

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Superintendent of Schools

SUBJECT: BILINGUAL/ESL DEPARTMENT ANNUAL PROGRAM REVIEW

DATE: October 20, 2009

Each year the Bilingual/ESL Department is required to complete a program review consisting of four parts including: (1) Student academic progress; (2) The number of students exited from the program; (3) The extent to which students are becoming proficient in English; and (4) The frequency, scope and results of staff training. Results will be presented to the Board of Trustees.

No action required.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Janet Baker
District Instructional Officer