

FY24

July 1, 2023 to June 30, 2024

Member PC Renewal



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

6/1/2023

Crystal Tailfeathers Browning School District #9 PO Box 610 Browning, MT 59417

RE: MSGIA Self-Insured Property and Liability Renewal

Dear Crystal and School Board Members,

I am pleased to present for you the MSGIA self-insured Property and Liability renewal effective July 1, 2023. Thank you for your continued support of MSGIA's School Leaders Insurance Pool. You are part of a growing movement of 216 elementary and high school district members with more interested school districts joining each year. The overall MSGIA membership expands beyond 406 elementary and high school districts.

MSGIA has been assisting school districts with self-insured coverage solutions since 1989, 34 years! The 2023-2024 school year marks the beginning of its 16th year for the property and liability program. This program is continually evolving, offering new enhancements in coverage and risk management tools for our members.

Our pool has partnered with strong reinsurance carriers that support our program with excellent AM Best ratings.

The program is endorsed by the Montana School Boards Association and supported by thousands of committed school district employees and school board members.

Our coverage package includes critical elements for all school districts in Montana such as, deadly weapons event coverage, cyber liability, and replacement cost coverage for certain classes of buses and other autos. We are pleased to partner with our members to address these risks and provide coverage that helps our members respond if an event occurs.

Browning School District #9 is an important member of the MSGIA self-insured property and liability program. You have a voice in the coverage design, board management, and service offerings, because your voice matters. MSGIA strives to provide members with broad coverage, high service levels, and stable premiums, all at a competitive price.

If you are interested in reviewing your coverage deductible structure, please contact Matt Komac in our office and he can assist you with reviewing different deductible levels and the associated premium to see what makes the most sense for your district.

Beginning its 34th year of providing self-insurance solutions for its members, MSGIA is poised to continue to insure a bright future for Montana Public School Districts!



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

I'm pleased to present your renewal premium for the 2023-2024 school year as follows

Total Premium \$ 555,845

Multi-Line Discount <\$ 27,792> (members in worker's compensation and property & liability)

Discounted Premium \$ 528,053

Your allocated premium for transportation is 14.4%.

Please send renewal checks to the address listed on the enclosed invoice.

Thank you for your continued support!

Shawn F. Bubb, CPCU, CIC, CPA Director of Insurance Services

Be Well and Be Safe!

MONTANA SCHOOLS GROUP INTERLOCAL AUTHORITY
A SERVICE OF THE MONTANA SCHOOL BOARDS ASSOCIATION



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

To:

Browning School District #9 Crystal Tailfeathers PO Box 610 Browning, MT 59417

PC Policy # PC-24-32148-1

PROPERTY & LIABILITY INSURANCE INVOICE

| Date | DESCRIPTION | TOTAL |
|----------|--|---|
| 7/1/2023 | Property & Liability Insurance for period 7/1/2023 to 6/30/2024 Total Premium FY24 Multi-Line Discount Discounted Premium for FY24 | \$555,845 <\$ <u>27,792</u> > \$528,053 |
| | TOTAL DUE | \$528,053 |

Remit Total Due by July 20, 2023

A 1% late fee will apply for each month premium is not received by due date.

Make all checks payable to

MSGIA PO Box 7029 Helena MT 59604

If you have any questions concerning this invoice, contact Jan Denke, 406.457.4500, jdenke@mtsba.org

Thank You



Your participation in our programs ensure the stability and success of all members. Through value-added benefits, premium coverages, and in-person trainings as assessments, we aim to provide you with a comprehensive, customized safety program to meet the unique needs of your district.

| 216 Me | embers iı | n the l | Fund |
|--------|-----------|---------|------|
|--------|-----------|---------|------|

1991 MSGIA Member Since

\$148,718,803 Total Insured Value (TIV)

| Fiscal | Gross | Multi-Line | Net |
|--------|---------|------------|---------|
| Year | Premium | Discount | Premium |

2023-2024 \$555,845 (\$27,792) \$528,053

• FY24 Transportation Premium Allocation 14.4%



RENEWAL NOTICE SUMMARY

Browning School District #9

COVERAGE YEAR: JULY 1, 2023 - JUNE 30, 2024 MEMBER#: 032148

| Coverage | 2023-2024 |
|------------------------------------|-----------|
| Property/Boiler & Machinery | included |
| General Liability | included |
| School Board Legal Liability | included |
| Employment Practices Liability | included |
| Auto Coverage | included |
| Crime/Fidelity | included |
| Cyber | included |
| Deadly Weapons Event Coverage | included |
| School Board Trustee Travel AD & D | included |
| Net Premium | \$528,053 |

| Exposure | 2023-2024 |
|-------------------------|---------------|
| Building Values | \$116,396,479 |
| Content Values | \$23,212,470 |
| Outdoor Property Value | \$4,777,760 |
| Bus Values | \$3,004,300 |
| Vehicle Values | \$1,285,295 |
| Mobile Equipment Values | \$42,500 |
| # of Vehicles | 103 |
| # of Students | 1,707 |
| # of Employees | 353 |





LOSS EXPERIENCE

Browning School District #9

PROPERTY AND LIABILITY CLAIM SUMMARY

| Fiscal Year | Frequency | Total Paid | Total Incurred |
|-------------|-----------|------------|----------------|
| 2019 | 7 | \$79,530 | \$79,530 |
| 2020 | 6 | \$35,638 | \$35,638 |
| 2021 | 2 | \$3,287 | \$20,287 |
| 2022 | 9 | \$164,260 | \$330,119 |
| 2023 | 4 | \$233,387 | \$1,155,122 |

LOSS RATIO TRENDING

| Fiscal Year | Loss Ratio |
|-------------|------------|
| 2019 | 27.9% |
| 2020 | 12.2% |
| 2021 | 6.6% |
| 2022 | 83.0% |
| 2023 | 256.4% |





LOSSES BY COVERAGE TYPE

Browning School District #9

| Location Name | • | Claim Count | Open | Closed | Total Incurred | Open Incurred | Closed Incurred |
|-------------------|---------------------|----------------|------|--------|-------------------|------------------|--------------------|
| 2023 | | | , | , | , | t | |
| Auto | | 3 | 2 | 1 | 44,122 | 26,000 | 18,122 |
| Property | | 1 | 1 | 0 | 1,111,000 | 1,111,000 | 0 |
| | 2023 Total: | 4 | 3 | 1 | 1,155,122 | 1,137,000 | 18,122 |
| 2022 | | | | | | | |
| Auto | | 7 | 0 | 7 | 133,357 | 0 | 133,357 |
| General Liability | | 1 | 1 | 0 | 170,750 | 170,750 | 0 |
| Property | | 1 | 0 | 1 | 26,012 | 0 | 26,012 |
| | 2022 Total: | 9 | 1 | 8 | 330,119 | 170,750 | 159,369 |
| 2021 | | | | | • | | |
| Auto | | 1 | 0 | 1 | 3,287 | 0 | 3,287 |
| Property | | 1 | 1 | 0 | 17,000 | 17,000 | 0 |
| | 2021 Total: | 2 | 1 | 1 | 20,287 | 17,000 | 3,287 |
| 2020 | | | | | · | • | • |
| Auto | | 4 | 0 | 4 | 18,140 | 0 | 18,140 |
| General Liability | | 2 | 0 | 2 | 17,498 | 0 | 17,498 |
| | 2020 Total: | 6 | 0 | 6 | 35,638 | 0 | 35,638 |
| | Grand Total: | 21 | 5 | 16 | 1,541,166 | 1,324,750 | 216,416 |





WHAT SETS US APART FROM THE REST?

Since 2009, the MSGIA property and liability pool has provided financial stability, superior member services, and the most comprehensive property and liability coverage for Montana's public schools. We protect our members from the unpredictable complications and the unknown obstacles that arise in the public school landscape.

Unlike a commercial carrier or a traditional company, our members have a voice in the strategic direction of the Pool since it operates as a member owned and governed organization.

WHY MSGIA?

The MSGIA's purpose is to provide our members with risk management tools and coverage options to help ensure their school operations run smoothly. It works in partnership with its member districts to provide coverage tailored specifically to meet the needs and support the safety of Montana's public schools.

Valuable Services we offer in addition to our core coverages:

- Options for complete SafeSchools course content library for all school operational areas
- School Bus Driver training courses including CDL training and MAP-21 courses
- iPad based building hazard assessments
- Building property appraisals at no additional cost to the member
- Playground safety inspections from on-staff Certified Playground Safety Inspectors
- In-district school board legal training with no additional costs for our members
- In-district coaches and sponsor's training with no additional costs for our members
- Member dashboard performance tracking tools
- Mobile app for easy auto claim reporting
- Property protection temperature and H20 sensors to prevent disruptive and expensive property claims – In pilot program status now!

Our comprehensive programs provide peace-of-mind to members and seamless continuation of your district's daily functions to help you focus on what really matters – your students' education success!







CYBER COVERAGE HIGHLIGHTS

The MSGIA has limits up to \$2,000,000 per member and provides 24/7 access to a dedicated breach response team.

Your cyber coverage package includes the following items listed below:

Network Security Assessment Services:

The MSGIA worked with the Center for Internet Security in Washington DC to develop a network self-assessment tool aimed at dramatically lowering districts risk factors related to the most common cyber security exposures.

Cyber Event Incident Response Plan:

Cyber experts know a timely response is critical in limiting the negative impacts of a cyber event on a school district. The MSGIA, in consultation with Beazley Cyber Insurance experts has built a comprehensive cyber event response plan to bring your school district quickly back on-line after an event.

KnowBe4

25% discount available to Beazley's new school security awareness training. Pre-test all users to find out your districts phish-prone percentage. Next, train all employees on-line to resist important attack vectors, and schedule automated phishing attacks to all users year-round.

Lodestone Cyber Security Services

Lodestone is a global cybersecurity firm committed to helping MSGIA clients prevent and investigate security incidents. The MSGIA is working specifically with Lodestone to provide:

- 1) Targeted Attack surfacing monitoring analysis and educational efforts;
- 2) General Cyber security educational efforts for our members' employees; and
- Targeted email phishing campaigns and assessments for our general membership.
 Lodestone offers additional cyber security services to MSGIA members at discounted pricing upon request.

PRIVACY NOTIFICATION COSTS

Includes the resources to respond to a breach of personal information.

CYBER EXTORTION/RANSOMWARE

Assists with responses to an extortion threat.

DATA COMPROMISE LIABILITY

Provides coverage in the event of a lawsuit related to a breach of personal information.

Refer to policy language for a complete list of coverages, limits and sub-limits

DATA PROTECTION AND RECOVERY

Responds to a computer attack that damages data and systems.

FRAUDULENT TRANSACTION/ SOCIAL ENGINEERING

Coverage for an insured having transferred, paid, or delivered any money or securities as a result of a fraudulent instruction provided by a person purporting to be a vendor, client or authorized employee.





SCHOOL DEADLY WEAPONS **EVENT COVERAGE**

MSGIA and Secure Educational Consultants (SEC) partnership offers "presidential-level protection" for members.

As school shootings and violence continue to dominate headlines and new stories, school safety continues to be on the mind for all administrators. Since 2019, the MSGIA has provided this nationally recognized expert in school violence prevention, planning, and training – to enhance and expand our School Deadly Weapons Events coverage.

Although most schools have safety and security policies and procedure in place, the vast majority are under-prepared for a real emergency. Led by a team of former Secret Service agents and law enforcement leaders with decades of experience, SEC develops comprehensive, prevention-focused safety and security programs for schools.

MSGIA members enjoy access to SEC's pre-crisis security training and industry leading post-crisis response services and receive competitive rates on other service offerings they provide. Services include:

- Social media monitoring
- On-site and remote consultation support
- Crisis management leadership support
- Crisis communication support, message development and media training
- Coordination with MSGIA legal counsel and claims team
- Physical security vulnerability assessment services
- Event and post-incident management, as needed (press conference, security, re-openings, memorials, etc.)

To learn more about your district's access to SEC services, contact your MSGIA team today.

MSGIA PC Pool Member Deadly Weapons Events Coverage

Coverage Trigger: An event involving the Named Insured where a weapon has been used or brandished at location of the Named Insured.

PER CLAIM COVERAGE LIMIT: \$1,500,000

SUBLIMITS:

| Demolition, Clearance Memorialization | .\$250,000 |
|---------------------------------------|------------------|
| Extra Expense | .\$250,000 |
| Threat | |
| Medical Expense | .\$25,000/person |
| Accidental Death & Dismemberment | |
| Crisis Management Services | .\$250,000 |
| Counseling Services | .\$250,000 |
| Funeral Expenses | .\$250,000 |
| 1st Party Property Damage | .\$250,000 |

Refer to policy language and declarations page for a complete list of coverages, limits, and sub-limits





RISK MANAGEMENT **SERVICES**



CONSULTING & TRAINING SERVICES

- Customized risk management & hazard assessment plans
- Comprehensive playground inspections
- In-district employee trainings
- On-line Safe Schools Complete Course Listing (350+). Access to their K-12 school designed tip reporting and safety app at a discounted rate.
- 22 course pack on awareness trainings for prevention of sexual abuse and molestation claims in schools. Title IX compliance course has been added.
- School Bus Safety: 36 Driver training courses, 7part CDL training series + practice tests, MAP-21 training supplement
- In-person Coaches and Sponsors Training
- Network Security Assessment tools
- Cyber Event Incident response plan consultation

TITLE IX OVERVIEW

Title IX Compliance Overview

UNIQUE COVERAGE ENHANCEMENTS

- Deadly Weapon Coverage Enhancement
- Replacement coverage for vehicles (4 years and newer)
- School Board Trustee travel AD & D coverage
- 2-hour School Board Legal Training
- Accidental breakage coverage for iPads & eReaders
- Pre-Loss Incident Expense Benefit: \$2,500

RESOURCES

- "In the Classroom" risk management publication
- Safe Schools Anonymous Tip Alert program discounts
- Lodestone cyber security services & 25% discount to KnowBe4 cyber security services
- MSGIA Mobile App easy auto claim reporting
- 2 hours of legal advice (pre-loss) support
- Legal contract review services
- Property appraisal services no additional fees
- Boiler Inspection Services





SAFESCHOOLS EMPLOYEE TRAINING

Your membership gives you access to SafeSchools, the nation's leading provider of school-specific, online training programs, at no extra cost to your district. We've worked with SafeSchools to offer a comprehensive curriculum addressing areas of high risk for your students and employees. You also have access to their K-12 school designed tip reporting and safety app at a discounted rate.

RECOMMENDED PROPERTY/CASUALTY POOL RELATED COURSES

- Sexual Harassment: Staff to Staff
- Title VI Overview
- Title IX Compliance Overview

The following list is a sampling of courses designed to help you create a safer environment for your students, staff, and visitors and reduce the cost of claims. For a complete list of classes, log into your district's SafeSchools account online:

- Asbestos Awareness
- Back Injury and Lifting
- Bloodborne Pathogens Exposure Prevention
- Classroom Safety
- Common School Employee Injuries
- Conflict Management
- First Aid
- Medication Administration: Epinephrine Auto Injectors
- Personal Protective Equipment
- School Intruders
- Slips, Trips and Falls
- Transportation Safety

Suicide Prevention and Awareness:

In the 2017 Legislative Session, HB 381 was signed into law by Governor Steve Bullock. This legislation requires school districts to take significant steps to address suicide prevention and response.

We offer three courses on the topic to help schools comply with this legislative directive.

- Youth Suicide Awareness & Prevention Full Course – 39 min.
- Jason Flatt Act Youth Suicide Awareness Prevention – 2 hr.
- Jason Flatt Act Raise School Community's Awareness – 60 min.

DID YOU KNOW...

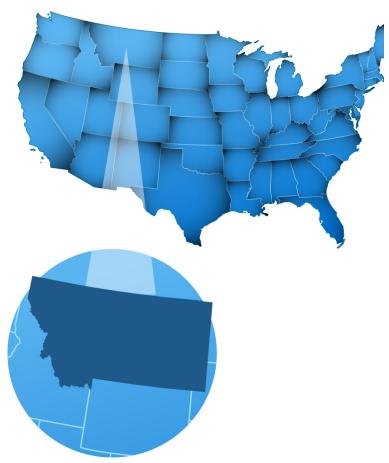
You can access over 350 continuing education courses online by using SafeSchools courses provided by MSGIA. Visit http://msgia/safety-resources/training and select your school for all courses.

Districts can upload your District Employee Handbook/Policy Book to ensure all employees have read, understand and acknowledge your policy!





TRENDS TO WATCH



NATIONAL PERSPECTIVE

- Construction costs are showing signs of stabilizing but have nearly doubled from pre-covid levels.
- Hurricanes, wildfires, floods, and hailstorms continue to impact insurance carriers across the country.
- National attention drawn to workplace sexual assault and discrimination.
- Governmental entities continue to face community mistrust in the age of COVID-19, social movements, and social media.
- Workplace and school violence create new challenges for entities to address.
- Schools continue to be targeted by cyber criminals.

MONTANA PERSPECTIVE

- Micro storms intensity levels are increasing hail and high wind claim frequency statewide.
- As a result of high-profile cases, the Statute of Limitations for Criminal Sexual Misconduct increased from age 21 to 27 in 2019. This change creates potential exposures for additional sexual assault allegations to arise.
- Aging school facilities are creating property claim risks and liability for many school districts.
- Third-party contractors are omitting or including language in their contracts that leave districts at risk.
- Turnover of upper administration and the lack of applicants with the appropriate training and experience.





HOT TOPICS

MAP-21

The Federal Motor Carriers Safety Administration (FMSCA) has issued new regulations regarding training for school bus drivers who are first-time CDL holders. Referred to as Moving Ahead for Progress 2021, or MAP-21, the new regulations apply to all locations that train school bus drivers who require a Class A or Class B CDL License. Any driver receiving a CDL after February 7, 2022, will need to follow these stringent new regulations and will thus require additional training. Each district that trains drivers must become a Training Provider. MSGIA has put together a short video tutorial explaining how to complete this task. MSGIA also purchases the School Bus Safety Company computer modules for the districts in our Property and Casualty Program and can be accessed through Safe Schools. All of the 26 on-line courses provided, plus the new on-line MAP 21 supplemental course, cover the practices required to meet the Entry-Level Driver Training.

TITLE IX

Title IX protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. It is important that districts understand the requirements and follow guidelines to make sure their schools are protected.

TRAIN

 District staff must understand Title IX obligations to ensure an education free of sexual misconduct, discrimination or harassment is provided to students.

REPORT

 Report ALL reported or suspected sexual misconduct to the proper authorities. School personnel are mandatory reporters; failure to do so is punishable by law.

INVESTIGATE

 Districts have the obligation to conduct a Title IX investigation, regardless of another authority conducting a separate investigation on any subsequent claim of sexual misconduct, retaliation, discrimination, or harassment.

SCHOOL CYBER ATTACKS

Ransomware attacks targeting school districts are on the rise due to the records and sensitive data you may store on your servers. Here are some things you can do to help prevent your district from becoming the next target.

- Multi Factor Authentication needs to be required for any remote access to your network.
- Deploy and maintain a well configured and centrally managed anti-virus solution: A robust antivirus solution is a basic component of any security program.
- Email tagging: Tag emails from external senders to alert employees of emails that originate outside your school.
- Office 365 add-ons and configuration: Enable two-factor authentication and use Office 365 Advanced Threat Protection.
- Patching: Rapidly patch critical vulnerabilities across endpoints and servers.
- Back-up key systems and databases: Ensure regular back-ups which are verified and stored safely online.
- Educate your users: Most attacks rely on users making mistakes, train your users to identify phishing emails with malicious links or attachments.

BOOSTERS, CLUBS, AND MORE...

The district's liability coverage extends to the following list as they act within their scope of duties related to school business:

- Volunteers
- District-directed community organizations (PTOs, Boosters, etc.)
- Student clubs sponsored and supervised by the district





WHO TO CONTACT

GENERAL PROPERTY & LIABILITY SUPPORT QUESTIONS

Jan Denke, Customer Service Representative (877) 667-7392 | jdenke@mtsba.org

RISK MANAGEMENT AND LOSS CONTROL

- Review potential hazards or risk exposures
- Coordinate training and other risk management resources
- Accessing Safe Schools online training courses
- Providing in-district trainings
- Request for safety posters

Harry Cheff, Risk Management Consultant (406) 438-3693 | hcheff@mtsba.org

Annette Satterly, Risk Management Consultant (406) 439-1271 | asatterly@mtsba.org

CLAIMS

- Discuss concerns regarding a claim or incident
- Questions about claim status and/or progress
- Questions about legal representation and defense

Matt Komac, Assistant Director, Property & Liability Pool Operations (877) 667-7392 | mkomac@mtsba.org

Jeremy May, Property & Liability Claim Adjuster (877) 667-7392 | jmay@mtsba.org

QUESTIONS ABOUT ACCESSING SAFESCHOOLS COURSES, RUNNING REPORTS, OR GENERAL SUPPORT

Annette Satterly, MSGIA Risk Management Consultant <u>asatterly@mtsba.org</u> | (406) 439-1271

Megan Nobert, SafeSchools, Customer Success Manager <u>megan.nobert@vectorsolutions.com</u> (513) 463-1698

John-Michael Larry, SafeSchools, Account Management Team Lead <u>john-michael.larry@vectorsoulitions.com</u> (513) 792-4404





FILING A PROPERTY AND LIABILITY CLAIM

Property and liability claim losses occurring for a MSGIA pool member should be reported as soon as an occurrence is known, or a claim is anticipated by the member. Early reporting will allow our staff adequate time to perform a thorough and complete claim investigation.

How To Report A Claim Online

- Report your claim online by going to www.msgia.org and clicking on "Report a Claim" at the top of the page. Select "Property and Liability"
- ♣ Click on the type of claim to access the correct form:
 - Auto Loss
 - Liability loss (school board legal claims or general liability claims)
 - Property Loss
 - Multiple (an example might be a bleacher collapse this could have a general liability claim and a property claim included in the same event).
- Complete as much information as you can on the form, choosing for drop down boxes or lookup boxes.
- Once complete, click "Complete Incident".
- ♣ The next screen that comes up gives you the ability to attach any supporting documents or photo. Click "Upload File" on the right side of the screen and choose the file(s) you wish to attach and "Save"
- ♣ Once you have completed the uploads, click "I'm Done" and everything is submitted to MSGIA.

You are done!

How To Report An Auto or Property Claim via Origami Risk Mobile App

- ♣ Download the free mobile app, Origami Risk Mobile
- ♣ Choose MSGIA as the Account Name
- Use 0 and the district 5-digit member number as the password
- Choose either Auto or Property form and complete as much information as possible
- ♣ You will have the ability to attach photos as well
- Submit the form

For in person phone support in completing your on-line claim, you can contact MSGIA staff by calling our toll-free line at 1.877.667.7392 and they will help walk you through the reporting process.





SCHOOL UNDERGROUND FUEL STORAGE TANK COVERAGE

ABOVE GROUND AND BELOW GROUND STORAGE TANK COVERAGE THROUGH ACE STORAGE TANK LIABILITY INSURANCE POLICY

MSGIA offers access to an affordable option for storage tank liability insurance. The program is available to members of the MSGIA property and liability pool.

State of Montana requires school districts having fuel storage tanks to demonstrate their financial responsibility for potential clean-up, or third-party liability, that results due to petroleum releases from underground storage tank systems on school property. The state guidance is found in Title 17, Chapter 17, Administrative Rules of Montana. This coverage program offers schools an affordable way to meet this requirement through a trusted partner of the MSGIA's property and liability pool, ACE Insurance Company.

The application can be completed on-line by following the link below: http://msgia.org/propertyliability/storage-tank-coverage

Once the application has been completed, please print and sign the application. You may mail, fax, or scan and email the completed, signed application to Sandra Omari with Alliant Insurance Services. The underwriting process for a new application is normally completed within one week of submission.

It is the hope of MSGIA that this process will meet our members' needs and provide a low cost and simple option to meet the State of Montana's fuel storage insurance requirements.

You may mail, fax, or email applications to:

Sandra Omari, Assistant Account Manager Alliant Insurance Services, Inc. 1301 Dove St, Suite 200 Newport Beach, California 92660 sandra.omari@alliant.com Fax #: 619.699.0906

Phone: 949.756.0271





SCHOOL SPECIAL EVENTS COVERAGE

MSGIA SCHOOL LEADERS' PROPERTY AND LIABILITY SELF INSURANCE POOL SCHOOL DISTRICT SPECIAL EVENTS COVERAGE

MSGIA knows that school districts are often asked by outside groups to use their facilities for a non-school event. An important part of this process is ensuring the group(s) understands your district's facility use rules and provides proof of liability insurance. MSGIA has worked to make this process easier for your community guests by establishing a special events insurance program through Alliant Specialty Insurance Group. Because of this relationship to our self-insured program, we have been able to secure very competitive rates for the special events coverage. The application for liability coverage for the event is just a single page and the rating process is simple and affordable for your community guests. School districts can work directly through their independent insurance agent to place this coverage as long as the district is a member of the MSGIA's School Leaders Property and Liability Pool.

An example of activities that could take advantage of the MSGIA special events program would be:

- Regional sporting events hosted at the school gymnasium when a large number of guests will be traveling in and out of the school district facilities: Purchasing a special events policy to transfer liability risk to another policy is a good risk management approach for the district.
- 2) A non-profit charity requests to rent the gym for a weekend fundraising event.
- 3) A family wishes to use the kitchen, gym, and fields for a large family reunion for two days in the summer.

As stated, the premiums are low, application is simple, and the benefits are many.

At the discretion of your Board of Directors, not all outside uses of the school district facilities would need the additional protection that is brought by a special events policy. Many low-risk activities, such as the ones noted below can be covered under the school district's base policy, with the use of appropriately worded and signed waiver of liability forms. Some examples of these activities would be:

- 1) Open gym night for the community.
- 2) Use of meeting space within the school for groups such as FFA, boy and girl scouts, or adult education classes.
- 3) Use of the school auditorium for a local community lecture or presentation by a community group.

If you have questions about obtaining special events coverage for your school district, please contact MSGIA for information about this program.





Summary of Coverage - Browning School District #9
Policy Period July 1, 2023 to June 30, 2024
Policy Number PC-24-32148-1

Property Coverage

| Coverage by Location: | Per Occurrence Limit | Aggregate Policy Limit | Valuation | Deductible |
|--|--|---------------------------|--|------------|
| | Ter occurrence Limit | Toncy Emit | Repair or Replacement Cost, Actual sustained loss for time element coverage | Deductible |
| Building and Business Personal Property | \$500,000,000 | | Replacement Cost | \$5,000 |
| Extra Expense | \$50,000,000 | | Actual Sustained Loss | |
| Transit Coverage | \$25,000,000 | | | |
| Unscheduled Tax Interruption & Business Income | \$500,000 | | Actual Sustained Loss | |
| Property Of Others: | | | | |
| Employees | \$1,000 per employee | \$50,000 | | |
| Students | \$750 per student | \$50,000 | | |
| Leased or Rented | included in blanket limit | | | |
| Earthquake | \$75,000,000 | \$75,000,000 | | |
| Flood | \$75,000,000 | \$75,000,000 | | |
| Flood - Zone A & V | \$5,000,000 | \$5,000,000 | | \$500,000 |
| Building Ordinance | \$50,000,000 | \$500,000 (Pool | | |
| Accidental Contamination | \$250,000 (Member Aggregate) | Aggregate) | | |
| New Building Construction | \$15,000,000 | | | |
| Newly Acquired locations | \$50,000,000 for 120 days Flood coverage not included if property located in zone A, \$5,000,000 for vacant/unoccupied. | | | |
| Off premise Personal Property | \$1,000,000 | | | |



Property Coverage-continued

| Coverage by Location: | Per Occurrence Limit | Aggregate Policy Limit | Valuation | Deductible |
|--|---|---------------------------|-------------------|------------|
| Contractors Equipment | included in blanket limit | | Actual Cash Value | |
| Unscheduled Landscaping | \$1,000,000 subject to \$25,000/25 gallon per tree | | | |
| Property schedule errors & omissions | \$50,000,000 | | | |
| Money & Securities | \$2,500,000 | | | |
| Unscheduled Fine Arts | \$2,500,000 | | | |
| Unscheduled tunnels, bridges, sidewalks, roadways, street lights | \$750,000 (after \$500,000 member deductible) | | | |
| Unscheduled Animals | \$2,500,000 (sub-limit of \$50,000 per animal) | | | |
| Watercraft (under 27 feet) | \$2,500,000 | | | |
| Notebook Computers | \$250 per notebook after \$2,500 member self-insured retention is met | \$7,500 | | |
| Jewelry, Furs, Precious Metals | \$500,000 | | | |
| Fire Legal Liability | included in blanket limit | | | |
| Exclusions (including but not limited to): | | | | |
| Seepage & Contamination | | | | |
| Cost of Clean-up for Pollution | | | | |
| Mold | | | | |



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

Boiler and Machinery Coverage

| Coverage by Location: | Per Occurrence Limit | Aggregate Policy Limit | Valuation | Deductible |
|--|---------------------------|---------------------------|---|------------|
| | #100 000 000 | | Repair or Replacement except Actual Loss Sustained for all time element | 05.000 |
| Coverage limit per location | \$100,000,000 | | coverage | \$5,000 |
| Extra Expense | included in blanket limit | | | 24 hours |
| Expediting Expense | included in blanket limit | | | |
| Ammonia Contamination | \$10,000,000 | | | |
| Water Damage | \$10,000,000 | | | |
| Ordinance & Law Service/Utility/Off Premise Power | \$25,000,000 | | | |
| Interruption - Including Consequential Damage/Perishable Goods/Spoilage Hazardous Substances/Pollutants/ | \$10,000,000 | | | 24 hours |
| Decontamination Electronic Data Processing Media | \$10,000,000 | | | |
| and Data Restoration | \$10,000,000 | | | |

Exclusions (including but not limited to):

Testing

Explosion, except for steam or centrifugal explosion

Explosion of gas or unconsumed fuel from furnace of the boiler

Excluded Objects (including but not limited to):

Insulating or refractory material

Buried Vessels or piping

Special Provisions:

The MSGIA provides each member annual steam boiler inspections to ensure compliance with Montana law.

This coverage provides relief for machinery breakdowns and damage caused by electrical injury such as to telephone systems.



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

Crime Coverage

| Coverage by Location: | Per Occurrence Limit | Aggregate Policy Limit | Deductible |
|-----------------------------|----------------------|---------------------------|-------------------|
| | | | |
| Employee Theft per Loss | \$500,000 | \$500,000 | \$1,000 |
| Forgery or Alteration | \$500,000 | \$500,000 | \$1,000 |
| Inside the Premise: | | | |
| Theft of money/securities | \$500,000 | \$500,000 | \$1,000 |
| Robbery | \$500,000 | \$500,000 | \$1,000 |
| Outside Premises | \$500,000 | \$500,000 | \$1,000 |
| Computer Fraud | \$500,000 | \$500,000 | \$1,000 |
| Money Orders & Counterfeit: | | | |
| Paper currency | \$500,000 | \$500,000 | \$1,000 |
| Funds Transfer Fraud | \$500,000 | \$500,000 | \$1,000 |

Special Provisions:

Inclusion of Treasurer as employees

Bonded employees exclusion deleted endorsement

Faithful performance losses are covered under \$500,000 limit

Credit, Debit, or Charge Card forgery covered



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

Auto Coverage

| Coverage | Per Occurrence Limit | Aggregate Policy Limit | Valuation | Deductible (Comprehensiv e and Collision) | Symbo 1 |
|---|---------------------------------|---------------------------|------------------|---|------------|
| | | | | | |
| * Coverage limit - Auto liability | \$5,000,000 \$25,000 per | | | | 1 |
| Automotive Medical Payments | person | | | | 2 & 8 |
| * Uninsured Motorist | \$1,000,000 | | | | 2 & 8 |
| * Underinsured Motorist | \$1,000,000 | | | | 2 & 8 |
| * Hired & Non-Owned Automotive Liability | \$5,000,000 | | | | 8 & 9 |
| H. 14 (15 D) . 1 | included in | | | | |
| Hired Automobile Physical Damage * Garage Keepers Legal | Property Blanket Limit | | | | 8 |
| Liability | \$500,000 | | | | 9 |
| Member Owned vehicles - Auto | included in Property Blanket | | Repair, ACV or | | |
| Physical Damage | Limit | | Replacement Cost | \$1,000 | 2 |

Covered Auto Symbols

| 1 | 2 | 8 | 9 |
|----------|-------------|-------------|------------|
| Any Auto | Owned Autos | Hired Autos | Non Owned |
| | Only | Only | Autos Only |

Special Provisions:

Employees, Volunteers, and board members are added as additional insureds for automotive liability coverage No additional premium for newly acquired vehicles during coverage term

^{*} Some coverage limits provided are subject to MCA 2-9-108 (Limitation on Governmental liability) - please refer to your declaration page of the coverage document for specific application of these governmental provisions.



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

School Board Legal Liability Coverage/Employment Practices / Employee Benefit Liability Coverage

| Coverage | Per Occurrence Limit | Aggregate Policy Limit | Deductible |
|--|----------------------|---------------------------|------------|
| *Per Claim Coverage limit | \$5,000,000 | | \$5,000 |
| School Board Legal Pre-Loss Incident Expense Coverage | \$2,500 | \$2,500 | |

Forms and Conditions:

Claims Made Policy - with retro date effective through July 1, 1992

Additional Information:

The coverage under these sections applies to claims for civil rights, human rights commission complaints, EEOC, or other administrative hearings/forums. It also provides coverage for wrongful termination claims and other employment practices liability complaints.

^{*} Some coverage limits provided are subject to MCA 2-9-108 (Limitation on Governmental liability) - please refer to your declaration page of the coverage document for specific application of these governmental provisions.



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

Defense of Non-Monetary Claims

| Coverage | Per Occurrence Limit | Aggregate Policy Limit | Deductible |
|--------------------------|----------------------|---------------------------|------------|
| Per Claim Coverage limit | \$100,000 | \$100,000 | \$5,000 |

Forms and Conditions:

Claims Made Policy

Defense cost limits are provided for members where a claim is filed seeking no monetary damages from the school district



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

General Liability Coverage

| Coverage | Per Occurrence Limit | Aggregate Policy Limit | Deductible |
|---------------------------------------|-------------------------------|---------------------------|------------|
| Per Claim Coverage limit | \$5,000,000 | \$7,000,000 | |
| Medical Payments (Excluding students) | \$5,000 | | |
| Personal/Advertising Injury limit | Included in GL coverage limit | | |
| Products & Completed Operations | Included in GL coverage limit | | |
| Student School to Work | \$25,000 | \$250,000 | |
| | | | |

Coverage Trigger:

Occurrence

Special Coverage Provisions:

No audit provision for additional ADA after start of coverage term

Employees, volunteers, board members, PTA, PTO, and booster clubs covered as additional insureds

Personal Injury

Athletic participation

Host Liquor liability

Professional liability

Incidental medical malpractice

^{*} Some coverage limits provided are subject to MCA 2-9-108 (Limitation on Governmental liability) - please refer to your declaration page of the coverage document for specific application of these governmental provisions.



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

Cyber Coverage

| Coverage | Per Occurrence Limit | Aggregate Policy Limit | Deductible |
|--|----------------------|---------------------------|------------|
| | | | \$10,000 |
| Information Security & Privacy liability | \$2,000,000 | \$2,000,000 | |
| * Privacy Notification Costs | \$500,000 | \$500,000 | |
| Regulatory Defense & Penalties | \$2,000,000 | \$2,000,000 | |
| Website Media Content Liability | \$2,000,000 | \$2,000,000 | |
| Cyber Extortion | \$750,000 | \$750,000 | |
| Business Interruption | \$750,000 | \$750,000 | |
| Data Recovery Costs | \$750,000 | \$750,000 | |

Coverage Trigger:

First Discovered

Special Coverage Provisions:

* Privacy Notification Cost per occurrence and annual aggregate limits are \$1,000,000 if Beazley services are used for this coverage element.



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

Business Travel Insurance Coverage

| Coverage | Per Occurrence Limit | Aggregate Policy Limit | Deductible |
|--------------------------|----------------------|---------------------------|------------|
| Per Claim Coverage limit | \$100,000 | \$1,000,000 | \$0 |

Coverage Trigger:

Occurrence

Special Coverage Provisions:

This coverage provides \$100,000 of accident death and dismemberment coverage benefits for school board trustees while traveling for school board business.



Policy Period July 1, 2023 to June 30, 2024 Policy Number PC-24-32148-1

Deadly Weapons Event Coverage

| Coverage | Per Occurrence Limit | Aggregate Policy Limit | Deductible |
|---|----------------------|---------------------------------------|------------|
| Per Claim Coverage limit | \$1,500,000 | \$7,500,000 (pool Aggregate limit) | \$1,000 |
| Sub Limits: | | | |
| Demolition, Clearance, Memorialization | \$250,000 | | |
| Extra Expense | \$250,000 | | |
| Threat | \$250,000 | | |
| Medical Expenses | \$25,000/person | \$500,000 (annual Aggregate limit) | |
| Accident Death & Dismemberment | \$50,000 | \$500,000 (annual Aggregate limit) | |
| Crisis Management Services | \$250,000 | | |
| Counseling Services | \$250,000 | | |
| Funeral Expenses | \$250,000 | | |
| 1 st Party Property Damage | \$250,000 | | |

Coverage Trigger:

An event involving the Named Insured where a weapon has been used or brandished at any location of the Named Insured. A weapon is broadly defined to include: a portable firearm, explosive device, knife, syringe, medical instrument, corrosive substance, or any other device. "Weapon" can also include vehicles, including armored or military vehicles used by an "Active Shooter".

Special Coverage Provisions: Claims Made Policy

This coverage also provides a security vulnerability assessment for the district as well as an active shooter webinar training for all staff conducted by the coverage carrier's security consulting vendor.

MONTANA SCHOOLS GROUP INTERLOCAL AUTHORITY MEMORANDUM OF COVERAGE DECLARATIONS

1. Member Entity: Browning School District #9

PO Box 610

Browning, MT59417

2. Coverage Period: July 1, 2023 00:00:01 am

to 23:59:59 PM June 30, 2024

3. Policy Number: <u>PC-24-32148-1</u>

4. Maximum Tort Liability Coverage

In accordance with the statutory limitations that have been enacted on governmental liability for damages in tort under the substantive law of Montana (see, Mont. Code Ann § 2-9-108), and subject to the conditions, limitations, and exclusions as set forth in the Memorandum of Coverage, the Maximum Tort Liability Coverage for any tort claim, excluding Defense Costs, shall be \$750,000 for each Claim and \$1,500,000 for each Occurrence during the Coverage Period. Should the statutory limits on tort liability be found invalid by a legislative act or by a final judicial determination of a Court of competent jurisdiction, or to be inapplicable to an Occurrence, then the amounts described below in Sections 8a, 9a, 11a, and 11b in these Declarations shall apply.

Nothing in these Declarations or the Memorandum of Coverage is intended by the parties to be an endorsement to provide coverage in excess of the limitations on governmental liability provided by Mont. Code Ann. § 2-9-108(1).

Subject to the limits for tort damages provided at Mont. Code Ann. §§ 2-9-101 through 2-9-144, the coverage limits provided by this Memorandum are listed in the relevant section headings.

Sections 5 and 6 relate to coverage provided under the Memorandum of Property Coverage and MSGIA's Property Reinsurance Partners.

5. Limits of Property:

- a. Property
- b. Earthquake
- c. Flood
- d. Flood Zone A and V
- e. Extra Expense
- f. Transit Coverage
- g. Unscheduled Business Interruption, Rental Income, Tax Interruption & Tuition Income
- h. (i) Personal Effects -- Officials/Employees
 - (ii) Personal Effects Students
- i. Building Ordinance
- j. Personal Property Outside of the USA
- k. Course of Construction & Additions
- I. Automatic Acquisitions
- m. Miscellaneous Unnamed Locations
- n. Tax Revenue Interruption
- o. Electronic Data Processing Media
- p. Unscheduled landscaping
- q. Errors & Omissions
- r. Money & Securities
- s. Unscheduled Fine Art
- t. Accidental Contamination
- Unscheduled sidewalks, roadways, streets, street lights, tunnels, bridges, culverts and traffic signals
- v. Unscheduled Animals
- w. Watercraft
- x. Notebook Computers
- y. Jewelry, Furs, Precious Metals
- z. Terrorism
- aa. Claims Preparation Expenses

\$500,000,000 per Occurrence \$75,000,000 Pool aggregate limit \$75,000,000 Pool aggregate limit \$5,000,000 Pool aggregate limit (included in \$75,000,000 Flood Limit)

\$50,000,000 per Occurrence \$25,000,000 per Occurrence

\$500,000 per Occurrence \$1,000 per employee/\$50,000 aggregate limit

\$750 per student/\$50,000 aggregate limit

\$50,000,000 per Occurrence, \$2,500,000 for vacant properties.

\$1,000,000 per Occurrence

\$15,000,000 for projects with completed values not exceeding the sub-limit shown

\$50,000,000 for 120 days (does not provide flood coverage for locations in Flood Zone A) / \$5,000,000 for 120 days for vacant and unoccupied buildings \$10,000,000 (does not provide flood coverage for locations in Flood Zone A)

\$1,000,000 per Occurrence \$10,000,000 per Occurrence

\$1,000,000 per Occurrence (sub limit \$25,000/25 gallon per item)

\$50,000,000 per Occurrence \$500,000 per Occurrence \$2,500,000 per Occurrence \$250,000 Pool aggregate limit

\$750,000 per Occurrence (after \$500,000 deductible)

\$2,500,000 per Occurrence (\$50,000 per Occurrence sub-limit per animal)

\$2,500,000 per Occurrence under 27 ft \$250 max per Notebook Computer / \$7,500 Member aggregate / \$30,000 Pool aggregate (subject to self-insured retention of \$2,500 per member)

\$500,000 per Occurrence

\$100,000,000 Pool aggregate limit

\$1,000,000 per Occurrence

6. **Limits of Boiler & Machinery:**

a. Coverage limit per occurrence \$100.000.000

b. Expediting Expense Included in blanket limit

c. Hazardous Substance Decontamination \$10,000,000 d. Ordinance & Law \$25,000,000

e. Extra Expense Included in blanket limit

f. Electronic Data Processing Media \$10,000,000

g. Service/Utility/Off Premises

Power Interruption – consequential \$10,000,000

damage/perishable goods/

spoilage included

h. Utility Service Interruption Deductible 24hrs

Sections 7 relates to coverage provided under the National Union Fire Insurance crime policy.

7. **Limits of Crime:**

| a. Employee Theft per loss | \$500,000 |
|----------------------------|-----------|
| b. Forgery or Alteration | \$500,000 |

c. Inside the Premises

Theft of money/securities \$500,000

d. Inside the Premises -

Robbery \$500,000 e. Outside Premises -\$500,000 f. Computer Fraud \$500.000

g. Money Orders & Counterfeit

Paper currency \$500,000 h. Funds Transfer Fraud \$500.000

Sections 8 through 13 relate to coverage provided under the MSGIA Memorandum of Liability Coverage and MSGIA Liability Reinsurance Partners.

8. **Limits of Auto Coverage**

a. Coverage limit The lesser amount of (1) \$5,000,000 per Occurrence; or (2) the Maximum

Tort Liability Coverage

b. Automobile Medical Payments \$25,000 per person

c. Uninsured Motorist \$1,000,000 per Occurrence d. Underinsured Motorist \$1,000,000 per Occurrence

e. Hired & Non-Owned Automobile Liability Included in per member occurrence

limit

9. Limits of Public Entity Errors and Omissions, Employment Practices & Employee **Benefits Liability:**

The lesser of (1) \$5,000,000 per a. Coverage limit

Occurrence or (2) the Maximum Tort

Liability Coverage

b. Basis of Coverage Claims made basis with coverage for

prior acts going back retroactively to

July 1, 1992.

\$2,500 annual aggregate c. E&O Pre-Loss Incident Expense

10. Non-Monetary Defense

a. Coverage limit \$100,000 per Occurrence/annual

aggregate

b. Basis of Coverage Claims made basis with coverage for

prior acts going back retroactively to

July 1, 1992

11. Defense of Communicable Disease Actions

a. Coverage limit \$50,000 per Occurrence/annual

aggregate

\$250,000 pool aggregate limit

12. Limits of General Liability:

a. Coverage limit The lesser of (1) \$5,000,000 per

Occurrence/\$7,000,000 annual aggregate; or (2) the Maximum Tort

Liability Coverage

b. Medical Payments

i. Medical Payments \$5,000 per Occurrence (students

excluded)

ii. Student – School to Work \$25,000 per student per Occurrence/

\$250,000 annual aggregate

13. Garage Keepers Legal Liability

\$500,000 per Occurrence

Sections 14 relates to coverage provided under the Alliant Deadly Weapon Response Program.

14. Deadly Weapons Event Coverage \$1,500,000 per Occurrence \$7,500,000 Pool aggregate limit

a. Crisis Management Services \$250,000 per Occurrence

b. Counseling Services \$250,000 per Occurrence; \$15,000 per

person maximum

c. Funeral Expenses \$250,000 per Occurrence; \$1,000,000

annual aggregate; \$15,000 per

person maximum

d. Business Interruption \$250,000 per Occurrence

e. Demo/Clearance/Memorialization \$250,000 per Occurrence f. Extra Expense \$250,000 per Occurrence

g. Threat \$250,000 per Occurrence

h. Medical Expenses \$25,000 per person; \$500,000 annual

aggregate

i. Accidental Death & Dismemberment \$50,000 per person; \$500,000 annual

aggregate

Sections 15 relates to coverage provided by Beazley as part of MSGIA's Property Reinsurance Program.

15. Cyber Coverage

Breach Response:

a. Breach Response Costs:

First Party Loss:

- Business Interruption and Dependent
 Business Interruption Aggregate Sublimit
 - i. Business Interruption Loss Resulting from Security Breach:
 - ii. Business Interruption Loss Resulting from System Failure:
 - iii. Dependent Business Loss Resulting from Security Breach:
 - iv. Dependent Business Loss Resulting from System Failure:
- c. Cyber Extortion Loss
- d. Data Recovery Costs

Liability:

- e. Data & Network Liability
- f. Regulatory Defense & Penalties
- g. Payment Card Liabilities & Costs
- h. Media Liability

eCRIME:

- i. Fraudulent Instruction
- i. Funds Transfer Fraud
- k. Telephone Fraud

Criminal Reward:

I. Criminal Reward

Computer Hardware Replacement Costs:

m. Computer Hardware Replacement Costs

- \$2,000,000 annual aggregate
- \$500,000 per member annual aggregate (Limit is increased to \$1,000,000 if Beazley Nominated Service Providers are used)
- \$750,000 per member annual aggregate
- \$750,000 per member annual aggregate within sublimit
- \$500,000 per member annual aggregate within sublimit
- \$750,000 per member annual aggregate within sublimit
- \$100,000 per member annual aggregate within sublimit
- \$750,000 per member annual aggregate
- \$750,000 per member annual aggregate within sublimit
- \$2,000,000 per member annual aggregate for all damages and claims expenses
- \$2,000,000 per member annual aggregate for all damages and claims expenses
- \$2,000,000 per member annual aggregate for all damages and claims expenses
- \$2,000,000 per member annual aggregate for all damages and claims expenses
- \$75,000 per member annual aggregate \$75,000 per member annual aggregate \$75,000 per member annual aggregate
- \$25,000 per member annual aggregate

\$100,000 per member annual aggregate

Sections 16 relates to coverage provided by AXIS Insurance Company.

| 16. | Business Travel Insurance | \$100,000 per Occurrence/\$1,000,000 annual aggregate |
|-----|---|---|
| 17. | Member Deductibles: a. Auto Physical Damage/Garage Keepers b. Property, Inland Marine c. Flood for Zone A Properties d. Boiler and Machine e. Crime and Employee Dishonesty f. Public Entity E & O, Employment Practices and Employee Benefits Liability g. Non-Monetary Defense h. Defense of Communicable Disease i. Cyber j. Deadly Weapons Event | \$ 1,000 per Occurrence \$ 5,000 per Occurrence \$ 500,000 per Occurrence \$ 5,000 per Occurrence \$ 1,000 per Occurrence \$ 5,000 per Occurrence \$ 5,000 per Occurrence \$ 5,000 per Occurrence \$ 10,000 per Occurrence \$ 1,000 per Occurrence |
| 18. | Total Annual Premium | \$ 528.053 |

FORMS AND ENDORSEMENTS: FORMING PART OF THE POLICY AT INCEPTION

07/01/2023

Director of Insurance Services

Date

It is agreed that these Declarations and the Memorandums of Coverage together with any reinsurance agreements and endorsements that may be added thereto constitutes the entire coverage agreement.

Auto Coverage Identification Card

Policy Number: PC-24-32148-1

Policy Period: 7/1/2023 to 6/30/2024

Vehicle: Fleet Automatic Coverage

Member Name and Address

Browning School District #9 PO Box 610 Browning, MT 59417

Insurance Company

MSGIA PC Pool PO Box 7029 Helena, MT 59604-7029 (406) 457-4500 or 1-877-667-7392

Report all accidents to MSGIA PC Pool as soon as possible

See Important Notice Below

THIS CARD MUST BE KEPT IN THE INSURED VEHICLE AND PRESENTED UPON DEMAND

In Case of Accident:

**Obtain the following information:

- Name and address of each driver, passenger & witness.
- Insurance company name & policy # for each vehicle involved
- 3. Document damages to all vehicles involved.

Ways To Report a Claim

- Go to MSGIA website at http://www.msgia.org/reportclaim and choose Auto Loss.
- 2. Download and use the MSGIA Mobile App through Origami Risk Mobile Forms (instructions below).



Reporting an Auto Claim using MSGIA Mobile App through Origami Risk Mobile Forms



- 1. **Before you go on a trip** school district drivers should go to either the Apple App store for IOS phones or the Google Play store for Android operating system phones. Search for "Origami Risk, LLC" then download the "Origami Mobile Forms" App.
- 2. *If you are in accident* take photos and document the damages to the district vehicle and the other vehicle on your phone or iPad. You do not need the app open at this point.
- 3. Click on the app At the "Hello! To Start, please enter your account name below type in MSGIA and click "sign in"

At the "How would you like to log in" screen,

Click on – "I have a 6-digit code"

Enter: 032148 Click: "sign in"

Click on the "+" sign in the upper right hand corner and it shows you the "Auto Loss Notice" and the "Property Loss Notice" – click on "Auto Loss Notice".

- 4. **Complete the form as thoroughly as possible by section** Member Information, Member Contact, Accident Details (description of what happened), Accident Location, Member Driver Information, Vehicle Look Up (click blue button and select the district vehicle/bus from the listing of vehicles), then complete as much remaining information as possible.
- 5. Once you complete the loss notice click on the camera at the bottom. Here you can either take a new photo of the damage or select a photo on your device to include with the loss notice. Then, select "Done" on the upper right of the screen. Select "Done" again.
- 6. Next you can-

Submit the form-automatically sends the loss notice to MSGIA when you have cell coverage and claim is reported. You're Done!

Save as Complete – saves the form for later submission, perhaps when you are in cell coverage.

Save as Draft – allows you to save what you have done and allows you return to the app later to compete and send to MSGIA.

Discard the form – deletes the form and you can start over.

MSGIA will not have the accident information until you SUBMIT the form!

PO Box 610 Browning, MT 59417

MSGIA SCHEDULE OF INSURANCE COVERAGE Coverage Date: July 1, 2022 thru June 30, 2023

WORKERS' COMPENSATION:

Carrier Name: MSGIA – Safety National & Big Sky Reinsurance Inc.

Policy Number: <u>23-WC 2023-32148-1</u> Coverage: <u>See Declarations Page</u>

AGENT: (applies to policies listed below only)

Name: Direct placement with MSGIA, (406) 457-4500

Address: PO Box 7029, Helena, MT 59604

GENERAL LIABILITY:

Carrier Name: MSGIA – Berkley Reinsurance

Policy Number: <u>23-PC2023-32148-1</u> Coverage: See Declarations Page

PROPERTY INSURANCE:

Carrier Name: MSGIA – Big Sky Reinsurance Inc/Alliant Property Insurance Program (APIP)

Policy Number: <u>23-PC2023-32148-1</u> Coverage: See Declarations Page

AUTO LIABILTY:

Carrier Name: MSGIA – Berkley Reinsurance/Big Sky Reinsurance Inc.

Policy Number: <u>23-PC2023-32148-1</u> Coverage: <u>See Declarations Page</u>

AUTO PHYSICAL DAMAGE:

Carrier Name: MSGIA – Alliant Property Insurance Program (APIP)

Policy Number: 23-PC2023-32148-1 Coverage: See Declarations Page

ERRORS & OMISSIONS:

Carrier Name: MSGIA – Berkley Reinsurance

Policy Number: <u>23-PC2023-32148-1</u> Coverage: See Declarations Page

BOILER INSURANCE:

Carrier Name: MSGIA – Alliant Property Insurance Program (APIP)

Policy Number: <u>23-PC2023-32148-1</u> Coverage: <u>See Declarations Page</u>

INDEMINITY/HONESTY BONDS/INSURANCE:

Carrier Name: MSGIA - National Union Fire Insurance Co of Pittsburg, PA

Policy Number: <u>23-PC2023-32148-1</u> Coverage: <u>See Declarations Page</u>

Prepared By/Date MSGIA 6/1/2023