

ADMISSIONS

FD  
(LOCAL)

**Persons Age 21  
and Over**

The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.

**Registration Forms**

The student's parent, legal guardian, or other person having lawful control shall annually complete registration forms. A student who has reached age 18 shall be permitted to complete these forms.

**Proof of Residency**

At the time of initial registration and on an annual basis thereafter, the parent, guardian, or other person having lawful control of the student under order of a court shall present proof of residency in accordance with administrative regulations developed by the Superintendent. The District may investigate stated residency as necessary.

**Minor Living Apart**

**Person Standing in  
Parental Relation**

A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a Determination of Residency form or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.

**Misconduct**

A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.

**Exceptions**

Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a Determination of Residency form or authorization agreement and to the exclusion for misconduct.

**Extracurricular  
Activities**

The Superintendent or designee shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.

*Appeal*

Beginning at Level Three, the Superintendent's determination may be appealed to the Board under FNG(LOCAL) or GF(LOCAL), as appropriate, by making a written request to the Superintendent.

**Nonresident Student  
in Grandparent's  
After-School Care**

The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent or designee the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.

The Superintendent or designee shall have authority to approve or deny such admissions requests in accordance with FD(REGULATION).

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Substantial Care	The definition of substantial care is provided in FD(REGULATION) and shall not be changed without consultation with the Board.
Students Not Enrolled	A student enrolled in a private school, including a homeschool, shall not be eligible for concurrent enrollment in the District nor for participation in curricular or extracurricular activities, except as required by law. [See EEL and FM]
“Accredited” Defined	For the purposes of this policy, “accredited” shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner of education.
Grade-Level Placement	The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.
Accredited Schools	
Nonaccredited Schools	A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include: <ol style="list-style-type: none"><li>1. Scores on achievement tests, which may be administered by appropriate District personnel.</li><li>2. Recommendation of the sending school.</li><li>3. Prior academic record.</li><li>4. Chronological age and social and emotional development of the student.</li><li>5. Other criteria deemed appropriate by the principal.</li></ol>
Transfer of Credit	Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.
Accredited Texas Public Schools	
Other Accredited or Nonaccredited Schools	Before recognizing credit in a course earned in an accredited non-public school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student’s records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.

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Transition  
Assistance

In accordance with law, when a student who is identified as home-less or in substitute care enrolls in the District, the District shall assess the student's available records and other relevant information to determine transfer credit for subjects and courses taken prior to enrollment.

[See EI]

**Withdrawal**

A parent or guardian wishing to withdraw a minor student shall present a signed statement that includes the reason for the withdrawal. A student who is 18 or older may submit a withdrawal statement without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]

**Day Treatment  
Center**

A student who attends a day treatment center within the District but who resides neither within the District nor at the treatment center shall not be considered a resident of the District for admission purposes.

**Initial Enrollment in  
Public School**

A student who is five, six, or seven years of age and who has not previously been enrolled in a public school may be considered for enrollment in prekindergarten, kindergarten, or first grade. Such assignments shall be the decision of each campus administration, based on multiple criteria, with the consent of the student's parent or guardian.