

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 9/28/17



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 9/14/17

To: **Browning School Board**

From: Corrina Guardipee-Hall ED.S.
Title: Superintendent

Subject: Legal Firm Retainer: Michael Dahlem

Description: Retain a school lawyer besides MTSBA for legal advice. I am suggesting that we retain Michael Dahlem, who is a highly recommended school lawyer for the state of Montana. On several occasions board members have requested that we retain an individual school lawyer for our district.

Financial Impact: \$140 an hour for legal consultation and representation, \$70 an hour for travel time, mileage at the current IRS rate and out of pocket costs.

Funding Source (Budget/grant, etc.): Legal Services budget

Attachment(s): Letter

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

MICHAEL DAHLEM
Attorney at Law

335 Bismark Street
Kalispell, MT 59901
Phone: (406) 730-1515
E-mail: philo2500@yahoo.com

September 14, 2017

Corrina Guardipee-Hall, Superintendent
Browning Public Schools
P.O. Box 610
Browning, MT 59417

Sent by e-mail

Dear Corrina:

I am writing to confirm my willingness to provide legal advice to the Browning School District. I charge clients \$140 an hour for legal consultation and representation and \$70 an hour for travel time. I also bill for mileage at the current IRS rate along with other reasonable out-of-pocket expenses. Itemized charges for legal services, travel time and other expenses will be submitted on a monthly basis.

Either party may terminate this relationship at any time by giving the other party written notice of its decision. In that event, I would expect to be paid for all charges incurred prior to that date and I will return all client files in my possession.

If engaged to represent the District in any contested case proceeding, I promise to keep the District informed of all developments in the matters for which I have been engaged and will provide copies of documents and other correspondence related to my representation of the District. Please let me know at your earliest convenience if these terms are acceptable to the District.

Sincerely,



Michael Dahlem