansari, Bellino. Nays, none (0). Absent, one (1), Cabeen. Abstained, none (0). Motion carried unanimously.

**5. DISCUSSION / POSSIBLE FUTURE CONSIDERATION**

1. Policy 2:100, Board Member Conflict of Interest - Updated
2. Policy 2:105, Ethics and Gift Ban – Updated
3. Policy 2:150, Committees – Review & Monitoring
4. Policy 2:210, Organizational Board of Education Meeting – Updated
5. Policy 2:250, Access to District Public Records – Review & Monitoring
6. Policy 2:265, Title IX Sexual Harassment Grievance Procedure – Updated
7. Policy 3:10, Goals and Objectives – Review & Monitoring
8. Policy 4:10, Fiscal and Business Management – Updated
9. Policy 4:55, Use of Credit and Procurement Cards – Review & Monitoring
10. Policy 4:140, Waiver of Student Fees – Updated
11. Policy 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors - Updated
12. Policy 5:20, Workplace Harassment Prohibited – Updated
13. Policy 5:120, Employee Ethics; Code of Professional Conduct; and Conflict of Interest - Rewritten
14. Policy 5:170, Copyright – Review & Monitoring
15. Policy 5:190, Teacher Qualifications – Review & Monitoring

16. Policy 5:220, Substitute Teachers – Updated
  17. Policy 5:250, Leaves of Absence – Updated
  18. Policy 5:260, Student Teachers – Review & Monitoring
  19. Policy 5:280, Duties and Qualifications – Updated
  20. Policy 5:320, Evaluation – Updated
  21. Policy 5:330, Sick Days, Vacation, Holidays, and Leaves – Updated
  22. Policy 6:15, School Accountability – Updated
  23. Policy 6:20, School Year Calendar and Day – Updated
  24. Policy 6:50, School Wellness – Updated
  25. Policy 6:60, Curriculum Content – Updated
  26. Policy 6:65, Student Social and Emotional Development – Updated
  27. Policy 6:130, Program for Acceleration and Enrichment – Review & Monitoring
  28. Policy 6:250, Community Resource Persons and volunteers – Updated
  29. Policy 6:255, Assemblies and Ceremonies – Updated
  30. Policy 6:260, Complaints About Curriculum, Instructional Materials, and Programs – Updated
  31. Policy 6:270, School Counseling Program – Review & Monitoring
  32. Policy 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students – Updated
  33. Policy 6:340, Student Testing and Assessment Program – Updated
  34. Exhibit 7:10-E, Equal Educational Opportunities Within the School Community – Review & Monitoring
  35. Policy 7:50, School Admissions and Student Transfers To and From Non-District Schools – Updated
  36. Policy 7:70, Attendance and Truancy – Updated
  37. Policy 7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students – Updated
  38. Policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment – Updated
  39. Policy 7:250, Student Support Services – Updated
  40. Policy 7:285, Anaphylaxis Prevention, Response, and Management Program – Updated
  41. Policy 7:290, Suicide and Depression Awareness and Prevention – Updated
  42. Policy 7:340, Student Records – Updated
- On policy 6:60, numbers 5 and 7 are the same thing. (Yes, they are. We can remove one.) Number 7 will be removed.

At 6:05 p.m., Larry Cabeen joined the meeting

On policy 5:250, what we follow is the default, so that would be the recommendation for that question. The changes made to the other updated policies seems standard. There were no other questions or comments from other committee members.

Motion by Ansari, second by Cabeen, to move items 4.1-4.42 forward to the full Board for a first reading. Ayes, three (3), Ansari, Bellino, Cabeen. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**6. INFORMATION**

None.

**7. OUTSTANDING POLICY CLEANUP & REVIEW \***

None.

**8. ADJOURNMENT**

At 6:10 p.m., on a motion by Ansari, a second by Cabeen, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
Date

\_\_\_\_\_ CHAIRPERSON

SECRETARY \_\_\_\_\_  
Dr. Kent Mutchler

\_\_\_\_\_ BONNIE J. JOHNSON  
RECORDING SECRETARY