



# Consent Item

**Date:** October 21, 2024

**Division:** Finance

**Subject:** Teaching Aids, Instructional Materials, Supplies, Software, Equipment, and Other Related Products and Services – Cooperative Contract(s)

## Background Information:

- This is a recommendation for supplemental procurement options for teaching aids, instructional materials, supplies, software, equipment, translation services, and other related products and services. These cooperative contracts will be used with RFP #F1072-23 Instructional Materials, Teaching Aids, Supplies, Software, Equipment, and Other Related Products and Services to provide campuses and departments with additional procurement options which will help the District to continue operations uninterrupted in the case of contract expirations.
- The District is requesting the Board of Trustees to approve the use of vendors who have been awarded a contract under an LISD-eligible cooperative contract. Vendors with an awarded cooperative contract have already undergone a competitive procurement process that complies with state, federal and local procurement laws. By approving LISD-eligible cooperative contract vendor(s), the District will be able to obtain quotes from multiple vendors and utilize competitive cooperative contract pricing.
- If approved, the District will use the approved LISD cooperative contracts and the associated awarded vendors for teaching materials, products, supplies, and services, including but not limited to career and technical academies and specialized programs, special education, licenses, translation services, and other products and services needed to support campuses and departments.
- By allowing the use of LISD-eligible cooperative contracts for this commodity, the District will have access to a wide range of vendors, products, services, and pricing to help provide the best value.
- Best value involves considering several factors, which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors.
- Interlocal Cooperative Contracts have gone through a competitive procurement process and comply with local and state procurement laws.

## Administrative Consideration:

- Funds for these purchases come from campus, federal, and departmental budgets and general operating, bonds, and activity funds.
- Previous annual expenditures in this commodity:
  - 2023-2024: \$7,162,791

- Estimated annual expenditures in this commodity: \$7,200,000 but will not exceed the approved budgets.
- This procurement complies with Section 44.031 of the Texas Education Code and EDGAR 2 CFR 200.

**Recommendations:**

- That the Lewisville ISD Board of Trustees approves the use of LISD-eligible cooperative contract(s) and their awarded vendors for Teaching Aids, Instructional Materials, Supplies, Software, Equipment, and Other Related Products and Services utilizing the previously approved budgets for one year.

**Timeline/Report:**

- Term: November 2024 – November 2025