

# Minutes of Regular Meeting

## The Board of Trustees Brackett ISD

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A Regular meeting of the Board of Trustees of Brackett ISD was held August 11, 2008, beginning at 6:30 PM in the Central Office, 400 Ann Street, Brackettville.

Members Present: Sondra Meil, Mark Frerich, Dan Laws, John Paul Schuster, Brad Coe, Tony Molinar, Tony Ashley

Administrators: Paula Renken, Alma Gutierrez, Frank Taylor

Guests: Ricky Creel, Greg Voyles, Candy Voyles, Allison Taylor, Marla Madrid, Susan Esparza

### 1. CALL TO ORDER / ESTABLISH QUORUM

Presenter: JOHN PAUL SCHUSTER

#### A. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:33 p.m., with a quorum present. Following a moment of silence, Tony Ashley led the Pledge of Allegiance.

### 2. OPEN FORUM

Presenter: JOHN PAUL SCHUSTER

Jack Simpson (Guest): Gave information about the Frontier Baptist Church Drug Prevention Program. The program was established for drug awareness. Mr. Simpson invited the board join the fight against drugs and alcohol, adding he would like to have more meetings with the community and school participating.

Paula Renken (Supt.): Thanked Mr. Simpson for the invitation to join the fight against drugs and asked him to keep the school informed about upcoming meetings.

### 3. 2007-2008 FITNESSGRAM RESULTS

Information

Presenter: GREG VOYLES / RICKY CREEL

Coaches Voyles and Creel gave a presentation on Fitnessgram, a required series of physical tests administered to students in grades 3-12. The program emphasizes endurance and strength by way of pacer tests and body mass index test. Overall district percentage "passed," which follows state figures. The program will be administered in November this year. Results will be used for the fitness UT summer camp next summer.

4. MINUTES

Action Item

Presenter: JOHN PAUL SCHUSTER

Correction to July 14<sup>th</sup> minutes on page 36, reword motion in regard to superintendent to read "as" per contract.

A motion was made by Dan Laws to approve minutes for the July 14<sup>th</sup> regular meeting and July 28<sup>th</sup> special meeting as presented. Mark Frerich seconded. The motion carried unanimously.

5. BUSINESS & FINANCE

Presenter: MARLA MADRID / PAULA RENKEN

A. FOURTH QUARTER INVESTMENT REPORT, 2007-2008

Information

Presenter: MARLA MADRID

Marla Madrid reported interest earnings for April, May, and June, noting interest has gone down as noted. Total interest earned year to date is \$187,761.64. See Investment Report with agenda.

B. 2007-2008 ANNUAL INVESTMENT REPORT

Information

Presenter: MARLA MADRID

Report on year ending balance for Lone Star, TexPool, and general operating, down \$40,942.00. See figures with agenda.

C. RECAP OF REVENUE & EXPENDITURES

Presenter: MARLA MADRID

Marla Madrid gave a monthly recap for the month of July, stating since this is the first month on the new budget, only revenue received is noted. Final payment will be Sept. 10<sup>th</sup>.

D. CHECK RUN

Presenter: PAULA RENKEN

The district elected to pay AEP to move a pole ten feet in order to finish the covered play court. The cooler for the concession stand is in. All buildings at the football field have been painted and are now the same color.

E. BUDGET AMENDMENT

Action item.

Presenter: MARLA MADRID

Amendment is needed to reallocate funds for the Energy for School Shared Services Arrangement account.

A motion was made by Sondra Meil to approve a budget amendment reallocating funds for the Energy for Schools Shared Service Arrangement as recommended by Business Manager Marla Madrid. Brad Coe seconded. The motion carried unanimously.

6. KINNEY COUNTY APPRAISAL DISTRICT

Action

Presenter: JOHN PAUL SCHUSTER

A. TRUST PROPERTIES 19913 AND 19914, UNIT 27 FCS,  
BLOCK J. LOTS 67 AND 68

Action

Presenter: JOHN PAUL SCHUSTER

A motion was made by Dan Laws to accept Nancy Musgrave's offer of \$2,000.00 for the purchase of trust properties 19913 and 19914, Unit 27 FCS, Block J, Lots 67 and 68. Tony Molinar seconded. The motion carried unanimously.

B. TRUST PROPERTIES 11748, 11749, 11750, 11754, AND  
11756, BKTVL, BLOCK H, LOTS 16, 17, 18, 23, AND 25

Action

Presenter: JOHN PAUL SCHUSTER

A motion was made by Mark Frerich to accept Dave Crowe's offer of \$100.00 for the purchase of trust properties 11746, 11749, 11750, 11754, and 11756, BKTVL, Block H, Lots 16, 17, 18, 23, and 25. Tony Ashley seconded. The motion carried unanimously.

7. ADJUNCT FACULTY AGREEMENT, RENEWAL

Presenter: PAULA RENKEN

The adjunct faculty agreement is the same as the one entered into last year with County Extension Agent Robert Elledge, this is simply a renewal. The agreement clarifies the relationship between the school and FFA, and holds the adjunct faculty member to the same district standards as all other school employees.

A motion was made by Brad Coe to appoint Kinney County Extension Agent Robert Elledge as an adjunct faculty member of BISD. Sondra Meil seconded. The motion carried unanimously.

8. LOCAL BOARD POLICY - BE

Action

Presenter: JOHN PAUL SCHUSTER

A. MEETING PLACE

Presenter: JOHN PAUL SCHUSTER

A revision of local policy BE clarifies meetings will be held as posted on the meeting notice.

B. AGENDA DEADLINE

Action

Presenter: JOHN PAUL SCHUSTER

In order for consent agenda materials to be mailed to board members a revision of local policy BE is needed. Materials will need to be submitted by noon of the seventh day, instead of noon of the fourth day, before a regular meeting.

A motion was made by Tony Ashley to adopt local board policy BE as addressed in regard to the location of meetings and agenda deadline. Mark Frerich second. The motion carried unanimously.

9. 2008-2009 CAMPUS & EMPLOYEE HANDBOOKS

Information

Presenter: ALMA GUTIERREZ / FRANK TAYLOR / PAULA RENKEN

Secondary Handbook (Frank Taylor) – The majority of the changes are recommended by TASB. New topic additions include Bullying and subtopic Dating Violence. The counselor will address dating violence with the board in the future. Mr. Taylor stated the wording under Student Speakers is TASB. Forms have been pulled from the handbook and will be given as a separate handout.

Jones Elementary/Intermediate Handbook (Alma Gutierrez) – No roller blade “wheelies” has been added to the dress code. Form packets will go out on Back to School Night with parents given the option to request a hard copy.

Employee Handbooks (Paula Renken) - The majority of changes are also TASB recommended. Susan Esparza will check DF local in regard to Resignations on page 46. Findings will go out in the Board Brief.

10. ADMINISTRATIVE SUMMER REPORTS

Summer school enrollment, campus projects

Presenter: ALMA GUTIERREZ / FRANK TAYLOR

A. JONES ELEMENTARY / INTERMEDIATE

Presenter: ALMA GUTIERREZ

Enrollment: 296 Ended 2007-2008 with 318

Will start with about the same number of students as last year. August 21<sup>st</sup> is Back to School Night with grades 4-6<sup>th</sup> first, followed by grades PK-3. Mrs. Gutierrez gave a recap of new teachers hired. Tara Edwards will be leaving in December.

B. BJH / BHS / ACADEMY

Presenter: FRANK TAYLOR

Enrollment: 281

AP Calculus results are in. Jamie Ballew gave credit to all teachers.

Athletics is underway with 37 students in football. They have a scrimmage with Falls City on Saturday. Volleyball has a scrimmage here tomorrow night. Mr. Taylor finished hiring on Friday, selecting a new secretary and a paraprofessional.

11. SUPERINTENDENT'S REPORT

Information & updates on projects and events.

Presenter: PAULA RENKEN

A. STATUS OF SENATE BILL 9, FINGERPRINTING REQUIREMENTS

Information

Presenter: PAULA RENKEN

Mrs. Renken credited Susan Esparza with coordinating the fingerprinting process with DPS, SBEC, and the district as far back as January.

Fingerprinting of all SBEC certificate holders and substitutes was completed on July 30-31<sup>st</sup> with the majority taking advantage of doing their fingerprinting at the district location. Two were rejected by the FBI for bad prints. The district did have one hit, but with no major concerns.

B. CONSTRUCTION UPDATES

Presenter: PAULA RENKEN

Play Court, Bizzell to get with AEP contact to see when will move pole.

Brick work on elem. was taken down and built back up. John Paul

Schuster reviewed results of walk-through at football field.

**A break was called for at 7:54 p.m., with the board convening into a closed session at 8:10 p.m., pursuant to 551.074, personnel matters.**

12. \*PERSONNEL

Pursuant to Gov't Code 551.074.

Presenter: JOHN PAUL SCHUSTER

A. LETTER(S) OF RESIGNATION

Action Item

Presenter: JOHN PAUL SCHUSTER

1. ELEMENTARY TEACHER

Presenter: JOHN PAUL SCHUSTER

2. SUPERINTENDENT OF SCHOOLS

Presenter: JOHN PAUL SCHUSTER

B. RECOMMENDATIONS FOR HIRE

Action Item

Presenter: PAULA RENKEN

1. RECOMMENDATIONS FOR HIRE

Action Item

- Presenter: ALMA GUTIERREZ
- C. CONSULTATION WITH SUPERINTENDENT  
REGARDING LEGAL ACTION / POSSIBLE CIVIL  
ACTION BY FORMER EMPLOYEE  
Presenter: PAULA RENKEN

**The board reconvened into open session at 10:14 p.m., and took the following action:**

A motion was made by Mark Frerich to accept a letter of resignation from April Rogers, effective immediately. Sondra Meil seconded. The motion carried four to three.

A motion was made by Mark Frerich to hire elementary teacher Keta Magers as recommended by the superintendent. John Paul Schuster seconded. The motion carried unanimously.

A motion was made by Dan Laws to accept a letter of resignation from Superintendent Paula Renken, effective September 5, 2008. Brad Coe seconded. The motion carried unanimously.

13. OPEN FORUM

Presenter: JOHN PAUL SCHUSTER

No guests were present for open forum participation.

14. ADJOURN

Presenter: JOHN PAUL SCHUSTER

With no objections, the meeting was adjourned at 10:15 p.m.

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John Paul Schuster, Board President

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Dan Laws, Secretary

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Date

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Date