

Browning Public Schools Board Agenda Request Meeting To Be Held: October 8, 2024

Recognit	tion: Students	Staff	Parents
Information	tion: 🗌 Building Report	Old Business	Superintendent's Report
Action:	Resignations	🛛 Hiring	Contract Service Agreements
	Travel Out-of-State	Travel In State	Approvals
	Termination	Legal Matters	Other:
	This action request pertains to	Elementary (only)	⊠ High School/District Wide
Date:	09/30/24		
То:	<u>Rebecca Rappold</u> Superintendent of Schools		Bev Sinclair irector of Human Resources

Subject: Hiring: Supper Program Head Cook

Description: Dalaina Grant is recommending the following hire:

↓ Kylye Farmer, Supper Program Head Cook

Financial Impact: L2/S0, \$18.50 (L2/S1, \$19.12 after 90-working-day probationary period)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report
Superintendent Action: Approved Denied Deferred Initial & date:
Comments:
Board Action: N/A (Info) Approved Denied Tabled:

Human Resources Department Hiring Selection Report					
Position			Applicant Recommended		
Supper Program Head Cook			Kylye Farmer		
Department/Location		Supervisor			
Food Services			Dalaina Grant		
Type of Position		Starting Date		Term	
Classified		10/10/24		24-25 School Year	

Recruiting.	Date Posted:	Re-advertised:	Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Kylye Farmer	08/30/24	Yes	09/09/24
	Marquel Morgan	08/30/24	Yes	09/09/24
	Taysia Andrews	08/15/24	Yes	09/09/24

Interview Committee	Title	Name	Title
Dalaina Grant	Director		
Teri DeRoche	Secretary		
Heidi BullCalf	Coordinator		

Recommendation: Kylie has previous experience as an Assistant Cook in Food Service at BPS, and he knows policy. He can hit the ground running.

Pre-Employment Requi	rements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test		08/30/24	Yes	Ok
State & Federal Criminal ba	ckground check	12/19/22	Yes	Ok
Tribal Background check		12/13/22	Yes	Ok
Salary: L2/S0, \$18.50	Placement: L2/S1	, \$19.12 (1-year expe	rience) Cont	tract Days: 24-25 SY
Prepared by: <u>Bev Sinclair</u>	Date <u>10/1/24</u>	Approved by:		Date: