



## South Koochiching - Rainy River School District #363 Northome School



Jeremy Tammi, Superintendent  
Email: [jeremy.tammi@isd363.org](mailto:jeremy.tammi@isd363.org)

Mackenzie Lehn, Principal  
Email: [mlehn@northome.k12.mn.us](mailto:mlehn@northome.k12.mn.us)



Phone: 218-897-5275  
Fax: 218-225-1130



11731 Hwy 1  
PO Box 465  
Northome, MN 56661

### Invitation for Transportation Bids for July 1, 2025-June 30, 2029

South Koochiching-Rainy River ISD #363 is requesting sealed bids for transportation of students to Northome School for school years 2025-26, 2026-27, 2027-28 and 2028-29.

#### Instructions:

Vendors are requested to provide a transportation bid beginning July 1, 2025 and ending June 30, 2029. All bids must be legibly written in ink or typed, signed and sealed in an envelope plainly marked "Transportation Bid" and sent to: ISD #363, Attn: Superintendent's Office, PO Box 465, Northome, MN, 56661. Return your bid prior to the stated time and date for opening: **Wednesday, November 6, 2024 at 10:00 a.m.** The School Board will award the bid at the regular board meeting on Wednesday, November 13, 2024 at 7:00 p.m. in the Northome Media Center. The bid shall include the legal name of the individual/company supplying the bid. Each copy shall be signed by the person or persons legally authorized to bind the supplier to a contract. Facsimile bids will not be accepted.

Bids must be presented in the format requested, using the enclosed Bid Submittal form. Bids not submitted in the prescribed form may be rejected at the discretion of ISD #363. Questions on bidding procedures and bid specifications may be directed to Jeremy Tammi, Superintendent, at 218-897-5275.

ISD #363 reserves the right to accept or reject any and/or all bids in whole or in part and waive any and/or all irregularities therein. ISD #363 will award bids as may appear to be in the best interests of ISD #363.

#### Bid Specifications:

- \*Route #1 – Big Falls Van Route (currently approximately 141 miles/day)
- \*Route #2 – Gemmell/Mizpah Bus Route (currently approximately 130 miles/day)
- \*Route #3 – Ponemah Bus Route (currently approximately 210 miles/day)
- \*Route #4 – Red Lake Bus Route (currently approximately 201 miles/day)
- \*Route #5 – Blackduck/Alvwood Bus Route (currently approximately 183 miles/day)
- \*Route #6 – Squaw Lake Bus Route (currently approximately 142 miles/day)
- \*Route #7 – Dora Lake Bus Route (currently approximately 134 miles/day)
- \*Route #8 – Misc. Van Routes as Needed
- \*Mileage will vary dependent upon the location of the students' residence.



# South Koochiching - Rainy River School District #363

## Northome School



Jeremy Tammi, Superintendent  
Email: [jeremy.tammi@isd363.org](mailto:jeremy.tammi@isd363.org)

Mackenzie Lehn, Principal  
Email: [mlehn@northome.k12.mn.us](mailto:mlehn@northome.k12.mn.us)



Phone: 218-897-5275  
Fax: 218-225-1130



11731 Hwy 1  
PO Box 465  
Northome, MN 56661

## Transportation Bid Submittal Form

**Transportation Bids are Due by Wednesday, November 6, 2024 at 10:00 a.m.**

Please send sealed bids marked "Transportation Bid" to ISD #363, Attn: Superintendent's Office, PO Box 465, Northome, MN, 56661.

- \*Route #1 – Big Falls Van Route (currently approximately 141 miles/day)
- \*Route #2 – Gemmell/Mizpah Bus Route (currently approximately 130 miles/day)
- \*Route #3 – Ponemah Bus Route (currently approximately 210 miles/day)
- \*Route #4 – Red Lake Bus Route (currently approximately 201 miles/day)
- \*Route #5 – Blackduck/Alvwood Bus Route (currently approximately 183 miles/day)
- \*Route #6 – Squaw Lake Bus Route (currently approximately 142 miles/day)
- \*Route #7 – Dora Lake Bus Route (currently approximately 134 miles/day)
- \*Route #8 – Misc. Van Routes as Needed
- \*Mileage will vary dependent upon the location of the students' residence.

**Bidders must submit bids for all routes. Bids submitted for only one of the routes will be rejected. Bidders must submit bids covering all four years. Bids that cover only certain years and that provide that certain other years will be negotiated in the future will be rejected.**

The bidder submits the following cost per mile covering all four years, to be considered by the Board of Education which will award a single contract for all routes listed below:

### **Route #1 - Big Falls Van Route**

2025-26 School Year     \$\_\_\_\_\_ per route mile  
2026-27 School Year     \$\_\_\_\_\_ per route mile  
2027-28 School Year     \$\_\_\_\_\_ per route mile  
2028-29 School Year     \$\_\_\_\_\_ per route mile

### **Route #2 – Gemmell/Mizpah Bus Route**

2025-26 School Year     \$\_\_\_\_\_ per route mile  
2026-27 School Year     \$\_\_\_\_\_ per route mile  
2027-28 School Year     \$\_\_\_\_\_ per route mile



# South Koochiching - Rainy River School District #363

## Northome School



Jeremy Tammi, Superintendent  
Email: [jeremy.tammi@isd363.org](mailto:jeremy.tammi@isd363.org)

Mackenzie Lehn, Principal  
Email: [mlehn@northome.k12.mn.us](mailto:mlehn@northome.k12.mn.us)



Phone: 218-897-5275  
Fax: 218-225-1130



11731 Hwy 1  
PO Box 465  
Northome, MN 56661

2028-29 School Year      \$\_\_\_\_\_ per route mile

### **Route #3 – Ponemah Bus Route**

2025-26 School Year      \$\_\_\_\_\_ per route mile

2026-27 School Year      \$\_\_\_\_\_ per route mile

2027-28 School Year      \$\_\_\_\_\_ per route mile

2028-29 School Year      \$\_\_\_\_\_ per route mile

### **Route #4 – Red Lake Bus Route**

2025-26 School Year      \$\_\_\_\_\_ per route mile

2026-27 School Year      \$\_\_\_\_\_ per route mile

2027-28 School Year      \$\_\_\_\_\_ per route mile

2028-29 School Year      \$\_\_\_\_\_ per route mile

### **Route #5 – Blackduck/Alvwood Bus Route**

2025-26 School Year      \$\_\_\_\_\_ per route mile

2026-27 School Year      \$\_\_\_\_\_ per route mile

2027-28 School Year      \$\_\_\_\_\_ per route mile

2028-29 School Year      \$\_\_\_\_\_ per route mile

### **Route #6 – Squaw Lake Bus Route**

2025-26 School Year      \$\_\_\_\_\_ per route mile

2026-27 School Year      \$\_\_\_\_\_ per route mile

2027-28 School Year      \$\_\_\_\_\_ per route mile



# South Koochiching - Rainy River School District #363

## Northome School



Jeremy Tammi, Superintendent  
Email: [jeremy.tammi@isd363.org](mailto:jeremy.tammi@isd363.org)  
Mackenzie Lehn, Principal  
Email: [mlehn@northome.k12.mn.us](mailto:mlehn@northome.k12.mn.us)



Phone: 218-897-5275  
Fax: 218-225-1130



11731 Hwy 1  
PO Box 465  
Northome, MN 56661

2028-29 School Year      \$\_\_\_\_\_ per route mile

### **Route #7 – Dora Lake Bus Route**

2025-26 School Year      \$\_\_\_\_\_ per route mile

2026-27 School Year      \$\_\_\_\_\_ per route mile

2027-28 School Year      \$\_\_\_\_\_ per route mile

2028-29 School Year      \$\_\_\_\_\_ per route mile

### **Route #8 – Misc. Van Routes as Needed**

2025-26 School Year      \$\_\_\_\_\_ per route mile

2026-27 School Year      \$\_\_\_\_\_ per route mile

2027-28 School Year      \$\_\_\_\_\_ per route mile

2028-29 School Year      \$\_\_\_\_\_ per route mile

---

---

### **Authorized Signature:**

Authorized Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State & Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

ISD #363 reserves the right to accept or reject any and/or all bids in whole or in part and waive any and/or all irregularities therein. ISD #363 will award bids as may appear to be in the best interests of ISD #363.



# **South Koochiching - Rainy River School District #363**

## **Northome School**



Jeremy Tammi, Superintendent  
Email: [jeremy.tammi@isd363.org](mailto:jeremy.tammi@isd363.org)

Mackenzie Lehn, Principal  
Email: [mlehn@northome.k12.mn.us](mailto:mlehn@northome.k12.mn.us)



Phone: 218-897-5275  
Fax: 218-225-1130



11731 Hwy 1  
PO Box 465  
Northome, MN 56661

## **Independent School District #363**

### **Transportation Bid Specifications**

#### **Section I.**

1. It is agreed between the parties that the bus operator shall transport students required to be transported by the school district from any points on the designated routes to and from designated schools according to the routes and schedules as are furnished from time to time by the superintendent of the school district, or other appropriate school district officials, for the period of this contract.
2. The bus operator agrees:
  - a. To furnish chassis and passenger school bus bodies conforming to all State and Federal laws and regulations relating to school buses.
  - b. To keep the school buses properly stored to insure proper warmth and comfort for students. Each bus will be equipped with good and sufficient heaters.
  - c. To have the buses maintained by qualified mechanics so that they will be at all times in good mechanical condition and kept clean and to add such equipment and safety devices as may be required by any new laws or rules of the State of Minnesota, or District policy relating to school buses.
  - d. To furnish drivers over 18 years of age in good health and in possession of a valid, effective bus driver's license issued by the Motor Vehicle Department of the State of Minnesota, for the buses in adequate numbers and of proper qualifications to fulfill the requirements of the contract. Each driver must have completed a criminal history background check to the satisfaction of the school district.
  - e. To establish and enforce regulations for the rules relating to the conduct of such drivers.
  - f. To discharge or replace any drivers violating rules of conduct or not meeting qualifications or such requirements or qualifications as may be established herein.
  - g. To have on hand serviceable standby buses in sufficient numbers to make all trips necessary under this contract so that all normal buses are operating at all times. Arrangements made with the district to use available spare district buses shall fulfill this requirement.
  - h. To add any additional equipment, such as hoist, which may have to be added throughout the year or to comply with any additional procedures necessary to meet the needs of any individual student. Any additional equipment necessary for such purposes shall be provided as an amendment to the contract upon mutually agreeable terms. Equipment or procedures necessary to meet the needs of an individual student shall be identified by the school district.
  - i. To comply with all State and Federal laws governing the mandatory drug and alcohol testing of drivers.
3. The entire operation contemplated in this agreement shall comply with applicable rules and regulations adopted by the Department of Education, State Department of Transportation and the school district presently in effect and/or hereafter adopted and required. The bus operator will be bound by all rules and regulations, local ordinances, or state laws relating to road conditions and road restrictions of any other subdivision of government and any other regulations relating to the operation contemplated herein.



## South Koochiching - Rainy River School District #363 Northome School



Jeremy Tammi, Superintendent  
Email: [jeremy.tammi@isd363.org](mailto:jeremy.tammi@isd363.org)

Mackenzie Lehn, Principal  
Email: [mlehn@northome.k12.mn.us](mailto:mlehn@northome.k12.mn.us)



Phone: 218-897-5275  
Fax: 218-225-1130



11731 Hwy 1  
PO Box 465  
Northome, MN 56661

### Section II.

1. The transportation services to be provided for each route shall be for the four (4) years specified on the Transportation Bid Form.

The school district reserves the right to waive any informalities, to accept or reject in whole all proposals, to request new proposals, or to award a contract which in its judgment is in the best interest of the school district. In the event of identical proposals, the Board of Education may utilize negotiated methods so long as the low tied price is not exceeded. In the event of only a single proposal, the Board of Education may negotiate a lower price with the supplier.

Acceptance of a proposal by the school district for the transportation contemplated by these specifications shall be reduced to a written contract, and the successful supplier agrees to execute such contract which will refer to and include by reference these specifications. It is understood that a contract for transportation will be effective upon award by the school district, or execution following negotiation if not bid. Suppliers are instructed to read the contract and be expected to comply with it in the event of award.

If at any point during the term of this contract, as determined by the school district, it becomes no longer economically feasible to transport students with a school bus, due to the number of students riding the bus, the school district may terminate this contract. The termination of this contract takes place upon a 30 day notice to the bus operator.

If the price of gasoline or diesel to the bus operator should exceed \$2.50 per gallon, excluding federal tax, during the contract period the school district agrees to assume the excess cost beyond \$2.50 per gallon, excluding federal tax, upon documentation as to price and gallonage used in fulfilling contracted obligations.

### Section III.

1. The bus operator agrees to keep in effect liability insurance for each bus to insure liabilities up to \$1,000,000 for each occurrence, and \$300,000 for under-insured or no insurance, in addition to any other coverage required by the specifications, with the District named as co-insured. The school district shall approve the company and policy submitted to fulfill this requirement and be included in an appropriate endorsement. Any additional coverage obtained by the bus operator will apply to this contract at the time secured.

2. Operator shall not be held or deemed in any way to be the agent or employee of the school district. It is the intention of the parties that the operator is and shall be considered as an independent contractor. No officer, employer or agent of operator shall be deemed to be an officer, employee or agent of the school district, unless that person is also an officer or employee of the school district. Operator agrees to hold harmless and indemnify the school district from any and all claims, demands, causes of action, and suits against the school district caused by the negligence or intentional acts of the officers, employees and agents of the bus operator, and the school district shall pay or settle no claims or judgments arising out of such negligence or intentional acts of the officers,



## South Koochiching - Rainy River School District #363 Northome School



Jeremy Tammi, Superintendent  
Email: [jeremy.tammi@isd363.org](mailto:jeremy.tammi@isd363.org)

Mackenzie Lehn, Principal  
Email: [mlehn@northome.k12.mn.us](mailto:mlehn@northome.k12.mn.us)



Phone: 218-897-5275  
Fax: 218-225-1130



11731 Hwy 1  
PO Box 465  
Northome, MN 56661

employees or agents of the operator except as otherwise required by law, without approval of the operator or its insurer, in writing, and shall immediately give notice of all claims or suits to operator.

### Section IV.

1. In the event the bus operator is unable to provide transportation services as herein specified because of acts of God, fire, riot, war, picketing, civil commotion, strikes, labor disputes or any other similar condition, the school district may excuse it from performance hereunder and terminate the contract or shall have the right to take over the operation of such buses that the bus operator is prevented from running, utilizing such school employees or other persons as the school district may deem appropriate, until the bus operator is able to resume operation. The school district shall pay to the bus operator of such buses the same amount specified on the Bus Bid Sheet, less all expenses and costs incurred by the school district in the operation and maintenance of the vehicles.

### Section V.

1. The minimum service to be provided under this agreement shall be to transport one round trip each day school is in session all pupils required to be transported under this agreement to and from the school and the residing place of the pupil for a period of not more than 180 days during each school year of this agreement, if required by the school district. This statement shall not in any way excuse operator from performing all other obligations or duties required under this contract, or the specifications or proposal attached hereto, during the period of this contract for the consideration recited.

This contract may be amended or terminated by mutual agreement of the parties in writing approved by the Board of Education upon thirty (30) days written notice of one party to the other, or as otherwise permitted by this contract or the specifications or proposals attached hereto. Failure or refusal of either party to substantially perform the conditions of this contract during the term of the contract will permit the other party to terminate the contract upon thirty (30) days written notice in writing to the breaching party, unless within such thirty day period the breaching party shall correct the performance to the satisfaction of the other party, but both parties shall be entitled to all remedies provided by law in case of such breach, failure or refusal, but neither party shall be required to accept less than full performance of this contract unless otherwise agreed in writing by the parties.

All notices under this contract required to be given to the school district shall be directed to the superintendent of the school district at the school district's administrative offices. All notices required to be given to the operator shall be directed to it at its' principal office last on record with the school district.

### Section VI.

1. The specifications and general conditions relating hereto are included herein and made a part of this contract by reference along with any proposal submitted by operator, except as otherwise provided in this contract.



## South Koochiching - Rainy River School District #363 Northome School



Jeremy Tammi, Superintendent  
Email: [jeremy.tammi@isd363.org](mailto:jeremy.tammi@isd363.org)

Mackenzie Lehn, Principal  
Email: [mlehn@northome.k12.mn.us](mailto:mlehn@northome.k12.mn.us)



Phone: 218-897-5275  
Fax: 218-225-1130



11731 Hwy 1  
PO Box 465  
Northome, MN 56661

2. The Board of Education shall approve any and all school bus routes, bus stops, drivers and alternate drivers. The school district reserves the right to change or alter the schedules and routes of travel by giving at least two weeks written notice to operator, but any additional costs shall be verified in writing by the operator and additional compensation shall be mutually agreed upon by the operator and additional compensation shall be mutually agreed upon by the parties in writing.

### Section VII.

1. Operator cannot assign or transfer any part or all of operator's interest in this contract without the written approval of the Board of Education of the school district as authorized at a regular or special meeting of the Board of Education.

### Section VIII.

1. Operator and school district have complied with the provisions of M.S. 123B.52, subd. 3. Any adjustments or refunds under this contract shall be determined by mutual consent of the parties.