



Diamond Lake School District 76

Embrace Empower Excel Each Child Each Day

February 17, 2026

TO: Board of Education
FROM: Eric Rogers
SUBJECT: Custodial Services Contract Amendment 2026-27

Diamond Lake School District 76 is currently in the fourth year of its custodial services partnership with GSF. This collaboration has proven to be highly successful, resulting in exceptionally well-maintained facilities, strong employee retention, and consistent, responsive management support. The quality of service and stability of staffing have positively contributed to the overall operational effectiveness of the district.

The current Master Services Agreement includes provisions for one-year extensions upon mutual consent. In collaboration with Mr. Thibadeau, the district initiated discussions with GSF regarding a one-year extension for the 2026–2027 school year. GSF has submitted a proposal reflecting a 2.9% increase aligned with the Consumer Price Index (CPI). The proposed annual contract amount for 2026–2027 is \$469,715.08, exclusive of any overtime or ancillary services. The detailed cost proposal is included in the Board packet for review.

In addition to the contract extension, the district is requesting Board consideration of a mid-year wage adjustment for Mr. Ruban Matute, who serves in GSF's maintenance role. Mr. Matute began his service to the district as a day porter at West Oak Middle School and, through demonstrated leadership and performance, advanced into his current maintenance position. In this capacity, he not only supports the district's maintenance operations by addressing work orders, but also provides day-to-day leadership to both the day and evening custodial teams. His leadership has been instrumental in maintaining the strong retention rates and overall performance of the custodial staff.

The district recommends a \$2.00 per hour wage increase for Mr. Matute, retroactive to January 1, 2026. This adjustment would bring his hourly rate to \$25.50 and represents a total monthly increase of \$365.76.

Accordingly, the administration recommends that the Board of Education approve Amendment #2 to the Master Services Agreement with GSF, reflecting the 2.9% CPI adjustment for the 2026–2027 school year. Additionally, we recommend approval of the amendment to the agreement to authorize the wage adjustment for the GSF maintenance position effective January 1, 2026.