

BID #	DESCRIPTION	AMOUNT
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NEW SOLICITATIONS

3870	ANNUAL CONTRACT FOR PRINTED T-SHIRTS AND EMBROIDERED POLOS	\$110,000.00 (3 year total not to exceed)
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Buffalo Specialties
Addison, TX

Joy Promotions, Inc.
Dallas, TX

TO: The Board of Trustees

FROM: District President H. Neil Matkin

DATE: October 27, 2015

SUBJECT: Recommendation for Approval of Competitive Sealed Bid 3870
- Annual Contract for Printed T-shirts and Embroidered Polos.

SCOPE: Annual contract for printed t-shirts and embroidered polos. The term of contract is for a period of three (3) years. Term of contract: 11/01/2015 through 10/31/2018.

RESPONSES: Eight (8) vendors viewed the bid package, four (4) responded.

COMPARISON: See attached.

RECOMMENDATION: Buffalo Specialties \$110,000.00
Addison, TX (3 year total not to exceed)

Joy Promotions, Inc.
Dallas, TX

JUSTIFICATION: Low bid.

REQUESTING DEPARTMENT: District Wide