

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: November 8, 2022



- 
- Recognition:**     Students                       Staff                       Parents  
**Information:**     Building Report               Old Business               Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State               Travel In State               Approvals  
                     Termination                       Legal Matters               Other: \_\_\_\_  
                    This action request pertains to     Elementary (only)               High School/District Wide
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**Date:**        11/3/22

**To:**            Corrina Guardipee-Hall  
                    Superintendent

**From:**        John Salois  
                    Title:        Human Resources Director

**Subject: Contract Service Agreement - After School Program Activities 2022-2023**

**Description:** Request a CSA for Andrea Sangray. Chaperone for Napi Elementary Football 9/24/22 & 9/26/22 for 25.5 hours

**Financial Impact:** \$535.50 (25.5 x \$21.00 as per temporary employment compensation schedule, extended day activities, certified employee)

**Funding Source (Budget/grant, etc.):** 126.30.720.3586.150

**Attachment(s):** CSA

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 11/8/2022

**Board Approval:** November 8, 2022

**Contractor:** Andrea Sangray

**Phone:** \_\_\_\_\_

**Address:** 230 3<sup>rd</sup> Avenue S.E.

Cut Bank

MT

59427

P.O. Box or Street Address

City

State

Zip

**Type of Project/Service** (be specific): Extended day activities; chaperone for Napi Elementary football.

**Contracted Dates:** 9/24/2022, 9/26/22, 10/1/22

Rate per hour/per day: \$21.00 per hour x 25.5 hours = \$535.50

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = NA

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = NA

Other costs (explain): Not to exceed total amount = NA

**Total Project Cost** = **\$535.50**

**Contract to be paid from:**

126.30.720.3586.150

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Earl Tail Jr./Tony Wagner  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**