

MEMORANDUM OF UNDERSTANDING

Between the

Charter Township of Vienna

And

Vienna Township Business Development Authority (BDA)

The purpose of this Memorandum of Understanding is to clearly identify the roles and responsibilities of each party in relation to Michigan Tax Tribunal Appeals within the BDA District.

Charter Township of Vienna

- The Township Assessor and Township Supervisor will determine if the appeal meets the criteria to defend.
- The Township will inform the BDA of an appeal and the steps being taken to dispute the appeal.
- The Township will hire a firm to complete an appraisal if necessary. The Township will pay 25% of the appraisal fee.
- The Township will turn the appeal over to an Attorney hired by the Township. The Township will pay 25% of the legal fees incurred.

Vienna Township Business Development Authority (BDA)

- The BDA will pay 75% of the legal fees of an appraisal when deemed necessary.
- The BDA will pay 75% of the legal fees incurred.

This Memorandum of Understanding shall be effective upon the signature of both parties' authorized officials. This written document as well as the stipulated terms and conditions shall be in force from July 14, 2025, until terminated by either party with a 30-day written notice.

Cynthia J. Bryan, Clerk
Charter Township of Vienna

Suzanne L. Maxwell, Executive Director
Vienna Township Business
Development Authority