

MEMO

To: Secondary Principals, Head Secretaries, Secondary Registrars, Superintendency, Board members and District Leadership
From: Matt Williams
Date: August 20, 2025
Subject: DATES FOR COLLECTING MIDTERM AND QUARTER GRADES FOR 2025-2026

Here are the dates for teachers to have grades finalized; registrars to ensure grade submittal:

Term dates to know:

08/19/25 – 1st Term Starts
09/16/25 – 1st Term Mid-Term
10/23/25 – 1st Term End

10/27/25 – 2nd Term Starts
11/18/25 – 2nd Term Mid-Term
01/08/26 – 2nd Term End

01/12/26 – 3rd Term Starts
02/10/26 – 3rd Term Mid-Term
03/20/26 – 3rd Term End

03/23/26 – 4th Term Starts
04/21/26 – 4th Term Mid-Term
05/22/26 – 4th Term End/Last Day of School

Process for Submitting end of term grades:

<https://docs.google.com/document/d/1v8r42KAzd1049b3DVU1PC4qih0jA6fA997BIM3r9ATA/edit>

Mid-Terms

- Teachers have their grades done by the day before Mid-Term. Specifically, by the end of the day on 09/15/25, 11/17/25, 2/09/26, 4/20/25.
- Registrars will ensure all grades have been submitted by the end of the day of Mid-Term (09/15/25, 11/17/25, 2/09/26, 4/20/26).
- Grades will be available to view under the Quick Lookup in PowerSchool for schools and for parents through PowerSchool under historical grades.

Report Cards – End of Quarter

- Teachers have their grades done before they leave for the day on 10/24/25, 01/9/26, 03/20/26.
- Registrars will ensure all grades have been submitted by (12 pm) on the first school day after the end of the Term 10/27/25, 01/12/26, 03/23/26.
- Grades will be available to view under the Quick Lookup in PowerSchool for schools and for parents through PowerSchool under historical grades

Report Cards – End of Year

- Teachers will have their grades done by noon (12 pm) 1 day before the last day of school, 05/21/26.
- Registrars will ensure all grades have been submitted by (12 pm) the last day of school and ensure all grades have been submitted by the end of the day, 5/22/26.
- Grades will be available to parents through PowerSchool.

08/20/2025