

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: Jun 19, 2025

Subject: Discuss and Consider Approval of Purchase Order Exceeding \$50,000 for ESC2 Bluebonnet
6th-Alg I Math Professional Development & Coaching Support Services

Administrator Responsible: Joshua Garcia

Position: Director of Instructional Initiatives & Innovation

A. Purpose of Agenda Item:

- ☐ Information Only
- ☒ Action Needed

B. Authority for this Action:

- ☐ Local Policy
- ☒ Law or Rule TEC 28.002 and TEC 31.004

C. Strategic Objective, Goal, or Need Addressed:

Goal 1: Ensure all students receive high-quality TIER 1 instruction.

Performance Objective 1: Equip and empower all instructional staff by enhancing the PLC process creating collective efficacy and supporting student outcomes.

Strategy 1 & 3: Protect the PLC and prioritize time for teachers to unpack standards, create teacher exemplars, analyze student work, and plan an appropriate re-teach (Pillar 2). Equip district and campus leaders by providing professional development and training to develop PLC leaders and facilitators (Pillar 2).

D. Summary: According to CH Local "any single, budgeted purchase of goods and services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

E. Alternatives Considered: N/A

F. Comments Received: None

G. Administrative Recommendation: To approve the Professional Development and Coaching Support Services Agreement with ESC2 for Bluebonnet 6th - Algebra I Math

H. Fiscal Impact and Cost: Expenditures related to this instructional materials purchase will be paid with LASO 3: Strong Foundations Implementation Grant and will have no impact on the local budget.

I. Monitoring and Reporting Timeline: August 2025 - May 2026



Customized Service Agreement for LASO 3 SFI



This agreement is entered into by and between **Robstown Independent School District** and Region 2 Education Service Center (ESC-2) ("Approved Provider"), to support the **Strong Foundations Implementation Grant** for **6-Alg.1 Secondary Math**. The grant timeline, as established by the Texas Education Agency (TEA), extends from April 2025, through September 2026.

Region 2 Education Service Center IMPLEMENTATION ADVISOR (IA) agrees to provide support to district and school LEADERS as follows:

IA Support - Deliverables:

- ❖ Support the LEA in completing required deliverables, including the Strong Foundations Implementation Plan.

IA Supports - Professional Learning and Flexible Supports:

8 Professional Learning sessions:

- ❖ 1 Initial Meeting
- ❖ 6 SFI Leader Training Sessions/Consultations
- ❖ 1 Mid-Year Step Back Meeting

10 Flexible Supports which may include:

- ❖ SFI Leader training sessions/consultations
- ❖ SFI Coach professional learning sessions (full series is 6 sessions)
- ❖ Additional learning walks or joint observations with Implementation Advisor debrief
- ❖ Coach flexible supports with Implementation Advisor debrief
- ❖ Provider created workshops, facilitate learning meetings, and other professional learning experiences
- ❖ RBIS training (Counts only as 1 flexible support)

IA Supports - Learning Walks:

- ❖ Complete and submit 2 learning walks at each participating campus over the course of the school year accompanied by district and campus leadership. The goal of a learning walk is to observe a sampling of classrooms at the LEA to analyze trends, calibrate on rubrics, and plan next steps. IAs and leaders should plan for Learning Walks to take between 2 and 3 hours per campus.

Region 2 Education Service Center PRODUCT ADVISOR (PA) agrees to provide support to district and school TEACHERS and COACHES as follows:

Each participating coach and teacher must participate in a set number

of Professional Learning Sessions and flexible supports from Product Advisors:

PA Support - Professional Learning: Training sessions will be focused on developing best practices for implementation and building understanding of key protocols.

- ❖ Year 1 Teachers: 5 Professional Learning Sessions
- ❖ Year 1 Coaches: 6 Professional Learning Sessions

PA Support - Flexible Supports: Flexible supports may include additional professional learning sessions, observation and feedback, or internalizations and rehearsals during professional learning communities.

- ❖ Year 1 Teachers: 5 flexible supports
- ❖ Year 1 Coaches: 4 flexible supports

Each role (Teachers and Coaches) will complete a total of 10 combined professional learning and flexible support sessions.

PA Support - Observations: Product Advisors will conduct quarterly product-specific observations.

- ❖ 4 full-day observations (The PA and the LEA leadership have the flexibility to decide which teachers to observe.)

The ISD agrees to the following:

- ❖ Ensure dedicated time and space for district staff to engage in ESC-2 training, sessions, etc.

Service Fee and Payment Terms

As per grant guidelines, the LEA agrees to compensate Region 2 ESC, the Authorized Approved Provider, with 50% of the Strong Foundations Planning Grant Award, totaling a sum of \$100,000.

A purchase order to the ESC 2 shall be submitted to the ESC 2 Business office email businessoffice@esc2.net by September 25, 2025. A purchase order shall be in place by September 2025 and payments shall be made in three (3) installments, upon receipt of invoices from Region 2 Education Service Center Business Office:

- September 30, 2025 – \$34,000
- January 30, 2026 – \$33,000
- March 30, 2026 – \$33,000

By signing below, the parties acknowledge and agree to the terms outlined in this agreement:

Robstown Independent School District

➤ Authorized Representative Signature: _____

Title: Superintendent of Schools Date: _____

Next Steps: An ESC-2 Representative will secure dates with the Independent School District for services.

 **Education Service Center, Region 2**

Region 2 Education Service Center- (Approved Provider)

Authorized Representative Signature: _____

Title: Associate Director Date: _____

Region 2 Education Service Center-

Authorized Representative Signature: _____

Title: Executive Director Date: _____