

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – August 31, 2021
Special Session – September 14, 2021

- B) **Building Maintenance Recreation & Insurance Committee – September 7, 2021**

ACTION ITEM #BMRIC-1: The Committee recommends to replace one of the compressors, if free-on is an item, and to hire Weinkauf Plumbing & Heating and not to exceed \$5,000 with testing being additional for the Health Department A/C Unit as presented.

- C) **Airport Committee – September 9, 2021**

- D) **Personnel Committee – September 14, 2021**

ACTION ITEM #PM-1: The Committee recommends to authorize filling the Crime Victim Compensation Fund Navigator position with the pay scale as follows with 100% grant funding, as presented.

Start	Step 1	Step 2	Step 3	Step 4	Step 5
\$16.83	\$17.23	\$17.63	\$18.02	\$18.42	\$18.82

ACTION ITEM #PM-2: The Committee recommends to approve the staffing recommendations for District Court as presented by the District Court Administrator: Danielle Kollen to Senior District Court Clerk effective 1/1/22; Jessica Konarzewski to District Court Clerk (Traffic Clerk) effective 1/1/22 and a new District Court Clerk (Collections/Probation Clerk) to start December 6, 2021, as presented.

ACTION ITEM #PM-3: The Committee recommends to approve filling the vacancy of Probation Officer/Treatment Court Case Manager, as presented.

ACTION ITEM #PM-4: The Committee recommends to approve the contract for temporary prosecuting attorney services with monies coming from budgeted but unused wages and authorize the Chairman of the Board to sign the contract, as presented.

- E) **Housing & Public Conservator Committee – September 15, 2021**

- F) **Finance Committee – September 15, 2021**

ACTION ITEM #FM-1: The Committee recommends to approve the FY2022 Child Care Fund Budget Proposal in the amount of \$1,069,825.00 for the Juvenile Division, as presented.

ACTION ITEM #FM-2: The Committee recommends to approve the annual renewal Active 911 invoice in the amount of \$2,695.00 with this budgeted item to be paid out of line item #261-325-955.003, as presented.

ACTION ITEM #FM-3: The Committee recommends to approve the West Shore Services Invoice #29104 for the yearly maintenance agreement for the warning sirens, in the amount of \$3,320.00 from the 2021 budget line item #101-426-932 with \$2,000.00 out of the County General Fund Balance and increase by that amount #101-426-932 for the agreement to no longer cross fiscal years, as presented.

ACTION ITEM #FM-4: The Committee recommends to approve the purchase of G5 pager replacement parts (antennas, batteries and belt clips) from Tele-Rad Inc. in the amount of \$1,416.30 from line item #261-325-970, as presented. This will require a transfer from the fund balance Pager Lease Reserve #261-000-385 to E-911 Improvement #261-325-970.

ACTION ITEM #FM-5: The Committee recommends to approve the purchase of MEVO Anywhere 4G Mobile Kit with 2 Phones (mobile 911 calls) from INdigital Inc. in the amount of \$6,392.38 from 2021 budget line item #261-325-970.003, as presented. (This purchase did not go out for bids due to the single source vendor.)

ACTION ITEM #FM-6: The Committee recommends to approve to fill the District Court Clerk (Collections/Probation Clerk) position and provide four weeks of training pay in the amount of \$2,400.00 to be paid from the wage line item, as presented.

ACTION ITEM #FM-7: The Committee recommends to approve Liz Skiba, District Court Administrator, for 15 hours of overtime pay, at \$35.00 per hour, over the next month to review the grants for Drug Treatment Court, as presented.

ACTION ITEM #FM-8: The Committee recommends to authorize the Treasurer to transfer \$14,437.00 from the Airport Fund Balance to #295-595-977.001 FF Overfill Equipment for installation of overfill protection equipment on the County-owned fuel farm, as presented.

ACTION ITEM #FM-9: The Committee recommends to transfer \$7,000.00 from the Contingency Fund to the Commissioners' Travel Line Item, #101-101-860, as presented.

ACTION ITEM #FM-10: The Committee recommends authorizing the Treasurer to appropriate \$10,000.00 from the Contingency Fund to the Plaza Pool for 2021 to be transferred immediately to ensure the Plaza Pool Fund does not have a Fund Deficit at the end of the year, as presented.

ACTION ITEM #FM-11: The Committee recommends to approve the Clerk's Office to convert a part-time position to full-time with \$20,000.00 to come from the Clerk's budget and approximately \$31,000.00 from the General Fund, as presented.

ACTION ITEM #FM-12: The Committee recommends to increase the Commissioners' salary by \$400.00 per month effective October 1, 2021 and no longer offer the payment in lieu of health care. Commissioners who choose to purchase health care from the County will be responsible for 100% cost of premium. Commissioners are not eligible for HSA seed money or matching funds.

G) **Court Committee** – September 16, 2021

ACTION ITEM #CC-1: The Committee recommends to adopt the amended budget for the MAC Administrator for 2021.

ACTION ITEM #CC-2: The Committee recommends to approve the FY2022 MIDC Grant No. 2022-21 (10.01.21/09.30.22) in the amount of \$675,423.47 (State Grant contribution of \$513,660.66) with a County match of \$161,762.81 as presented. This has Grant Review Committee approval and attorney review.

ACTION ITEM #CC-3: The Committee recommends to approve an addendum to the current Attorney Contract for 2021 for Cristi VanMassenhove to take over for Chelsea Wallace remainder part of the 2021 Attorney Contract effective October 1, 2021 through December 31, 2021 as presented.

ACTION ITEM #CC-4: The Committee recommends to approve the Budget recommendation for 2022 as presented.

H) **Ambulance Committee** – September 20, 2021

ACTION ITEM #AMB-1: The Committee recommends to approve the Ambulance Fund Policy with revised changes as presented.

ACTION ITEM #AMB-2: The Committee recommends to approve to increase the Ambulance Fund training cost reimbursement from \$400 to \$500 as presented.

ACTION ITEM #AMB-3: The Committee recommends to approve the training reimbursement to Green Township in the amount of \$400 for Patrick Martin pending verification of passing the class and obtaining a license.

ACTION ITEM #AMB-4: The Committee recommends to approve the Ambulance & First Responders Millage 2022 recommended allocation and projects request for the Emergency Services Budget for 2022 as presented.

ACTION ITEM #AMB-5: The Committee recommends to transfer \$100,000 from line item #210-651-972 (Equipment/City Contract) into a reserve fund line item within the Ambulance Fund as presented.

ACTION ITEM #AMB-6: The Committee recommends to approve the 2022 Budget recommendations as presented.

I) **Animal Control Adhoc Committee** – September 21, 2021

ACTION ITEM #1: The Committee recommends to adopt the submitted changes to the Alpena County Animal Control Ordinance, as presented.

J) **ARPA Adhoc Committee** – September 24, 2021 (will be handed out)