

History Log

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - History Log

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
☐	5/10/2020 12:55:04 PM	Patricia Cosentino	Agreed to "By submitting this automated application, the local education agency is acknowledging that it understands and agrees to abide by the applicable assurances attached to this application."	C
	5/10/2020 12:55:04 PM	Patricia Cosentino	Status changed to 'LEA Superintendent Approved'.	S
☐	5/10/2020 11:58:12 AM	Richard Sanzo	Agreed to "By submitting this automated application, the local education agency is acknowledging that it understands and agrees to abide by the applicable assurances attached to this application."	C
	5/10/2020 11:58:12 AM	Richard Sanzo	Status changed to 'Application Completed'.	S
	4/27/2020 9:28:49 AM	Katherine Matz	Status changed to 'Application Started'.	S
	3/13/2020 3:02:30 PM	eGMS Administrator	Status changed to 'Not Started'.	S

Allocations

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - Allocations

	(1)	IDEA 611	(2)	IDEA 619	Total
LEA		\$446,617.00		\$12,621.00	\$459,238.00
Consortium		\$0.00		\$0.00	\$0.00
Total		\$446,617.00		\$12,621.00	\$459,238.00

Contacts

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - Contacts

Required Contacts	
Type	Contact(s)
IDEA 611 Contact [Select at least 1 contact(s)]	<u>Richard Sanzo</u> <u>Katherine Matz</u>
IDEA 619 Contact [Select at least 1 contact(s)]	<u>Richard Sanzo</u> <u>Katherine Matz</u>

Assurances

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

☐ Not Applicable (Box to be checked by fiscal agent with no allocation (Shared Services))

☒ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for CSDE, including those outlined below.**

- | | |
|----|--|
| A. | The applicant has the necessary legal authority to apply for and receive the proposed grant. |
| B. | The filing of this application has been authorized by the applicant's governing body and the undersigned official has been duly authorized to file this application for, and on behalf of said applicant and otherwise to act as the authorized representative of the applicant in connection with this application. |
| C. | The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant. |
| D. | The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the SBOE and the CSDE. |
| E. | Grant funds shall not be used to supplant funds normally budgeted by the agency. |
| F. | Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded. |
| G. | The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the CSDE, including information relating to the project records and access thereto as the CSDE may find necessary. |

H.	The CSDE reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant.	
I.	If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding.	
J.	The applicant will protect and save harmless the SBOE from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant.	
K.	At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the CGS and the applicant shall return to the CSDE any moneys not expended in accordance with the approved program/operation budget as determined by the audit.	
L.	REQUIRED LANGUAGE (NON-DISCRIMINATION)	
	References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Grantee.	
	(a)	For purposes of this Section, the following terms are defined as follows:
	(1)	"Commission" means the Commission on Human Rights and Opportunities;
	(2)	"Contract" and "contract" include any extension or modification of the Contract or contract;
	(3)	"Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;

(4)	"Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.
(5)	"good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
(6)	"good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
(7)	"marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
(8)	"mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
(9)	"minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons:
	(1) who are active in the daily affairs of the enterprise,
	(2) who have the power to direct the management and policies of the enterprise, and
	(3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and

	(10)	"public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.
		For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is
	(1)	a political subdivision of the state, including, but not limited to, a municipality,
	(2)	a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120,
	(3)	any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267,
	(4)	the federal government,
	(5)	a foreign government, or
	(6)	an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).
(b)	(1)	The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved;

	(2)	the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action equal opportunity employer" in accordance with regulations adopted by the Commission;
	(3)	the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment;
	(4)	the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and
	(5)	the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.
(c)		Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
(d)		The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.

	(e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
	(f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.
	(g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation;
	(2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment;
	(3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and

	(4)	the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.
	(h)	The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
M.		The grant award is subject to approval of the CSDE and availability of state or federal funds.
N.		The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the CGS concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the RCSA promulgated there under are hereby incorporated by reference and new privacy language in the Public Act 16-189, "An Act Concerning Student Data Privacy."
O.		Grant Funds should not be committed until an official grant award letter is received.
P.		In accordance with federal statute, the applicant also assures that any applicant that submits a plan or application under this Act, shall have on file with the SEA a single set of assurances, applicable to each program for which a plan or application is submitted, and provides that:

1.	It will administer each program covered by the application in accordance with all applicable statutes, regulations, program plans and applications. This will include the following: an internal method of tracking funds used for purchase of equipment utilizing funds from these grants; non-supplant of local costs with federal funds; CEIS, Maintenance of Effort (MOE); proportionate amount of funds for parentally placed private school students with disabilities; appropriate amount of federal funds to charter schools; and the establishment of district elementary and secondary per pupil expenditure (PPE) for the establishment of excess costs under Section 300.818 Appendix A.
2.	(a) the control of funds provided under each such program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities; and
	(b) the public agency, nonprofit private agency, institution, organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes.
3.	The applicant will adopt and use proper methods of administering each such program, including:
	(a) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
	(b) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
4.	The applicant will cooperate in carrying out any evaluation of each such program conducted by, or for the state educational agency, the Secretary, or other federal officials.
5.	The applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, federal funds paid to the applicant under each such program.
6.	The applicant will:
	(a) submit such reports to the state educational agency (which shall make the reports available to the Governor) and the Secretary as the state educational agency and Secretary may require to enable the state educational agency and the Secretary to perform their duties under each such program; and

	(b)	maintain such records, provide such information, and afford such access to the records as the state educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the state educational agency's or the Secretary's duties.
7.		Before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and considered such comment.
8.		None of the funds expended under the application will be used to acquire equipment, excluding purchases for instructional purposes (including computer software) in any instance in which acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
Q.		Additionally, the applicant further assures that:
1.		The program assisted under the application, shall be operated in compliance with Title 34 of the CFR, Part 104, which addresses non-discrimination based on handicap in programs and activities receiving or benefiting from federal financial assistance; each program or activity operated by the applicant is, when reviewed in its entirety, readily accessible to disabled persons.
2.		Procedural safeguards, which comply with 34 CFR 300.500-300.514, of the federal regulations, have been established and shall continue to be implemented (34 CFR 300.237).
3.		Funds provided under the application shall be used only for the excess cost of providing special education and related services for disabled children and to supplement, and to the extent practicable, increase the level of state and local funds expended for the education of disabled children and in no case to supplant those state and local funds (34 CFR 300.229-300.231).
4.		Any property or equipment acquired with IDEA, Part B funds, shall be purchased and utilized in accordance with applicable federal regulations. Particular attention shall be given to EDGAR 34 CFR 80.36, Procurement, which includes competition and bid requirements 34 CFR 80.31, Property and 34 CFR 80.32, Equipment, which addresses the definition, management and disposition requirements.
5.		Written policies and procedures of the applicant, as required by 34 CFR Part 300, pertaining to each of the following listed topics, is on file with the CSDE and has been approved by said agency's staff. All such policies and procedures continue in effect and have not been revised:

i.	child identification, location and evaluation (34 CFR 300.111);
ii.	confidentiality of personally identifiable information (34 CFR 300.627);
iii.	personnel development (34 CFR 300.156);
iv.	participation of disabled children in regular education programs (34 CFR 300.114 through 117); and
v.	individualized education program implementation (34 CFR 300.320 through 324).
6.	If written policies and/or procedures of the applicant pertaining to any of the topics listed above are not on file with the CSDE and/or have not been approved by said agency's staff, then all such policies or procedures shall be submitted with the application to be approved.
7.	Funds provided under this application are not used to pay the costs connected with any trial placement of a child with disabilities that is made pursuant to Section 10-76d-14(b) of the Connecticut special education administrative regulations.
8.	The district's "Special Education Policies and Procedures Manual" has been amended to include the required revisions of July 2007.
9.	After the application is approved, if any of the approved policies and procedures of the applicant pertaining to the IDEA are revised, such revision(s) shall be submitted for the approval of the CSDE staff when permission is sought to revise this application.
10.	Children who attend public charter schools and their parents retain all rights under 34 CFR 300.209.
11.	Any relevant information and resources related to individualized education programs, special education and related services developed by the CSDE, including, but not limited to, information relating to transition resources and services for high school students and the laws relating to physical restraint and seclusion, be made available and provided regularly to parents or guardians.
R.	The grantee agrees to other attestations and special assurances, particular to the requirements of Public Law 108-446 (IDEA) for grantees or state agencies that require grantee or sub-grantee participation or compliance.

S.	IDEA, Part B, Section 619 funds are limited to activities relating to the provision of special education and related services to children with disabilities, ages three through five, and to two-year-old children with disabilities who will turn three within the school year.
T.	In utilizing the IDEA, Part B, Section 619 funds, the activities implemented should reflect the primary responsibility of the school district for providing special education and related services to eligible children. The use of funds shall be limited to activities that reflect the needs of the school district as they assume the responsibility for providing a FAPE to eligible 3-, 4- and 5-year-old children with disabilities and to those two-year-old children with disabilities who will turn three in a school year.
U.	A school district must ensure that a two-year-old child, who will attain the age of three during the school year, receives a FAPE that is either fully or partially funded with IDEA, Part B, Section 619 funds in order for Part C of the IDEA not to apply to that child. If a school district provides a FAPE to a two-year-old child with funds other than the IDEA, Part B, Section 619 funds, then the child remains entitled to services under Part C until the third birthday, even if a state mandates a FAPE under Part B to children below the age of three.
V.	A school district must ensure that if it elects, with the concurrence of the family, to use an individualized family service plan instead of an individualized education program (IEP) to provide children with disabilities with a FAPE, under the IDEA, Part B and must ensure that the requirements of 34 CFR Part 300 are met.
W.	The signature of the chief elected official on the Statement of Assurances Signature Page indicates the intent to comply with the provisions referenced in each section. Assurances not agreed to by the official of the town must be identified on a separate sheet with a rationale for the disagreement.
X.	The CSDE reserves the right to negotiate terms, including the withholding of funds, based on the grantee's inability to comply with these assurances.

Y.	Management and Control of the Program and Grant Consultation Role of the CSDE: The grantee has overall management control of the grant. While CSDE staff may be consulted for their expertise, the CSDE is not responsible for the selection of sub-grantees or vendors, nor is the CSDE involved in the expenditure and payment of funds obligated by the grantee or sub-grantee. The CSDE may conduct site visits to grantees and sub-grantees funded under this grant program in order to monitor a community's progress and compliance of the IDEA, and in accordance with state statutes and the purpose of this grant program as stated on pages 3 and/or 4 of this application. The BSE requires an LEA/FSA annual submission, which will be part of a larger fiscal monitoring for risk of the sub-grantees fiscal management related to the utilization of federal funds.
Z.	The district agrees to the attestation for compliance with certification requirements under 34 CFR, Part 82, "New Restrictions on Lobbying, and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement), the "National Instructional Materials Access Center (NIMAC)/National Instructional Materials Accessibility Standards(NIMAS)", and government-wide requirements for "Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant or cooperative agreement.
	1. LOBBYING
	As required by Section 1352, Title 31 of the USC, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:
	(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement.

	(b)	If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
	(c)	The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.
2.		DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS
		As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110 - The applicant certifies that it and its principals:
	(a)	Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
	(b)	Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; or violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
	(c)	Are not presently indicted for or otherwise criminally or civil charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (I)(b) of this certification;
	(d)	Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default; and

	(e)	Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.
3.		NIMAS/NIMAC
		Connecticut has adopted the National Instructional Material Standard (NIMAS), which outlines a set of consistent and valid document source files created by K-12 curriculum publishers or other content producers that allows the creation of accessible specialized formats of print instructional materials. Curriculum materials covered by the NIMAS include printed textbooks and printed core materials that are written and published primarily for use in elementary and secondary school instruction.
		In order to ensure that educational materials in accessible formats are provided in a timely manner in Connecticut, all reasonable efforts will be made by the LEA to ensure that accessible educational materials (AEM) are provided to children with disabilities who need accessible formats of educational materials at the same time as other children receiving their educational materials.
		The planning and placement team (PPT), cooperating with other qualified professionals as needed, is responsible for the identification of children requiring special education and related services based on the results of an evaluation, sufficiently comprehensive to identify all of the child's special education and related service needs. If a student is identified as having a print-related disability (e.g., blindness, visual impairment, physical limitations, and specific learning disability in reading), which impacts the student's ability to access the general education curriculum, then the PPT may determine, as the competent authority, that the student qualifies to receive AEM produced in specialized formats as delineated on the IEP through an accessible media producer and/or the NIMAC.
		The school district will coordinate with the NIMAC and will, after July 19, 2006, as part of any print instructional materials adoption process, procurement contract or other practice or instrument used for purchase of print instructional materials when entering into a written contract with the publisher of the print instructional materials will:
	(a)	require the publisher to prepare and, on or before delivery of the print instructional materials, provide to the NIMAC, electronic files containing the contents of the print instructional materials using the NIMAS; and

	(b)	coordinate efforts with accessible media producers or publishers to purchase and access instructional materials that are produced in, or may be rendered in, specialized formats.
		If the district decides to opt out of participation in NIMAS/NIMAC, the district will be unable to access this national clearinghouse and their staff will not receive preferential attendance at NIMAS/NIMAC conferences. Before federal special education funds are released to the district, a plan must be submitted to and approved by the CSDE detailing the following:
	(a)	to purchase source fields, when and if they are available, directly from publishers, establish a secure access, distribution and tracking system, and arrange to use such files to produce student-ready specialized formats;
	(b)	to purchase student-ready versions, when and if they are available, directly from publishers; and/or
	(c)	to establish a workflow for scanning print materials and producing or otherwise obtaining, audio books, Braille, large print and other appropriate specialized formats in a timely manner.
4.		DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)
		As required by the Drug-Free Workplace Act of 1988 and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 -
	A.	The applicant certifies that it will or will continue to provide a drug-free workplace by:
	(a)	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
	(b)	Establishing an on-going drug-free awareness program to inform employees about:
		(1) The dangers of drug abuse in the workplace;
		(2) The grantee's policy of maintaining a drug-free workplace;

	(3)	Any available drug counseling, rehabilitation and employee assistance programs; and
	(4)	The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
(c)		Making it a requirement that each employee to be engaged in the performance of the grant, be given a copy of the statement required by paragraph (a);
(d)		Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
	(1)	Abide by the terms of the statement; and
	(2)	Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
(e)		Notifying the agency, in writing, within 10 calendar days after receiving notice from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to:
		Director, Grants and Contracts Service; U.S. Department of Education; 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office, Building No. 3); Washington, DC 20202-4571 Notice shall include the identification number(s) of each affected grant
(f)		Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted-
	(1)	Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
	(2)	Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency.

	(g)	Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).
B.		The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Places of Performance				
Street Address	City	State	Zip Code	County
* Consolidated School, 12 Gillotti Road	* New Fairfield	* Connecticut	* 06812	* Fairfield
* Meeting House Hill School, 24 Gillotti Road	* New Fairfield	* Connecticut	* 06812	* Fairfield
* New Fairfield Middle School, 56 Gillotti Road	* New Fairfield	* Connecticut	* 06812	* Fairfield
* New Fairfield High School, 54 Gillotti Road	* New Fairfield	* Connecticut	* 06812	* Fairfield

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)	
As required by the Drug-Free Workplace Act of 1988 and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610. -	
A.	As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance in conducting any activity with the grant.
B.	If convicted of a criminal offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to:
	Director, Grants and Contracts Service; U.S. Department of Education; 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3); Washington, DC 20202-4571 Notice shall include the identification number(s) of each affected grant. (Contained in ED 80-0013)

Fiscal Self-Assessment

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

- ☐ Not Applicable (for Fiscal agents with no allocations other than consortium members')

The Local Education Agency (LEA) / Fiscal Self-Assessment (FSA) is a universal screen to be completed as part of the BSE IDEA fiscal monitoring system; ensuring adequate LEA oversight and to identify the risk level of the IDEA Part B Sec. 611/619 sub-grantee.

* 1. What was the most recent LEA IDEA Determination?

- ☒ Meets Requirement
- ☐ Needs Assistance - Level 1
- ☐ Needs Assistance - Level 2
- ☐ Needs Intervention

* 2. Changes in LEA Special Education leadership?

- ☐ LEA Special Education leadership change occurred more than 3 years ago.
- ☐ LEA Special Education leadership change occurred between 1.5 to 3 years ago.
- ☒ LEA Special Education leadership change occurred 6 months to 1.5 years ago.
- ☐ LEA Special Education leadership change occurred less than 6 months ago.

* 3. Changes in LEA business office staff and/or fiscal system?

- ☐ LEA business office staff and/or fiscal systems change occurred more than 3 yrs. ago.
- ☒ LEA business office staff and/or fiscal systems change occurred between 1.5 to 3 yrs. ago.

- ☐ LEA business office staff and/or fiscal systems change occurred between 6mth to 1.5 yrs. ago.
- ☐ LEA business office staff and/or fiscal systems change occurred less than 6 months ago.

*** 4. Most recent total IDEA Part B award (combination of section 611 and 619)?**

- ☐ Total Part B award is less than 150K.
- ☐ Total Part B award is greater than 150K but less than 350K.
- ☒ Total Part B award is greater than 350K but less than 700K.
- ☐ Total Part B award is greater than 700K.

*** 5. Most recent annual internal IDEA single fiscal audit and if any findings noted to BSE?**

- ☒ LEA had annual audit with no corrective actions noted to the BSE.
- ☐ LEA had annual audit and minor fiscal corrective actions noted to the BSE.
- ☐ LEA had annual audit with significant fiscal corrective actions and/or BSE follow up required.
- ☐ LEA had annual audit with unresolved fiscal findings and/or same area identified as before.

*** 6. Most recent Maintenance of Effort (MOE) for Eligibility and Compliance status?**

- ☒ LEA met MOE Eligibility and MOE Compliance.
- ☐ LEA has met MOE Eligibility with allowable exceptions and MOE Compliance.
- ☐ LEA has met MOE Compliance with allowable exceptions and MOE Eligibility.
- ☐ LEA has not met MOE Compliance and needs to repay funds and BSE follow up required.

*** 7) LEA expended IDEA Part B Section 611/619 funds in a timely manner?**

- ☒ LEA award for 611 and award for 619 expended in a timely manner.

- ☐ LEA award for 611 expended in a timely manner, 619 award is outstanding – BSE follow up.
- ☐ LEA award for 619 expended in a timely manner, 611 award is outstanding – BSE follow up.
- ☐ LEA award for 611 and/or award for 619 is outstanding and money needs to be returned.

Private School Proportionate Share

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

☒ **Not Applicable:** There are no private schools in operation within the physical boundaries of our school district.

Proportionate Share Worksheet Chart

Calculation for Proportionate Share		611 Grant (3-21 yr old)	619 Grant (3-5 yr old)
Total # of PPPSS	*	*	*
Total # of in-district SPED students	*	*	*
Total # of district's SPED students	0	0	0
Percent PPPSS	.00 %	.00 %	.00 %
Total Grant Award	\$ 459,238.00	\$ 12,621.00	
Proportionate Share of Total Award (Minimum Preliminary Obligation)	\$ 0.00	\$ 0.00	

Record the LEA's total number of students with disabilities on October 1, 2019 who were Parentally Placed Private School Students (PPPSS) and whose private schools fall within the district's geographical boundaries, regardless of whether they have or do not have a services plan. The formula is based upon Appendix B to Part 300-Proportionate Share Calculation

CEIS

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

CEIS Information

The table below includes read-only information specific to your district's IDEA allocations (columns A through C) and the impact these allocations have on establishing the amount of IDEA funds set aside to implement Coordinated Early Intervening Services (CEIS). The amount in Column D is 15% of your district's total IDEA allocations. If your district is required to implement CEIS, this is the amount of IDEA allocations that must be set aside for this purpose.

If your district is voluntarily implementing CEIS, this is the maximum amount of its IDEA allocations that may be set aside for this purpose, though it may set aside less. The entire amount set aside to implement CEIS may be transferred from the IDEA 611 Basic allocation in column A then the maximum amount of these funds that may be used is reported in column E. However, if the district chooses to support CEIS using IDEA 619 Preschool funds in column B, then the maximum amount of these funds that may be used is reported in column F.

A	B	C	D	E	F
---	---	---	---	---	---

IDEA 611 Allocation	IDEA 619 Allocation	Total IDEA Allocation (Column A + column B)	Total that must be set aside for CEIS when it is Required due to Significant Disproportionality (Column C X 15%)	Maximum amount of IDEA 611 Allocation that may be set aside to support CEIS if implementation is voluntary (Column A X 15%)	Maximum amount of IDEA 619 Allocation that may be set aside to support CEIS whether implementation is required or voluntary (Column B X 15%)
\$ 446,617.00	\$ 12,621.00	\$ 459,238.00	\$ 68,885.70	\$ 66,992.55	\$ 1,893.15

☒ **My district is not mandated to use CEIS nor is it voluntarily using CEIS**
Complete Chart A and B if mandated or voluntarily participating in CEIS.

CHART A: Activities Using Part B funds for CEIS

Specific Activity	Specific Target Audience	K-3 Emphasis?	Cost/Money Set Aside	Percentage of Grant
*	*	☐	* \$	.00 %
Totals			\$ 0.00	.00 %

CHART B: Reporting form for Students Served Using CEIS with IDEA Part B funds

	# of Students Served	# of Students Served (Projected)

SY 2018-19		SY 2019-2020	
Location	*	*	

☐ LEA is mandated to undertake comprehensive CEIS and must set aside 15 percent of the grant (34 CFR Section 300.646)

*** 1(a). Please check whether the school district will be directing a portion of IDEA funds to targeted program monitoring activities throughout the school district, or if the funds will be targeted to specific schools.**

- ☐ Entire School District
- ☐ Targeted Schools

1(b). If the school district is targeting activities to a specific school or schools, please identify the school(s) and the source of IDEA funds that will be used for targeted activities and percentage of grant calculated:

Name of School	Using Section 611 Funds (dollar amount)	Using Section 619 Funds (dollar amount)	Total Grant	Percentage of Grant
	\$	\$	\$	.00 %
Totals	\$	\$	\$	.00 %

*** 2.** Describe the activities that will be undertaken as the plan by the school district to address specific unmet program monitoring issues:

Program Options

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

Directions

ONLY CHECK THE BOX BELOW IF LEA OPTS IN. Keep blank if opting out and choosing not to participate in "Program Options".

Applicants can direct some of the IDEA Part B entitlement funds (Sections 611 and/or 619) to operate a "schoolwide program." These programs can operate only in individual schools defined as eligible and used with other funding for program operations such as Title I. The maximum amount is determined by multiplying the number of students having identified disabilities in that particular eligible school by the per-child IDEA Part B entitlement (Section 611 and/or Section 619) for the grant year. Applicants interested in applying for an IDEA Schoolwide Program Option should consult with their CSDE, ESSA, and/or Title I contact person to determine if their LEA is eligible. (Section 300.206)

☐ **LEA is choosing to opt in**

A. 611 Allocation		\$ 446,617.00
B. 619 Allocation		\$ 12,621.00
C. # of SPED Students in LEA	*	

School Name	D. # of SPED Students in School-Wide School	611 Amount for School-Wide School (A/C) x D	619 Amount for School-Wide School (B/C) x D
*	*	\$ 0.00	\$ 0.00

Totals	0	\$ 0.00	\$ 0.00
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* In a brief narrative, describe what the LEA proposes to accomplish in its schoolwide program. Provide sufficient detail to describe planned activities, the number of students/staff affected, the resources used and how the program will be operated and evaluated.

IDEA 611 Goals

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

☐ Not Applicable (for districts with no 611 Allocation)

Goals, Related Activities and Equitable Access to IDEA, Part B Grants

District Goal	School district planned special education activities	Describe the steps to ensure equitable access to, and participation in, the applicant's federally assisted program for students, teachers and program beneficiaries with special needs.
* To provide qualified and trained staff, continued individualized related services, and targeted resources in order to support the learning and achievement of students with disabilities.	* (1) Maintain sufficient staffing levels to provide effective special education services. (2) Access consultation, evaluation, and services for students who require Assistive Technology. (3) Access consultation, evaluation, and services for students from specialists, such as services for students who are deaf or hard of hearing. (4) Provide staff training in specific Scientifically Research Based Interventions (SRBI), such as the Wilson Reading System, the Orton Gillingham approach, Leveled Literacy Intervention, Lindamood-Bell Visualizing & Verbalizing, etc., not limited to the area of reading. (5) Provide classroom equipment and supplies to ensure that each student can access their education.	* The district will continue to meet its Child Find obligation to identify students who are eligible for special education and develop an Individualized Education Plan (IEP). Each student's IEP clearly articulates the direct services, service provider(s), accommodations, modifications, and Assistive Technology that the child requires in order to receive a Free and Appropriate Public Education (FAPE). Staff will receive targeted professional development and training in order to provide effective instruction to these students. Outside specialists will be consulted as needed to provide specialized evaluations, consultation with teams, and direct services as recommended in students' IEPs.

IDEA 619 Goals

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

☐ Not Applicable (for districts with no 619 allocation)

Goals, Related Activities and Equitable Access to IDEA, Part B Grants

District Goal	School district planned special education activities	Describe the steps to ensure equitable access to, and participation in, the applicant's federally assisted program for students, teachers and program beneficiaries with special needs.
* To provide qualified staff to support the learning and achievement of students (ages 3-5) with disabilities.	* Maintain sufficient staffing levels to provide effective special education services.	* The district will continue to provide an integrated preschool program for students ages 3-5.

Maintenance of Effort
New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information
Directions There are two components to MOE, the eligibility standard and the compliance standard. The latest version of the MOE Calculator must be uploaded to the grant application (go to related documents and document/link in the grant - click "upload new"). Under CFR 300.203 the eligibility standard requires that the LEA must budget at least the same amount or more for special education as the LEA spent for the most recent fiscal year for which information is available, unless allowable exceptions or adjustments apply, in order to be eligible for the IDEA Part B grant award. The compliance standard requires that the LEA must not reduce the level of expenditures for special education below the level of expenditures from the previous fiscal year the district met MOE (subsequent year rule) unless allowable exceptions or adjustments apply. NOTE: LEA is to keep all data that demonstrate that the LEA has satisfied MOE for auditing purposes. Although the district does not have to complete all four methods, calculating and tracking all four methods with the information available for "look back" and ease for future comparison years is recommended. ☐ Not Applicable (Box to be checked by fiscal agent with no allocation (Shared Services)) Eligibility Standard - refer to MOE v1.4 The eligibility standard is an LEA budgets for the education of children with disabilities, at least the same amount from at least one of the following sources: (i) local funds only; (ii) the combination of State and local funds; (iii) Local funds only on a per capita basis; or (iv) the combination of State and local funds on a per capita basis.), as the LEA spent for that purpose from the same source for the most recent fiscal year for which information is available. ☐ Not Met Checking "NOT MET" indicates that the LEA is unable to meet the MOE Eligibility Standard and would be ineligible for FY 21 IDEA Part B funds. Please contact the Bureau of Special Education to explore options regarding

exceptions (see below) and the LEA's projected Special Education budget.

☒ **Met**

* Which source below is being used for this year's grant application? (see the additional resources related to MOE if needed):

Local funds only ▼

☐ **Met With Exceptions**

* Which source below is being used for this year's grant application? (see the additional resources related to MOE if needed):

▼

Check all exceptions used.

- ☐ a. The voluntary departure of special education staff paid with State and/or local funds by retirement or otherwise, or departure for just cause.
- ☐ b. A decrease in the enrollment of children with disabilities.
- ☐ c. The termination of a costly obligation (expenditure) for a specific child with an IEP that is paid with State and/or local funds.
- ☐ d. The termination of a costly obligation for long-term purchases, such as equipment, construction, and buses paid with State and/or local funds. The definition of long term is one school year

Compliance Standard - refer to MOE v1.3

The compliance standard is an LEA must maintain (or increase) the amount of local or state and local funds it expends for the education of children with disabilities when compared from at least one of the following sources; (i) local funds only; (ii) combined State and local funds; (iii) per capita basis of local funds only; or (iv) per capita basis of the combined State and local funds below the level of those expenditures from the same source for the preceding fiscal year (subsequent year rule).

☐ **Not Met**

Checking "NOT MET" indicates that the LEA is unable to meet the MOE Compliance Standard. Please contact the Bureau of Special Education to explore options regarding adjustments and exceptions (see below) regarding actual Special Education expenditures.

☒ **Met**

* Which source below is being used for this year's grant application? (see the additional resources related to MOE if needed):

Local funds only ▼

☐ **Met With Exceptions**

* Which source below is being used for this year's grant application? (see the additional resources related to MOE if needed):

▼

Check all exceptions used.

- ☐ a. The voluntary departure of special education staff paid with State and/or local funds by retirement or otherwise, or departure for just cause.
- ☐ b. A decrease in the enrollment of children with disabilities.
- ☐ c. The termination of a costly obligation (expenditure) for a specific child with an IEP that is paid with State and/or local funds.
- ☐ d. The termination of a costly obligation for long-term purchases, such as equipment, construction, and buses paid with State and/or local funds. The definition of long term is one school year

The LEA is responsible for uploading the completed MOE Compliance Standard and MOE Eligibility Standard. The MOE Compliance will be completed on the MOE Calculator 1.3v (found on the FY 20 IDEA Part B LEA Application) - tab 14

18-19 amounts (fill in with actual special education expenditures). The MOE Eligibility will be completed on the MOE Calculator 1.4v (found below as a template) - tab 5 20-21 amounts (fill in with projected special education budget)."

Documents		
Type	Document Template	Document/Link
IDEA MOE Calculator 1.3 [Upload at least 1 document(s)]	N/A	 MOE1.3 Compliance

Documents		
Type	Document Template	Document/Link
IDEA MOE Calculator 1.4 [Upload at least 1 document(s)]	 MOE Calculator v 1.4	 MOE1.4 Eligibility

Resources

[Local Educational Agency Maintenance of Effort Calculator](#)

[MOE Reduction Eligibility Decision Tree and Worksheet](#)

[Navigating Coordinated Early Intervening Services \(CEIS\) Frequently Asked Questions \(FAQ\)](#)

[Cross Walk of new Regulations for MOE](#)

[Questions and Answers](#)

Excess Cost

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

Directions

The LEA must use the October 1st student census to determine per pupil expenditure (PPE). Average daily attendance cannot be used. This is a federal requirement and is NOT the same as CT's Excess Costs Reimbursement Grant. LEAs must compute the minimum average amount of PPE - separately for students in both elementary and secondary levels.

Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual PPE in an LEA during the preceding school year. An LEA must spend at least the average annual PPE on the education of an elementary school or secondary school child with a disability before funds under Part B of the Act are used to pay the excess costs of providing special education and related services.

The LEA is required to compute the minimum average amount separately for children in elementary schools and for children in secondary schools. LEAs may not compute the minimum average amount it must spend on the education of children with disabilities based on a combination of the enrollments in its elementary schools and secondary schools (Section 602(8) of the Act and Section 300.16.)

☐ Not Applicable

Elementary Level Excess Cost

A: The LEA expended the following amounts of funds from the preceding school year:

1.	From local tax funds (elementary only)	* \$	18,099,392.50
2.	From state funds (elementary portion only)	* \$	11,048.73
3.	From federal grants (elementary portion only)	* \$	286,980.63

4.	TOTAL Expenditures on elementary portion	\$	18,397,421.86
B: Capital outlay and debt services must be subtracted from the above total:			
5.	Total expenditure on elementary portion (from #4)	\$	18,397,421.86
6.	Less capital outlay and debt services (elementary portion only)	* \$	1,093,445.63
7.	TOTAL Expenditures on elementary less outlay/debt	\$	17,303,976.23
C: The LEA received the following funds from various sources (include only awards for the school year in question-DO NOT include any carry-over funds):			
8.	Local funds for special education expenditures-elementary (from End of the Year Report)	* \$	4,286,706.71
9.	Federal IDEA Part B - 619 funds	* \$	11,872.00
10.	Federal IDEA Part B - 611 funds (Elementary portion)	* \$	168,218.24
11.	Federal Title I (part A), III (parts A and B) or other federal programs, excluding federal school lunch funds (proportion)	* \$	113,636.36
12.	Title I (part A), III (parts A and B) programs from state and local funds	* \$	0.00
13.	Other elementary non-local funds (gifts, etc.) (proportion)	* \$	33,059.90
14.	Sub-total elementary funds	\$	4,613,493.21
15.	TOTAL (#7 - #14)	\$	12,690,483.02
D: Average per pupil expenditures (PPE) for all elementary students:			
16.	TOTAL (from #15)	\$	12,690,483.02
17.	Preceding school year LEA elementary student census	*	943

18.	Per Pupil Expenditure (PPE) (#16 / #17)	\$	13,457.56
E: Total minimum amount of State and/or local funds the LEA must spend of the education of their elementary students with disabilities:			
19.	Current school year LEA elementary of students with disabilities census	*	168
20.	PPE-elementary level (from #18)	\$	13,457.56
21.	Total minimum amount of local funds LEA must spend for education of enrolled elementary students with disabilities before accessing IDEA funds (#19 x #20)	\$	2,260,870.78

☐ Not Applicable

Secondary Level Excess Cost

A: The LEA expended the following amounts of funds from the preceding school year:

1.	From local tax funds (secondary only)	* \$	23,819,030.90
2.	From state funds (secondary portion only)	* \$	14,540.27
3.	From federal grants (secondary portion only)	* \$	377,670.17
4.	TOTAL Expenditures on secondary portion	\$	24,211,241.34

B: Capital outlay and debt services must be subtracted from the above total:

5.	Total expenditure funds (from #4)	\$	24,211,241.34
6.	Less capital outlay and debt services (secondary portion only)	* \$	1,438,988.37
7.	TOTAL Expenditures on secondary less outlay/debt	\$	22,772,252.97

C: The LEA received the following funds from various sources (include only awards for the school year in question-DO NOT include any carry-over funds):

8.	Local funds for special education expenditures-secondary (from End of the Year Report)	* \$	4,261,190.60
9.	Federal IDEA Part B - 619 funds	* \$	0.00
10.	Federal IDEA Part B - 611 funds (secondary portion)	* \$	221,377.34
11.	Federal Title I (part A), III (parts A and B) or other federal programs, excluding federal school lunch funds (proportion)	* \$	149,546.90
12.	Title I (part A), III (parts A and B) programs from state and local funds	* \$	0.00
13.	Other secondary non-local funds (gifts, etc.) (proportion)	* \$	43,507.24
14.	Sub-total secondary funds	\$	4,675,622.08
15.	TOTAL (#7 - #14)	\$	18,096,630.89

D: Average per pupil expenditures (PPE) for all secondary students:

16.	TOTAL (from #15)	\$	18,096,630.89
17.	Preceding school year LEA secondary student census	*	1,241
18.	Per Pupil Expenditure (PPE) (#16 / #17)	\$	14,582.30

E: Total minimum amount of State and/or local funds the LEA must spend of the education of their secondary students with disabilities:

19.	Current school year LEA secondary of students with disabilities census	*	167
20.	PPE-secondary level (from #18)	\$	14,582.30

21.	Total minimum amount of local funds LEA must spend for education of enrolled secondary students with disabilities before accessing IDEA funds (#19 x #20)	\$ 2,435,243.64
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Professional Development and Parent Participation

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information

☐ Not Applicable (Box to be checked by fiscal agent with no allocation (Shared Services))

Professional Development Plan and Parent Participation Plan

LEAs are responsible for providing professional development to staff as well as providing opportunities for parents to increase their knowledge and understanding of their children's educational needs. The LEA should provide information about child development and support parents with the implementation of their child's IEP.

It is expected that all districts have a Professional Development Plan for award year, based on a needs assessment or other documentation, to promote parent education, information and training on an on-going basis.

DIRECTIONS: Please indicate the activities for parents that your district will complete between July 1 and June 30.

Standard Activities

Topic	Method	Audience
* IDEA – Procedural Safeguards	* Written Documentation	* Parents of Students with Disabilities
* Local Policies/Procedures	* Multiple Methods	* Multiple Audiences
* Assessment/Testing	* Conference	* Parents of Students with Disabilities
* Assistive Technology	* Conference	* Parents of Students with Disabilities
* Assistive Technology	* Multiple Methods	* Multiple Audiences
* Behavior/Discipline	* Conference	* Parents of Students with Disabilities
* Behavior/Discipline	* Workshop	* Special Education staff
* Communication	* Conference	* Multiple Audiences

* Disability information ▼	*	Workshop ▼	*	Parents of Students with Disabilities ▼
* Disability information ▼	*	Multiple Methods ▼	*	Multiple Audiences ▼
* Eligibility Determination ▼	*	Conference ▼	*	Parents of Students with Disabilities ▼
* IEP Development ▼	*	Conference ▼	*	Parents of Students with Disabilities ▼
* Instructional Strategies ▼	*	Conference ▼	*	Special Education staff ▼
* Preschool/Early Childhood ▼	*	Multiple Methods ▼	*	Multiple Audiences ▼
* Seclusion/Restraints ▼	*	Workshop ▼	*	Multiple Audiences ▼
* Transition ▼	*	Conference ▼	*	Parents of Students with Disabilities ▼
* Transition ▼	*	Multiple Methods ▼	*	Multiple Audiences ▼

Other Activities (if applicable)

Topic	Method	Audience

Related Documents		
New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA Information		
Required Documents		
Type	Document Template	Document/Link
IDEA MOE Calculator 1.3 [Upload at least 1 document(s)]	N/A	 MOE1.3 Compliance
IDEA MOE Calculator 1.4 [Upload at least 1 document(s)]	 MOE Calculator v 1.4	 MOE1.4 Eligibility
Optional Documents		
Type	Document Template	Document/Link
IDEA Consortium Letter of Agreement	 IDEA Consortium Letter of Agreement	
IDEA Consultation with Private Schools	 Private School Meaningful Consultation Form	
IDEA Schoolwide Program Budget Narratives	 IDEA Program Options Form	
Other IDEA Documentation	N/A	

Budget

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 611

Object	Total
111A - Non-Instructional Salaries	\$0.00
111B - Instructional Salaries	\$342,965.00
200 - Personal Services - Employee Benefits	\$14,053.00
321 - Tutors (Instructional, Non-Payroll)	\$0.00
322 - In Service	\$17,000.00
323 - Pupil Services (Non-Payroll)	\$50,000.00
324 - Field Trips	\$0.00
325 - Parent Activities	\$0.00
330 - Employee Training (Non-Direct Services)	\$0.00
340 - Other Professional Services	\$0.00
341 - Audit	\$0.00
350 - Technical Services	\$0.00
440 - Rentals	\$0.00
450 - Construction Services	\$0.00
510 - Student Transportation Services	\$0.00
530 - Communications	\$0.00
560 - Tuition	\$0.00
580 - Travel	\$2,599.00

600 - Supplies - Technology/Instructional		\$20,000.00
730 - Equipment		\$0.00
734 - Technology Related Hardware		\$0.00
735 - Technology Software		\$0.00
917 - Indirect Costs		\$0.00
	Total	\$446,617.00
	Allocation	\$446,617.00
	Remaining	\$0.00

Budget Detail

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 611

111B - Instructional Salaries - \$342,965.00 ▼

Budget Detail		Narrative Description
Object:	111B - Instructional Salaries	2 FTE Special Education Teachers
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$196,508.00	
Line Item Total:	\$196,508.00	
Object:	111B - Instructional Salaries	7.6 FTE Paraprofessionals
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$146,457.00	
Line Item Total:	\$146,457.00	
Total for 111B - Instructional Salaries:		\$342,965.00
Total for all other Objects:		\$103,652.00

Total for all Objects:	\$446,617.00
Allocation:	\$446,617.00
Remaining:	\$0.00

Budget Detail

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 611

200 - Personal Services - Employee Benefits - \$14,053.00 ▼

Budget Detail		Narrative Description
Object:	200 - Personal Services - Employee Benefits	FICA/Medicare for: 7.6 FTE Paraprofessionals
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$11,204.00	
Line Item Total:	\$11,204.00	
Object:	200 - Personal Services - Employee Benefits	FICA/Medicare for: 2.0 FTE Special Education Teachers
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$2,849.00	
Line Item Total:	\$2,849.00	
Total for 200 - Personal Services - Employee Benefits:		\$14,053.00

Total for all other Objects:	\$432,564.00
Total for all Objects:	\$446,617.00
Allocation:	\$446,617.00
Remaining:	\$0.00

Budget Detail

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 611

322 - In Service - \$17,000.00 ▼

Budget Detail		Narrative Description
Object:	322 - In Service	Wilson, Orton-Gillingham, LLI, Visualizing and Verbalizing, SRBI
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$17,000.00	
Line Item Total:	\$17,000.00	
Total for 322 - In Service:		\$17,000.00
Total for all other Objects:		\$429,617.00
Total for all Objects:		\$446,617.00
Allocation:		\$446,617.00
Remaining:		\$0.00

Budget Detail

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 611

323 - Pupil Services (Non-Payroll) - \$50,000.00 ▼

Budget Detail		Narrative Description
Object:	323 - Pupil Services (Non-Payroll)	Consultation Services, IEE, Assistive Technology Consortium, Soundbridge
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$50,000.00	
Line Item Total:	\$50,000.00	
Total for 323 - Pupil Services (Non-Payroll):		\$50,000.00
Total for all other Objects:		\$396,617.00
Total for all Objects:		\$446,617.00
Allocation:		\$446,617.00
Remaining:		\$0.00

Budget Detail

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 611

580 - Travel - \$2,599.00 ▼

Budget Detail

Narrative Description

Reimbursement for PPS staff for travel for out of district placements.

Object: 580 - Travel

Purpose: 01 - Public School Activities

LEA / School: New Fairfield School District (091-000)

Quantity: 1.00

Cost: \$2,599.00

Line Item Total: \$2,599.00

Total for 580 - Travel: \$2,599.00

Total for all other Objects: \$444,018.00

Total for all Objects: \$446,617.00

Allocation: \$446,617.00

Remaining: \$0.00

Budget Detail

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 611

600 - Supplies - Technology/Instructional - \$20,000.00 ▼

Budget Detail		Narrative Description
Object:	600 - Supplies - Technology/Instructional	Classroom supplies and technology
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$20,000.00	
Line Item Total:	\$20,000.00	
Total for 600 - Supplies - Technology/Instructional:		\$20,000.00
Total for all other Objects:		\$426,617.00
Total for all Objects:		\$446,617.00
Allocation:		\$446,617.00
Remaining:		\$0.00

Budget Overview

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 611

Filter by Location: All - \$446,617.00 ▼

Object	Purpose	01 - Public School Activities	Total
111B - Instructional Salaries		342,965.00	342,965.00
200 - Personal Services - Employee Benefits		14,053.00	14,053.00
322 - In Service		17,000.00	17,000.00
323 - Pupil Services (Non-Payroll)		50,000.00	50,000.00
580 - Travel		2,599.00	2,599.00
600 - Supplies - Technology/Instructional		20,000.00	20,000.00
Total		446,617.00	446,617.00
		Allocation	446,617.00
		Remaining	0.00

Budget

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 619

Object	Total
111A - Non-Instructional Salaries	\$0.00
111B - Instructional Salaries	\$11,724.00
200 - Personal Services - Employee Benefits	\$897.00
321 - Tutors (Instructional, Non-Payroll)	\$0.00
322 - In Service	\$0.00
323 - Pupil Services (Non-Payroll)	\$0.00
324 - Field Trips	\$0.00
325 - Parent Activities	\$0.00
330 - Employee Training (Non-Direct Services)	\$0.00
340 - Other Professional Services	\$0.00
341 - Audit	\$0.00
350 - Technical Services	\$0.00
440 - Rentals	\$0.00
450 - Construction Services	\$0.00
510 - Student Transportation Services	\$0.00
530 - Communications	\$0.00
560 - Tuition	\$0.00
580 - Travel	\$0.00

600 - Supplies - Technology/Instructional		\$0.00
730 - Equipment		\$0.00
734 - Technology Related Hardware		\$0.00
735 - Technology Software		\$0.00
917 - Indirect Costs		\$0.00
	Total	\$12,621.00
	Allocation	\$12,621.00
	Remaining	\$0.00

Budget Detail

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 619

111B - Instructional Salaries - \$11,724.00 ▼

Budget Detail		Narrative Description
Object:	111B - Instructional Salaries	.8 FTE Paraprofessional
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$11,724.00	
Line Item Total:	\$11,724.00	
Total for 111B - Instructional Salaries:		\$11,724.00
Total for all other Objects:		\$897.00
Total for all Objects:		\$12,621.00
Allocation:		\$12,621.00
Remaining:		\$0.00

Budget Detail

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 619

200 - Personal Services - Employee Benefits - \$897.00 ▼

Budget Detail		Narrative Description
Object:	200 - Personal Services - Employee Benefits	FICA/Medicare for 0.8 FTE Paraprofessional
Purpose:	01 - Public School Activities	
LEA / School:	New Fairfield School District (091-000)	
Quantity:	1.00	
Cost:	\$897.00	
Line Item Total:	\$897.00	
Total for 200 - Personal Services - Employee Benefits:		\$897.00
Total for all other Objects:		\$11,724.00
Total for all Objects:		\$12,621.00
Allocation:		\$12,621.00
Remaining:		\$0.00

Budget Overview

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - IDEA 619

Filter by Location: All - \$12,621.00 ▼

Object	Purpose	01 - Public School Activities	Total
111B - Instructional Salaries		11,724.00	11,724.00
200 - Personal Services - Employee Benefits		897.00	897.00
Total		12,621.00	12,621.00
		Allocation	12,621.00
		Remaining	0.00

CSDE Application Review Status Checklist

New Fairfield School District (091-000) Public School District - FY 2021 - IDEA - Rev 0 - CSDE Application Review Status Checklist

This checklist is a means of communication between the CSDE and LEAs regarding the allowability and allocability of the items submitted in the funding application. Please follow the steps below to ensure that the funding application contains items that are in compliance with program requirements.

- After the LEA submits the application, the CSDE will review the application and mark each section as 'OK' or 'Attention Needed'.
- If the application is marked as 'Attention Needed', it will be returned to the LEA with a status of 'Returned - Revisions Needed' and will require modifications. The LEA will review the checklist for specific written feedback, explanations, and comments that identify areas that need to be addressed in order to move the application to Approved status.
- Once the LEA has made the necessary adjustments, the LEA will resubmit the application for approval. If the CSDE determines that the item has been corrected, 'Attention Needed' will be changed to 'OK' by the CSDE Reviewer. If the items needing attention still have not been corrected, the application will be returned again to the LEA with a status of 'Returned - Revisions Needed'.
- An application will move to Approved status once all comments and concerns in the application have been addressed.

Checklist Description [\(Collapse All\)](#) [Expand All](#)

☐ 1. Private School PPPSS - Total number reported Not Reviewed ▼

1. Provide accurate total number of Parentally Placed Private School Students for LEA.

☐ 2. Consultation with Private Schools attached Not Reviewed ▼

1. Upload of the signed/dated private school consultation form with action checked noted.

☐ 3. IDEA 611 Goals, Related Activities and Equitable Access Not Reviewed ▼

1. Listed activities are sufficient and address equitable access to for 611 IDEA Part B grant.

2. Goals relate to the delivery of Special Education and Related Services.

3. The 611 budget narrative provides CEIS/CCEIS adequate detail.

☐ 4. IDEA 619 Goals, Related Activities and Equitable Access Not Reviewed ▼

1. Budget allocations are appropriately aligned with goals/activities (FAPE is realized).

2. Budget allocations for private schools are appropriately aligned with goals/activities.

☐ 5. LEA MOE Not Reviewed ▼

1. Evidence that MOE Calculator was completed correctly.

2. Evidence that MOE eligibility data was input correctly

3. Evidence that MOE compliance data was input correctly.

4. MOE Adjustment decision tree and documentation attached.

☐ 6. Consortium Not Reviewed ▼

1. Upload of consortium letter of agreement and money broken down accurately.

2. Upload of letter of consortium agreement and authorized use of funds.