

DRAFT MEETING MINUTES – BOARD RETREAT AUGUST 26, 2025

Board Members Present:

Sunita Garg, Chair
Justice Rajee, Chair
Dr. Vân Truong
Dr. Karen Pérez
Dr. Melissa Potter
Syed Qasim
Dr. Tammy Carpenter

Board Members Absent:**Staff Present:**

Dr. Gustavo Balderas
Dr. Shelly Reggiani
Michael Schofield
Casey Waletich
Kerry Delf
Steffanie Frost
Steve Langford
Sarah Weiland

Superintendent
Associate Superintendent for Teaching & Learning
Associate Superintendent for Business Services
Associate Superintendent for Operations & Support Services
Chief of Staff
Chief Human Resources Officer
Chief Information Officer
Board Secretary & Executive Assistant

The meeting was open to the public to attend in person or via livestream on YouTube.

I. OPEN MEETING

Chair Sunita Garg called the meeting to order at 2:03 p.m. She noted that all seven board members were present.

II. BOARD DEVELOPMENT

Mike Scott and Erika Lopez facilitated a board development session focused on clarifying board roles and responsibilities, reviewing operating agreements, and guiding board goal setting.

III. BOARD COMMITTEE ASSIGNMENTS

Chair Sunita Garg announced committee appointments and expressed appreciation for members' willingness to serve in addition to their regular responsibilities. She encouraged members to share updates from their committees during regular meetings and to communicate with the superintendent and board leadership if challenges arise.

The committee appointments announced were:

- Legislative Advocacy Committee: Melissa Potter, Tammy Carpenter, Justice Rajee
- Bond Accountability Committee: Karen Pérez

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Use the following links to access board meeting information:

Video Livestream: youtube.com/BeavertonSchools • Meeting Materials: beavertonsd.org/boardmeetings

- Audit Committee: Syed Qasim, Sunita Garg
- Curriculum Advisory Committee: Vân Truong, Tammy Carpenter
- Bright Futures Washington County Coalition: Karen Pérez
- Beaverton Education Foundation Board: Vân Truong, Melissa Potter

The board recessed for a break at 4:03 p.m. and resumed at 4:11 p.m.

IV. LONG RANGE FACILITIES PLANNING PROCESS

Consultants from BRIC Architecture provided an update on the district's long-range facilities planning process. The consultants reviewed the work completed since last year's retreat, including community listening sessions, survey input, and the development of guiding "north stars" and planning implications. They explained how both quantitative data (enrollment, capacity) and qualitative feedback (community values and experiences) would be used to shape future scenarios for district facilities. The Long-Range Facilities Planning Committee is charged with reviewing this information and providing recommendations on next steps to the district.

V. BUDGET OVERVIEW AND PLANNING PROCESS

The board received an update on the district's financial outlook, highlighting long-term challenges with the district's structural budget deficit, declining enrollment, increased number of staff, and rising staffing costs. While Beaverton currently maintains strong reserves, the district's planned expenditures outpace revenues, and projections show the district will exhaust its reserves by 2028–29 if no action is taken. The presentation reviewed budget history, staffing trends, state funding assumptions, and recent budget reductions and adjustments. Staff recommended a proactive strategy of phased annual reductions of about \$10 million over each of the next three years, focused on reviewing staffing allocations and district priorities. This approach would preserve some budget reserves while moving toward long-term financial sustainability, with the understanding that adjustments will be required as state forecasts and funding realities evolve. The board reached informal consensus in support of proceeding as recommended.

VI. SUPERINTENDENT SEARCH PROCESS

The board committee provided an update on the superintendent search process. The committee had worked to develop key qualifications and criteria to be included in a Request for Proposals (RFP) for executive search services. Board members reviewed the recommended qualifications and criteria and the RFP timeline and were in consensus to proceed as the committee recommended. Under the timeline reviewed, proposals will be due September 15, and the board will interview finalists and select a search firm September 25–26.

CLOSE MEETING

Chair Sunita Garg adjourned the meeting at 6:52 p.m.