

Board of Education Regular Meeting  
Tuesday, September 5, 2023 7:30 PM

Town Campus Hammonasset Room/Zoom  
10 Campus Drive  
Madison, CT 06443

## **Subject to Approval**

## **Meeting Minutes**

*Video documentation of these proceedings can be found in the Meetings/Minutes section of the website.*

### I. Call to Order / Attendance

The regular meeting of the Madison Board of Education was called to order by Chairman Seth Klaskin at 7:32 p.m. Mr. Klaskin led the Pledge of Allegiance

Present: Galen Cawley, Mary Ann Connelly, Diane Infantine-Vyce, Seth Klaskin, Christine Maisano, Cathy Miller, Steven Pynn, Emily Rosenthal

Also present: Craig Cooke, Ph.D., Superintendent; Gail Dahling-Hench, Assistant Superintendent; Bill McMinn, Facilities Director; Adam Levitus, Colliers International

### II. School / Community Session

No members of the public spoke.

### III. Board of Education Student Representatives' Report

*Eli Ackerman and Brooke Anderson*

Eli reported on the start of fall sports and the upcoming fall play. Brooke reported on the new “no phone” policy at the high school as well as upcoming events such as Back to School night.

### IV. Superintendent's Report

*Craig A. Cooke, Ph.D.*

- Opening of School - Dr. Cooke shared that we had a very successful opening of school. There were a few adjustments made to bus runs but times continue to improve and the excessive heat is causing some challenges in certain buildings.
- New School Naming Committee - Dr. Cooke reviewed the process to name a school building. Later in the meeting the Board established the committee and will appoint members to the committee at the Sept. 19 meeting. The committee is charged with presenting the Board with three to five possible school names no later than Feb. 1, 2024. Members of the public, BOE members and staff members will be asked to serve on the committee.

### V. Board Members' Comments

Dr. Infantine-Vyce said that with school sports starting it is important for spectators to remember be respectful to fellow fans, athletes, coaches, and referees. She also reminded parents to follow pick-up and drop-off rules at the buildings to help traffic move safely.

VI. Audience Response to Information Presented (Ref. Bylaw #9540.10)

JoLynn Kennedy (on Zoom) asked a question about bus pick-up times.

VII. Consent Agenda (Ref. Bylaw #9540.2 and #9540.8)

- Line Item Transfers as of August 31, 2023
- Budget Expenditures as of August 31, 2023

VIII. Action Item: Motion to approve the Consent Agenda

MOTION: by Cawley, seconded by Infantine-Vyce to approve the Consent Agenda.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Maisano, Miller, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

IX. Board Committees / Liaison Updates (Ref. Bylaw #9450)

Curriculum and Student Development

*Members: Steve Pynn, Chair; Catherine Miller, Mary Ann Connelly*

Mr. Pynn gave a report on the meeting that took place earlier in the evening. He shared that the committee heard from several presenters on the following topics: AP Music textbook adoption, music course adoptions, ASL course adoption, the SCSU Dual Credit Expansion grant, and Pre-K Curriculum development.

Facilities Committee

*Members: Emily Rosenthal, Chair, Steven Pynn, Diane Infantine-Vyce*

Mrs. Rosenthal gave a report on the meeting that took place earlier in the evening. She reviewed the Polson project HVAC updates and went over the changes to the 2024-2025 CIP plan that would come before the board later in the evening for a vote.

Finance Committee

*Members: Galen Cawley, Chair, Christine Maisano, Emily Rosenthal*

No report.

Personnel Committee

*Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly*

Mr. Klaskin shared that negotiations with AMA have begun.

Policy Committee

*Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley*

No report.

LEARN Liaison

*Mary Ann Connelly*

No report.

X. Action Item: Motion to approve the Phase 1 Early Procurement Package and authorize the project to proceed with state final plan review and subsequent bidding. The Phase 1 package is comprised of plans and project manual dated 7/21/23 and a professional cost estimate dated 8/29/23.

MOTION: by Infantine-Vyce, seconded by Miller to approve the Phase 1 Early Procurement Package and authorize the project to proceed with state final plan review and subsequent bidding.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Maisano, Miller, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XI. Action Item: Motion to establish the Ad-Hoc New Elementary School Naming Committee and its associated scope and schedule (Ref. Policy #7551)

MOTION: by Infantine-Vyce, seconded by Rosenthal to establish the Ad-Hoc New Elementary School Naming Committee and its associated scope and schedule.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Maisano, Miller, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XII. Action Item: Motion to approve the revised Capital Improvement Plan as amended by the Facilities Committee.

MOTION: by Connelly, seconded by Infantine-Vyce to approve the revised Capital Improvement Plan as amended by the Facilities Committee.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Maisano, Miller, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XIII. Action Item: Motion to approve a donation from the Jeffrey PTO in the amount of \$6,230 to Jeffrey Elementary School for field trips, clubs, and recess supplies.

MOTION: by Pynn, seconded by Infantine-Vyce to approve a donation from the Jeffrey PTO in the amount of \$6,230 to Jeffrey Elementary School for field trips, clubs, and recess supplies.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Maisano, Miller, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XIV. Action Item: Motion to approve the minutes of the August 22, 2023 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Miller, seconded by Rosenthal to approve the minutes of the August 22, 2023 Board of Education Meeting.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Maisano, Miller, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

XV. Future Agenda Items

XVI. Meetings / Dates of Importance (see attached)

XVII. Adjournment

MOTION: by Infantine-Vyce, seconded by Miller to adjourn at 8:33 p.m.

AYES: Cawley, Connelly, Infantine-Vyce, Klaskin, Maisano, Miller, Pynn, Rosenthal

NAYS:

ABSTAIN:

MOTION CARRIED: 8 – 0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at [ferranted@madisonct.org](mailto:ferranted@madisonct.org) at least five (5) business days prior to the meeting.