

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #1

January 13, 2026

**7:00 p.m.**

## MINUTES

### *Our Mission Statement:*

Monroe Public Schools will empower each student to achieve their full potential through rigorous and engaging academics, a culture of excellence, belonging, and perseverance, a community of kindness and inclusivity, and unique opportunities that inspire lifelong learning.

### *Our Vision Statement:*

Unlocking the potential of each student through academic excellence, unique opportunities, and a sense of authentic belonging.

### *Purpose of our Meeting*

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There are times set for public participation during the meeting as indicated in agenda items (VI) and 10 (X). Members of the audience who wish to address the Board of Education in person this evening are asked to complete the public commentary forms, located on the table at the back of the room. Once filled out, please return to the Administrative Secretary to the Board prior to public comment.

#### **A. Opening Items**

##### [Audio Recording](#)

##### [Video Recording](#)

#### **1. Call to Order**

Superintendent Shaw called the meeting to order at 7:15 p.m.

#### **2. Roll Call**

Board Members Present: President Tom Heck, Vice-President Darla Myers, Secretary Mary Vincent, Treasurer Kerri Williams, Parliamentarian Brian Sabbadini, Trustee Stacey Terrasi, Trustee Gary Jenkins

	<u>Present</u>	<u>Absent</u>
Mr. Heck	<u>  x  </u>	_____
Mr. Jenkins	<u>  x  </u>	_____
Mrs. Myers	<u>  x  </u>	_____
Mr. Sabbadini	<u>  x  </u>	_____
Mrs. Terrasi	<u>  x  </u>	_____
Mrs. Vincent	<u>  x  </u>	_____
Mrs. Williams	<u>  x  </u>	_____

Board Members Absent:

Administrators Present: Andrew Shaw, Cassie Shook, Cindy Flynn, Terry Joseph, David Payne, David Malolepszy

Administrators Absent: None

#### **3. Pledge of Allegiance**

**4. Revisions/Approval of Agenda**

Motion by Mrs. Williams; support by Mr. Jenkins to add New Business Item E – Bus Transportation Discussion to the agenda and approve the agenda as presented for January 13, 2026.

*\*No Discussion\**

Vote: Motion carried by a 7-0 roll call vote.

**5. Superintendent Comments**

*\*Audio recording timestamp 1:58 until 2:15\**

Explanation of Procedure for Organizational Meeting

**6. Public Commentary-Agenda Items Only**

None at this time.

**B. Board Discussion and Action Items****1. Election of a Temporary Chairperson**

*\*No Discussion\**

Motion by Mrs. Myers; support by Mr. Sabbadini to elect Tom Heck as the Temporary Chairperson who shall serve as presiding officer until the election of a President in accordance with Bylaw 0151.

Vote: Motion carried by a 6 - 0 roll call vote. Mr. Heck abstained.

**2. Election of President**

*\*No Discussion\**

Motion by Mr. Jenkins to nominate Tom Heck as President of the Monroe Public Schools Board of Education for the 2026 calendar year.

Temporary Chairperson Heck closed the nominations.

Motion by Mr. Jenkins; support by Mrs. Myers to appoint Tom Heck as President of the Monroe Public Schools Board of Education for the 2026 calendar year.

Vote: Motion carried by a 7-0 roll call vote to appoint Tom Heck as President of the Monroe Public Schools Board of Education for the 2026 calendar year.

**3. Election of Vice President**

*\*No Discussion\**

Motion by Mr. Sabbadini to nominate Darla Myers as Vice-President of the Monroe Public Schools Board of Education for the 2026 calendar year.

President Heck closed the nominations.

Motion by Mr. Sabbadini; support by Mrs. Terrasi to appoint Darla Myers as Vice-President of the Monroe Public Schools Board of Education for the 2026 calendar year.

Vote: Motion carried by a 7-0 roll call vote to appoint Darla Myers as Vice-President of the Monroe Public Schools Board of Education for the 2026 calendar year.

#### **4. Election of Secretary**

*\*No Discussion\**

Motion by Mrs. Terrasi to nominate Mary Vincent as Secretary of the Monroe Public Schools Board of Education for the 2026 calendar year.

President Heck closed the nominations.

Motion by Mrs. Terrasi; support by Mrs. Williams to appoint Mary Vincent as Secretary of the Monroe Public Schools Board of Education for the 2026 calendar year.

Vote: Motion carried by a 7-0 roll call vote to appoint Mary Vincent as Secretary of the Monroe Public Schools Board of Education for the 2026 calendar year.

#### **5. Election of Treasurer**

*\*No Discussion\**

Motion by Mr. Jenkins to nominate Kerri Williams Treasurer of the Monroe Public Schools Board of Education for the 2026 calendar year.

President Heck closed the nominations.

Motion by Mr. Jenkins; support by Mrs. Terrasi to appoint Kerri Williams as Treasurer of the Monroe Public Schools Board of Education for the 2026 calendar year.

Vote: Motion carried by a 7-0 roll call vote to appoint Kerri Williams as Treasurer of the Monroe Public Schools Board of Education for the 2026 calendar year.

#### **6. Election of Parliamentarian**

*\*No Discussion\**

Motion by Mrs. Myers; to nominate Brian Sabbadini Parliamentarian of the Monroe Public Schools Board of Education for the 2026 calendar year.

President Heck closed the nominations.

Motion by Mrs. Myers; support by Mrs. Terrasi to appoint Brian Sabbadini as Parliamentarian of the Monroe Public Schools Board of Education for the 2026 calendar year.

Vote: Motion carried by a 7-0 roll call vote to appoint Brian Sabbadini as Parliamentarian of the Monroe Public Schools Board of Education for the 2026 calendar year.

**7. Election of School Board Liaison Representative to the Monroe County Intermediate School District**

*\*No Discussion\**

Motion by Mrs. Myers to nominate Gary Jenkins as the School Board Liaison Representative to the Monroe County Intermediate School District of the Monroe Public Schools Board of Education for the 2026 calendar year.

President Heck closed the nominations.

Motion by Mrs. Myers; support by Mr. Sabbadini to nominate Gary Jenkins as the School Board Liaison Representative to the Monroe County Intermediate School District of the Monroe Public Schools Board of Education for the 2026 calendar year.

Vote: Motion carried by a 7-0 roll call vote to appoint Gary Jenkins as the School Board Liaison Representative to the Monroe County Intermediate School District of the Monroe Public Schools Board of Education for the 2026 calendar year.

**8. Establish Dates, Time, and Location of Board of Education Meetings**

Motion by Mrs. Myers; support by Mr. Sabbadini to approve Option B as the 2026 Monroe Public Schools Board of Education calendar and ask that Board Members reserve the second Monday of each month for Special Work Sessions if needed.

*\*Board Discussion, Q/A audio recording timestamp 17:00 until 21:05\**

Vote: Motion carried by a 7-0 roll call vote.

**9. Board Member Compensation – Informational Only**

Board Member meeting compensation shall be \$40.00 per meeting and is paid quarterly. All Board Members will sign and submit a payroll election form annually at the Board of Education Organizational Meeting to either accept or decline compensation. Board Members may change their chosen designation at any time by signing and submitting a new payroll election form.

*\*Board Discussion, Q/A audio recording timestamp 21:27 until 21:50\**

**10. Reports**

- Staffing Report
- Contracted Services Report
- Resignations Report

*\*No Discussion\**

**11. Consent Agenda**

Motion by Mr. Sabbadini; support by Mrs. Vincent that items B.2.a to B.2.h be considered as a Consent Agenda, and the Consent Agenda items be approved as recommended.

*\*No Discussion\**

Vote: Motion carried by a 7-0 roll call vote.

**a. Appointment of Administrator Treasurer and Electronic Transfer Officer**

Move to appoint Cassandra Shook as Treasurer and Electronic Transfer Officer of Monroe Public Schools Board of Education for the 2026 calendar year.

**b. Appointment of Signature Authorization**

Move to designate the Superintendent, the Director of Business and Finance, the Board President, the Board Vice President, the Board Treasurer, and the Board Secretary to sign checks, contracts, agreements, and purchase orders for the 2026 calendar year and to designate the Monroe High School Principal, Athletic Director, Monroe Middle School Principal, and Monroe Middle School Assistant Principal to sign checks for the 2026 calendar year.

President

**c. Appointment of Certified Public Accountant**

Move to employ the accounting firm of Calkins, Hehl, & Rafko, CPA's to perform the annual audit of financial records and funds of Monroe Public Schools for the 2026/2027 Fiscal Year in conformance with prescribed standards and legal requirements of the State of Michigan.

President

**d. Appointment of General Counsel**

Move to appoint Collins & Blaha to represent the Monroe Board of Education as general counsel for the Monroe Public School District for the 2026 calendar year.

President

**e. Appointment of Administrative Secretary**

Move to appoint Jamie Salzmann as Administrative Secretary of the Monroe Public Schools Board of Education for the 2026 calendar year.

President

**f. Corporate Resolutions and Facsimile Signatures**

Move to approve the following Corporate Resolutions and Facsimile Signatures as recommended for the 2026 calendar year:

Corporate Resolution - First Merchants Bank Accounts in First Merchants Bank

xxxxx0321 Checking Account General Fund; Athletics, Student/School, Activity Fund, Debt Service Fund Fund; Food Service Fund; Sinking Fund, Building & Site Fund

xxxxx2050 Savings Account Food Service Fund xxxxx2846

Checking Account Payroll Checking Fund xxxxx2891 Checking Account Athletic Fund xxxxx2926 Checking Account Community Ed Fund

xxxxx2944 Checking Account Student Activity - Monroe Middle School  
xxxxx0330 Checking Account Student Activity - Monroe High School xxxx3356  
Money Market Checking Acct Food Service Fund xxxxxxx0648 Certificate of Deposit Building & Site Fund

xxxxxx1692 Commercial Loan General Fund (State Aid Note) Corporate Resolution - PNC Bank Accounts in PNC Bank

xxxxxx8658 Business Money Market Sinking Fund Corporate Resolution - Fifth Third Bank

Accounts in Fifth Third Bank

xxxx1068 Checking Account General Fund, Athletic Fund, Food Service Fund,

Student/School Activity Fund, Debt Svc Fund, Sinking Fund xxxxxxxx1919 Public  
Max Saver General Fund  
Corporate Resolution - Directions Credit Union Accounts in  
Directions Credit Union  
None at this time  
Corporate Resolution - Flagstar Bank Accounts in  
Flagstar Bank  
None at this time  
Corporate Resolution - Key Bank Accounts in Key  
Bank  
None at this time  
Corporate Resolution - Michigan Liquid Asset Fund (MILAF)  
Accounts in Michigan Liquid Asset Fund  
xx3206 Investment Portfolio Account 2020 School Building & Site Bond Fund xx3611  
Investment Portfolio Account 2023 School Building & Site Bond Fund Series II  
Corporate Resolution - Michigan Cooperative Liquid Assets Securities Systems (Michigan  
CLASS)  
Accounts in Michigan CLASS None at  
this time  
Corporate Resolution - Monroe Community Credit Union Accounts  
in Monroe Community Credit Union Xxxxxxx670 Business Loan  
General Fund/Athletic Fund President

**g. Corporate Resolutions for Bank Depositories**

Move to approve the following Corporate Resolutions for Bank Depositories as recommended  
for the 2026 calendar year:

Corporate Resolution - First Merchants Bank Corporate  
Resolution - PNC Bank

Corporate Resolution - Fifth Third Bank Corporate  
Resolution - Directions Credit Union Corporate  
Resolution - Flagstar Bank Corporate Resolution - Key  
Bank

Corporate Resolution - Michigan Liquid Asset Fund (MILAF)  
Corporate Resolution - Michigan Cooperative Liquid Assets Securities Systems (Michigan  
CLASS)

Corporate Resolution - Monroe Community Credit Union President

**h. Approval of Minutes**

- December 8, 2025 – Special Work Session
- December 9, 2025 - Work Session
- December 9, 2025 - Board Meeting #21
- December 9, 2025 - Board Meeting #21 – Closed
- December 23, 2025 - Special Board Meeting

**C. New Business – Action/Discussion Items**

**a. Navarre Field Property Sale**

Motion by Mr. Jenkins; support by Mrs. Williams to approve the sale of the property located at  
211 Jones Ave., Monroe, Michigan 48161 from Monroe Public Schools to Fountain Enterprise

for \$313,534.00 (Three Hundred-Thirteen Thousand, five hundred thirty-four dollars). Be it further resolved that the Board of Education authorizes Andrew Shaw, Superintendent of Monroe Public Schools, to execute all documents and take any actions necessary to fully execute the completion of said sale.

*\*Board Discussion, Q/A audio recording timestamp 25:43 until 26:29\**

Vote: Motion carried by a 7-0 roll call vote.

**b. Section 31aa Funds Update**

*\*Board Discussion, Q/A audio recording timestamp 26:46 until 34:03\**

**c. Ratification of Administrators' Contract**

Motion by Mrs. Vincent; support by Mrs. Terrasi to ratify the Master Agreement between the Michigan Federation of School Administrators and the Monroe Board of Education for the period of July 1, 2025 through June 30, 2026, effective July 1, 2025.

*\*Board Discussion, Q/A audio recording timestamp 35:12 until 36:55\**

Vote: Motion carried by a 7-0 roll call vote.

**d. Recommendation for Reinstatement**

Motion by Mrs. Vincent; support by Mrs. Terrasi to accept the recommendation of the committee for an unconditional reinstatement of Student A.

*\*Board Discussion, Q/A audio recording timestamp 37:55 until 38:04\**

Vote: Motion carried by a 7-0 roll call vote.

**e. Bus Transportation Discussion**

*\*Board Discussion, Q/A audio recording timestamp 38:27 until 39:40\**

**D. Old Business**

None at this time.

**E. Superintendent's Comments**

*\*Audio recording timestamp 39:54 until 44:35\**

Board Recognition Month  
Half Day on 1/14/2026  
MLK Day  
Early Middle College  
Hall of Fame Event  
Winterfest

**F. Public Commentary-Any Topic**

*\*Audio recording timestamp 45:32 until 55:41\**

Yvonne Gnaedinger: Any connection between student achievement/behavior & parent marijuana use. Swim team with practices at 5:15 am & after school, can not use locker room with hot water in showers. Apparently those are reserved for football & basketball teams.

Debonique Barnes: Athletic Director Chet Hesson

Gerald C. Hesson: Bd Policy

**G. Board Member Commentary**

*\*Audio recording timestamp 55:57 until 59:55\**

Mrs. Vincent: Board Appreciation Dinner – Thank you to Sodexo

Mrs. Myers: Transportation and Old Business Addition

Mr. Heck: Thank you to Board Administrative Assistant

Mr. Sabbadini: D minus for credit information

**H. Closed Session**

Motion by Mrs. Terrasi; support by Mrs. Williams to convene in Closed Session to consider material exempt from discussion or disclosure by state or federal statute.

Vote: Motion carried by a 7-0 roll call vote at 8:15 p.m.

Open Session resumed at 8:55 p.m.

**I. Adjournment**

Motion by Mrs. Vincent; support by Mrs. Williams that the January 13, 2026, Board Meeting #1 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:56 p.m.

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**Mary Vincent, Secretary**