



Oak Park Elementary School District 97

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TO: Dr. Carol Kelley, Superintendent of Schools
Board of Education

FROM: Paul Starck-King, Assistant Superintendent of Finance and Operations

SUBJECT: D97 Partnership Language and Procedures Update

DATE: October 23, 2018

Summary:

On June 12, 2018, the board adopted policy 8:104 Partnership Agreements which reads as follows:

“The Board of Education will approve formal partnership agreements with its partners. The agreements will define the relationship between the partner organization and the school district. The partnership activities must align with the educational goals of school and/or district. These agreements must also have a positive impact on students and advance the collective equity efforts of the District.

The Board of Education will periodically review the partnership guidelines that define the District and partnership relationship.”

As part of the periodic review, administration is suggesting a 4-tier structure for classification/stratification of "partner" (little "p") groups per the following (no particular order):

- Governmental (formal IGA).
 1. Same boundaries as D97 (VOP, PDOP, Library, etc.)
 2. Some overlapping boundary with D97 (OPRF, Township, etc.)
- Partners (501C3) with formal legal agreement
 1. PING!
 2. Hephzibah
 3. Collaboration for Early Childhood
 4. Oak Park Education Foundation (Base Camp only)
- Non-Profit (501C3) Community Groups covered by D97 General Liability Insurance
 1. Parent Teacher Organizations
 2. Oak Park Education Foundation
- Non-Profit (501C3 or individual) Community Groups with no formal agreement
 1. Success of All Youth
 2. Scouts

3. Volunteers (unpaid individuals)
 4. Other Non-Profit Community Groups
- For-Profit Entities (including paid individuals) are not considered community groups

Parameters:

- All community groups that utilize our facilities or provide services to D97 need to be legally composed (corporation, partnership, individual, etc.) and registered with the state (except individuals).
- All community groups that utilize our facilities or provide services to D97 need to be covered by insurance (D97 umbrella or entity's (including individual's) own insurance).
- All community groups that utilize our facilities or provide services to D97 and have contact during *district* events (i.e., designed, directed, and supervised by district employees) with students need to have criminal background checks performed on each person having student contact and need to provide those background checks to D97 HR Department.
- All community groups that utilize our facilities and have contact during *non-district* (i.e., not designed, nor directed, nor supervised by district employees) events with children need to decide as a separate legal entity whether or not to have criminal background checks performed on each person having contact with children. D97 has no input nor responsibility for this separate entity event or decision.

Guidance:

Administration will be seeking at the 11/13/2018 board meeting approval from the board to align all existing and future agreements and procedures to the above guidelines (as amended by the board). It is anticipated that Community Groups will be encouraged to become partners under a formal agreement with D97 as long as their activities “align with the educational goals of school and/or district” and “have a positive impact on students and advance the collective equity efforts of the District”. Administration will also be seeking a prioritization of the various categories of groups.