



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: August 19, 2013

AGENDA ITEM: Discuss and consider a change to the Board Operating Procedures related to completion of the Board Meeting Agenda.

PRESENTER: Dr. Derek Citty, Superintendent

ALIGNS TO BOARD GOAL(S): All

Background Information: There has been communicated to Administration some interest on the part of Trustees to change the deadline for final completion of the Board packet for each respective Board meeting. The current timeline and possible changes are as follows:

	Current Schedule	Proposed Schedule
Deadline Day to Submit Items to Supt Secretary	Wednesday prior to Board Meeting	Monday prior to Board Meeting
Boardbook Release Day to Trustees	Friday prior to Board Meeting	Wednesday prior to Board Meeting

Administrative Considerations: While the administrative team would prefer to keep with the current practice as outlined on page 34 of the "ALEDO ISD BOARD OF TRUSTEES OPERATING PROCEDURES MANUAL" of submitting to Trustees 3 days prior to meetings, it is also clear the meetings are called for and by Trustees to conduct the District's business.

This change to Board Operating Procedures, if approved, will require the various divisions of the Administrative team to complete and submit to the Superintendent's Secretary all agenda items and supporting documentation by Monday. She will then build Boardbook and "go live" with the agenda by Wednesday end-of-business.

The Administration, while preferring to reserve two additional days to prepare for meetings during the work week, will honor and respect direction Trustees give related to this decision.

FISCAL NOTE: There is no financial impact to the 2013-14 budget related to this item.

Administrative Recommendation: Administration has a preference for keeping the 72 hour requirement in place as currently outlined in board operating procedures but will follow the Board's direction on this matter.