

**BOARD OF EDUCATION  
BEEVILLE INDEPENDENT SCHOOL DISTRICT**

Agenda Item No. \_\_\_\_\_

Date: October 16, 2007

Subject: Approval of a Resolution to join and participate in the 2013 Purchasing Cooperative, being organized and administered by ESC Region 20 and ESC Region 13.

Submitted by: Erasmo Rodriguez

Related Pages:

Supt's Approval:

**CONSENT**

**BACKGROUND INFORMATION:**

Our Food Service Department recommends participation in the ESC Region 20 and ESC Region 13 purchasing cooperative to ensure better pricing on commodities and general supplies.

**ITEMS ADDRESSED:**

Resolution to join and participate in ESC Region 20 and ESC Region 13 purchasing cooperative

**RECOMMENDED ACTION:**

Approve Resolution

**BUDGETARY INFORMATION:**

There will be a participation fee of \$1,600 paid out of budget account # 240-35-6219.00-999-899

RESOLUTION

WHEREAS, it is the intent of Beeville Independent School District  
(Name of Entity)  
to join and participate in the 2013 Purchasing Cooperative, being organized and administered by the  
Education Service Center, Region 20 and Education Service Center, Region 13.

WHEREAS, authority for this commitment is authorized by Article 791.011 Inter-local  
Cooperation Act as amended and would allow for substantial savings to be realized by volume  
purchasing of specific commodity items.

BE IT RESOLVED, that Beeville Independent School District  
(Name of Entity)  
Board of Trustees hereby joins in and elects to participate in the 2013 Purchasing Cooperative being  
organized and administered by the Education Service Center, Region 20 and Education Service Center,  
Region 13 and acknowledges obligation to pay annual participation fee established by Education  
Service Center, Region 20.

BE IT FURTHER RESOLVED, that Beeville Independent School District  
(Name of Entity)  
Board of Trustees hereby authorizes its Superintendent/CEO to execute such documents as are  
appropriate and necessary to implement the Entity's participation in said 2013 Purchasing Cooperative.

We certify the foregoing is a true and correct copy of the resolution duly adopted by  
Beeville ISD, of Beeville, Texas. In  
(Name of Entity) (City)  
witness thereof, I/we have hereunto set my/our hand(s) this \_\_\_\_\_ day of  
\_\_\_\_\_, 2007.

AUTHORIZED SIGNATURE: \_\_\_\_\_

NAME and TITLE: Erasmio Rodriguez, Deputy Superintendent, Beeville ISD

AUTHORIZED SIGNATURE: \_\_\_\_\_

NAME and TITLE: John Hardwick, Jr., Ed.D.

**2013 PURCHASING COOPERATIVE**

ESC-20 Participation Commitment for 2007-2008

District Name: Beeville Ind. School District County/District Number: 013901

Education Service Center, Region 20 (Center) and the above named school district or open enrollment charter school (District) enter into the following cooperative service arrangement for the 2007-2008 school year:

The Center will:

- Provide a resolution to be approved by the District's board for ESC-20 to act on its behalf in soliciting proposals
- Revise specifications each year
- Prepare and combine quantity request forms for each proposal
- Handle bidding procedures
- Abide by all bid laws
- Enter proposals for tabulation and evaluation
- Arrange for an Award Committee to test and award proposals
- Develop award information forms for district use
- Send award information to vendors
- Develop system for gathering evaluation information from members on vendor performance and product quality
- Provide comparison information with previous awards to evaluate effectiveness of proposals
- Provide technical assistance to coop members
- Make available forms for the participation in TCPN

The District will:

- Ensure an approved resolution to participate in Cooperative is on file with ESC-20
- Designate a district employee to serve as a liaison with ESC-20 for each of the selected options below
- Provide release time for meetings, proposal openings, and testing assistance as needed
- When requested and agreed, provide work space and additional employees to assist with testing
- Identify delivery location within District on purchase orders
- Prepare purchase orders for items awarded on proposals
- Ensure timely payments to vendors who receive proposal awards
- Provide ESC-20 with evaluation forms regarding vendor and product concerns
- Complete required paperwork for participation in TCPN

<b>OPTION 1</b>	<b>GENERAL SUPPLIES</b>	<b>Participation fee: \$875</b>
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The Cooperative will solicit proposals for office and computer supplies, paper supplies, art supplies, PE supplies, visually impaired, instructional supplies, adaptive & assistive devices, custodial supplies, reproduction supplies, graphing calculators, floor care products and machine pads and general supplies. The general supplies proposals cover the areas of athletic equipment, band instruments, carpet/flooring, first aid and medical supplies, maintenance, merchandise, playground equipment, lawn and garden supplies, fire extinguishers, loss prevention supplies, stage equipment, bus and vehicle parts, furniture, marquees and uniforms. Also included is participation in TCPN and its associated solicitations.

<b>OPTION 2</b>	<b>COMMODITY PROCESSING</b>	<b>Participation fee: \$375</b>
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The Cooperative will solicit proposals, coordinate and facilitate the distribution of USDA commodity food products that are allocated to each district. Delivery of product is for the 2008-2009 school year.

**2013 PURCHASING COOPERATIVE**

ESC-20 Participation Commitment for 2007-2008

District Name: Beeville ISD County/District Number: 013901

<b>OPTION 3</b>	<b>FOOD PURCHASING</b>	<b>San Antonio/Austin awarded distribution delivery area (HUB).</b>	<b>Participation fee: \$1100</b>
<b>OPTION 3</b>	<b>FOOD PURCHASING</b>	<b>*Out of San Antonio/Austin awarded distribution delivery area (HUB).</b>	<b>Participation fee: \$1600</b> <b>This fee is for 2006-2007 members of the Coop who are currently out of the San Antonio/Austin awarded delivery areas</b>
<b>OPTION 3</b>	<b>FOOD PURCHASING</b>	<b>* Out of San Antonio/Austin awarded distribution delivery area (HUB).</b>	<b>Participation fee: \$2100</b> <b>This fee is for all new members that are outside the San Antonio/Austin awarded delivery area. A minimum of 3 districts in the same outside awarded area must join to become members.</b>

The Cooperative will solicit proposals, coordinate and facilitate the award of food service items and the distribution of these items. Delivery of product is for the 2008-2009 school year. Also included is participation in TCPN and its associated solicitations.

<b>OPTION 4</b>	<b>EDUCATIONAL TECHNOLOGY</b>	<b>Participation fee: \$772</b>
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The Cooperative will solicit proposals for Apple Microcomputer products, MS-DOS Microcomputer products, business office equipment, educational software, and other educational technology products and services requested by member districts. Also included is participation in TCPN and its associated solicitations.

**Please circle options:**

<b>OPTION 1</b>	<b>\$875</b>		
<b>OPTION 2</b>	<b>\$375</b>		
<b>OPTION 3</b>	<b>\$1100 (current SA/Austin delivery Area members)</b>	<b>\$1600 (2006-2007 member, outside SA/Austin awarded delivery area)</b>	<b>\$2100 (New member, outside SA/Austin awarded delivery area)</b>
<b>OPTION 4</b>	<b>\$772</b>		

Superintendent Signature: \_\_\_\_\_

ESC-20 Contact Person:

District Contact Person: Kathy Matheson

Sharon Jonas

E-Mail/Phone: kmatheson@beevilleisd.net

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(210) 370-5754

(361)362-6082,6083

**Please return by June 15, 2007 to:** ESC-20 Business Office **Maintain a copy for district file.**

1314 Hines Avenue  
San Antonio, TX 78208-1899

*--For ESC-20 Use Only--*

**Revenue Codes:**  
*Option 1 199-00-5729-00-240-700*  
*Option 2 199-00-5729-01-240-700*  
*Option 3 199-00-5729-03-240-700*  
*Option 4 199-00-5729-04-240-700*

**Distribution:** *Business Office*

**Division:** *Business & Human Resources*