



## **712 VIDEO RECORDING**

### **I. PURPOSE**

Maintaining the health, safety, and welfare of students, staff, and visitors, as well as protecting school district property, are essential responsibilities of the school district. The conduct of individuals on school property plays a vital role in ensuring order, discipline, and security for all. The school district acknowledges the importance of video recording systems as a valuable tool for monitoring activity on school property and supporting efforts to safeguard students, staff, visitors, and district facilities, while maintaining privacy in private areas of the buildings

### **II. GENERAL STATEMENT OF POLICY**

Video cameras will be placed in and around school buildings appropriately to ensure the safety and security of students, staff, and visitors. Recordings will be used and maintained in compliance with the law.

### **III. VIDEO RECORDING**

#### **A. Placement**

1. School district buildings and grounds may be equipped with video cameras;
2. Video recording may occur in any school district building or on any school district property; and
3. In areas of district buildings where there is a reasonable expectation of privacy, such as bathrooms or locker rooms, video monitoring will not be used. However, these areas may be monitored by individuals of the same sex as the occupants of the bathrooms or locker rooms. Video recordings of these areas may be used for investigative purposes and will not include identifiable individuals without prior consent.

#### **B. Use of Video Recordings**

1. Video recordings will be viewed by school district personnel on a random basis and/or when problems have been brought to the attention of the school district;
2. A video recording of the actions of students and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct in school district buildings or on school grounds; and
3. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13, and the Family

Educational Rights and Privacy Act, 20 United States Code, section 1232g.

C. Security and Maintenance

1. The school district shall establish appropriate security safeguards to ensure that video recordings are maintained and stored in conformance with the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13, and the Family Educational Rights and Privacy Act, 20 United States Code, section 1232g; and
2. The school district shall ensure that video recordings are retained in accordance with the school district's records retention schedule.

**Legal References:** *Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)*  
*Minn. Stat. § 138.17 (Government Records; Administration)*  
*Minn. Stat. § 609.746 (Interference with Privacy)*  
*20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)*  
*34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)*

**Cross References:** *ISD 200 Policy 406 (Public and Private Personnel Data)*  
*ISD 200 Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)*  
*ISD 200 Policy 506 (Student Discipline)*  
*ISD 200 Policy 515 (Protection and Privacy of Pupil Records)*  
*ISD 200 Policy 709 (Student Transportation Safety Policy)*

**Resources:** U.S. Department of Education: [FAQs on Photos and Videos under FERPA](#)

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