

**Minutes of Regular Meeting
May 23, 2023**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, May 23, 2023, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Ms. Stacy Arias, Dr. Robert Collins, Dr. Stacey Donald, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad. Mr. Greg Gomel was absent.

CALL TO ORDER: 5:40 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION
Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:41 p.m.

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, existing centers, and potential campus projects

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of college employees and 2022 results of self-evaluation of Board

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality, including statutory report
- b. Consultation with the college's General Counsel regarding litigation in No. 4-22-cv-184 pending in federal court

RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President
2. Resolutions Honoring the City of Plano Police Department and the Collin College Police Department - Dr. Neil Matkin, District President
3. Outstanding Professor of the Year Finalists - Dr. Rebecca Orr, Professor of Biology

4. Outstanding Adjunct Professor of the Year Finalists - Craig Leverette, Campus Provost Frisco/Celina
5. Phi Theta Kappa Recap of 2022 - Dr. Dawn Richardson, Administrator of Collin's Alpha Mu Tau Chapter of Phi Theta Kappa

PUBLIC COMMENT

There was no public comment

Approval of the May 23, 2023 Consent Agenda Items

2023-05-2-C1 Approval of the Minutes of the April 28, 2023 Regular Meeting and May 16, 2023 Special Called Meeting to Canvass Election Results

2023-05-2-C2 Consideration of Approval of a Master Intergovernmental Cooperative Purchasing Agreement with Equalis Group LLC

2023-05-2-C3 Consideration of Approval of the Private Re-Sale of Two Tax Foreclosed Properties

On motion of Trustee Collins, and second of Trustee Menon, the May 23, 2023 Consent Agenda was approved by a vote of 8-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2023-05-2-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: *DIAB (Local) Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics; DLA (Local) Employee Performance – Evaluation; DNA (Local) Personnel Positions – Qualifications and Duties; FFDB (Local) Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics*

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board Policy.

No action was required.

2023-05-2-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policy: *CLA (Local) Facilities Planning – Facilities Standards*

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policy.

The motion was approved 8-0 as presented.

2023-05-2-3 Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution for Changes to Residential Local Tax Exemptions

Discussion: Trustee Hardin, Member of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee’s recommendation for approval of a resolution for changes to residential local tax exemptions.

The motion was approved 8-0 as presented.

2023-05-2-4 Consideration of Approval of Facility Naming in Connection with a Major Gift

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 8-0.

2023-05-2-5 Consideration of Approval of the Bid Report for May 23, 2023

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for May 23, 2023, which included three new solicitations, two contract renewals, and one contract revision:

<u>New Solicitations</u>	
Purchase Request #1	\$ 5,630,720
Custodial Services – Wylie and Technical Campuses	
Purchase Request #2	285,000
Audio/Visual Equipment, Supplies, and Installation	
Purchase Request #3	<u>150,000</u>
Coca-Cola Products for Food Services	
Total of New Solicitations	6,065,720
<u>Contract Renewal</u>	
Purchase Request #4	4,800,000
Job Order Contract Services	
Purchase Request #5	<u>125,000</u>
Independent Auditor	
Total of Contract Renewal	4,925,000
<u>Contract Revisions</u>	
Purchase Request #6	<u>100,000</u>
Redesign of the District Website	
Total of Contract Revisions	100,000
Grand Total	\$ <u><u>11,090,720</u></u>

On motion of Trustee Menon, and second of Trustee Arias, this item was approved by a vote of 8-0.

PUBLIC COMMENT

There was no additional public comment

INFORMATION REPORTS

Workday Student Status Report for May 2023

Personnel Report for May 2023

Audit Memo #23-02

Revenues and Expenses as of April 30, 2023

Statement of Net Position as of April 30, 2023

Monthly Investment Report as of April 30, 2023

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:20 p.m.