

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
March 18, 2026
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, March 18, 2026, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Carolyn L. Sunseri, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary, (excused)
Mr. Garrik Addison
Mr. Armin Cantini
Ms. Karen Flowers
Dr. Norman Hoffman (excused)
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria

Faculty and staff present included Dr. W. Myles Shelton, President, Mr. Daniel Alcantar, Dr. Carmen Allen, Mr. Tyree Bearden, Mr. Scott Branum, Dr. Conrad Breitbach, Mr. Ed Chrnko, Mr. Ron Crumedy, Ms. Meghann Nash Degges, Mr. Hank Deslaurier, Mr. Jeff Engbrock, Mr. Daniel Fink, Ms. Breanne Lorefice, Dr. Van Patterson, Ms. LT Rivera, Mr. Mike Savoie, and Ms. Kimberly Thomas.

- I. CALL TO ORDER REGULAR MEETING:** Chair Sunseri opened the Regular Meeting at 5:32 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Sunseri began with a moment of silence and asked Mr. Addison. to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on March 5, 2026.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized Scouting America Troup numbers 124, 628, 300, and 1 individual that is part of the Lone Scout program. The Scouts were attending as part of their Citizenship in the Community Merit Badge requirements.

V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JANUARY 14, 2026:: A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Longoria seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Mr. Scott Branum, Director of Admissions, who presented on Fraudulent Applications. Mr. Branum discussed fraud's impact on Higher Education, how Galveston College is combatting the fraud, and how Element 451 is a crucial tool to help identify fraudulent applications.
2. Monthly Financial Reports –February: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of February. With 50 percent of the year completed, income generated was \$27,314,921 or 86.7 percent of the fiscal year 2025-26 revenue budget compared to 86.4 percent this time last year. State funds for February are \$3,956,309 or 75.1 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$5,844,210 or 104.1 percent of the budget compared to 93.2 percent last year. Local taxes are \$16,856,126, or 87.1 percent of the budget compared to 89.5 percent last year. Local Revenue is \$658,276 or 51.9 percent of the budget, compared to 63.3 percent last year. He reported that total expenses are \$14,472,682 or 45.9 percent of the expenditure budget, compared to 43 percent last year.
3. Notice to the Board of Regents that the Annual Contract for HVAC Services will Exceed \$100,000: The Board awarded the annual HVAC Service Contract to American Mechanical Services (AMS) at the September 10, 2025, Regular Board of Regents Meeting. As a part of the approval, Staff is required to notify the Board of Regents when the total expenditures for the fiscal year exceed \$100,000. It is anticipated that the expenditures for AMS will exceed \$100,000, and this informational item is to serve as notice to the Board of Regents. The funding for all of the scheduled projects was approved in the FY '26 budget.

VIII. CONSENT AGENDA: Ms. Sunseri proceeded with the Consent Agenda. Mr. Lewis moved to approve the Consent Agenda and Action Items No. 6, 9, 13, 14, 15, 16, 17, 18, and 19; Ms. Flowers seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Finance Committee recommendation Regarding Request for Proposals for Annual External Audit Services: Mr. Fred Raschke, Finance Committee Chair presented this item to the Board. The Finance Committee met prior to this meeting to review and consider the request for proposals for the annual external audit services. A Request for Proposals for Annual External Audit Services was distributed to six qualified firms and publicly advertised in the local newspaper in accordance with College procurement procedures. Three proposals were received and evaluated. After careful review and evaluation, staff recommend awarding the contract to Carr, Riggs & Ingram, LLC with the estimated amount of \$83,500 for the first year.

It was the Committee's recommendation and Mr. Raschke moved that the Board award the contract for annual external audit services to Carr, Riggs & Ingram, LLC, in the estimated amount of \$83,500 for the first year; Mr. Cantini seconded. The motion passed unanimously.

2. Consider Approval of Facilities Committee Recommendation Regarding the Health Sciences Education Center (HSEC): Ms. Carolyn Sunseri, Acting Facilities Committee Chair presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the Health Sciences Education Center. There was no action taken on this item.
3. Consider Facilities Committee Recommendation Regarding Naming Opportunities for Campus Buildings and Rooms: Ms. Carolyn Sunseri, Acting Facilities Committee Chair presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding naming opportunities for campus buildings and rooms.

It was the committee's recommendation, and Ms. Sunseri moved to recommend naming room M-220 in honor of Dr. Myles Shelton; Mr. Lewis seconded. The motion passed unanimously.

4. Presentation and Acceptance of Certificate of Unopposed Candidates for General Election: Dr. Shelton presented this item to the Board. The Board was provided notice of the unopposed candidates for positions 4,5 & 6. The first step in cancelling the election is to certify that the three candidates were unopposed. The Board will need to accept this certificate in order to begin the process to cancel the election.

Mr. Raschke moved to accept the Certificate of Unopposed Candidates for the May 2, 2026, General Election; Ms. Flowers seconded. The motion passed unanimously.

5. Consider Approval of Order of Cancellation for the May 2, 2026, General Election: Dr. Shelton presented this item to the Board. Now that the Board has accepted the Certificate of Unopposed Candidates, we would recommend that the Board approve

the Order of Cancellation for the May 2, 2026 General Election, and re-electing the incumbents to the Board to fill Positions 4,5 & 6, through May of 2032.

Ms. Flowers moved to accept the Order of Cancellation for the May 2, 2026, General Election and re-electing the incumbents to the Board to fill Positions 4,5, and 6, through May of 2032; Ms. Longoria seconded. The motion passed unanimously.

6. Consider Acceptance of Fiscal Year 2025-2026 Second Quarter Investment Report: The Board unanimously accepted the Fiscal Year 2025-2026 Second Quarter Investment Report. This item was passed in the Consent Agenda.
7. Review and Consider Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and Resolution: Dr. Shelton presented this item to the Board. It is part of the Public Funds Investment Act that the college annually review its investment policy and strategy. That policy and strategy is contained in policy CAK. There are a couple of minor number changes, but it is essentially unchanged since last year. It has been reviewed by staff and is recommended for adoption of the policy and resolution as presented.

Ms. Longoria moved to adopt the Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and the Resolution; Ms. Flowers seconded. The motion passed unanimously.

8. Consider Approval of Investment Firms: Dr. Shelton presented this item to the Board. The Public Funds Investment Act also requires the Board to review on an annual basis the firms that invest the College Funds. After reviewing those, staff recommends that you utilize the investment firms as presented in the Board materials.

Mr. Raschke moved to approve the investment firms; Mr. Addison seconded. The motion passed unanimously.

9. Consider Authorizing the College President to Enter into a Contract with an Electricity Provider Through the Houston-Galveston Area Council (H-GAC) Interlocal Agreement: The board unanimously authorized the College President to enter into a contract with an electricity provider through the Houston-Galveston Area Council (H-GAC) Interlocal Agreement. This item was passed in the Consent Agenda.
10. Consider Approval of Lagniappe Dining Services Price Increase Proposal, Effective June 1, 2026: Dr. Shelton presented this item to the Board. The price of food has increased with inflation. The contract for our dining services allows for price adjustments on a yearly basis. The College's dining services provider has requested a 4 percent increase in the daily rate per student meal charge. We would

recommend approval of that and would codify that in the annual extension to Lagniappe Dining Services.

Ms. Flowers moved to approve the price increase proposal for Lagniappe Dining Services, Effective June 1, 2026; Ms. Longoria seconded. The motion passed unanimously.

11. Consider Approval of Increase to Student Housing Rates and Board Fees Effective June 1, 2026: Dr. Shelton presented this item to the Board. There are 2 parts to this. The first part is a request to increase the housing rate in the amount of \$75 per semester, beginning June 1, 2026, and the second part, is that now that the dining services price increase has been accepted, we need to include that into the dining fee for students. We would recommend the increases to housing rates and board fees as presented in your Board materials.

There was brief discussion clarifying the fees.

Mr. Raschke moved to approve the increase to Student Housing Rates and Board Fees effective June 1, 2026; Ms. Flowers seconded. The motion passed unanimously.

12. Consider Approval of Course Fees for Academic Year 2026-27, Effective April 1, 2026: Dr. Matthews presented this item to the Board. Staff is recommending approval of a list of course fees. Dr. Matthews highlighted the fee changes for the Board.

Mr. Cantini moved to approve the course fees for Academic Year 2026-27, effective April 1, 2026; Mr. Raschke seconded. The motion passed unanimously.

13. Consider Approval of Bid for Annual Plumbing Services Contract: The Board unanimously approved the primary annual contract for plumbing services to AMS. This item was passed in the Consent Agenda.
14. Consider Approval of Bid for Annual Electrical Services Contract: The Board unanimously approved the annual contract for electrical services to Crescent Electric Company. This item was passed in the Consent Agenda.
15. Consider Approval of Contract Extension for Construction JOC Services: The Board unanimously approved the contract extension for construction services with Generocity Services, Inc. This item was passed in the Consent Agenda.
16. Consider Approval of One-Year Extension to BibliU Contract to Operate the Book Store: The Board unanimously approved the one-year extension to the BibliU Contract. This item was passed in the Consent Agenda.

17. Consider Approval of Variance to Professional Landscaping Services Contract: The Board unanimously approved the variance to the Professional Landscaping Services Contract. This item was passed in the Consent Agenda.
18. Consider Acceptance of Galveston College Foundation Private Donation in the Amount of \$50,000: The Board unanimously accepted the private donation to the Foundation. This item was passed in the Consent Agenda.
19. Consider Approval of Proposed Fiscal Year 2027 and Fiscal Year 2028 Academic Calendar: The Board unanimously approved the Fiscal Year 2027 and Fiscal Year 2028 Academic Calendar. This item was passed in the Consent Agenda.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Mariana Hernandez Lima presented this item to the Board. The following updates were shared:

Events since the last Board meeting:

- February 19th Movie on the Lawn- 40 people attended.
- February 26th Karaoke Night – 39 students participated
- February 28th Baseball Tailgate – 9 students attended
- March 3rd Game Night – 43 students attended
- March 4th Finals Fuels – 21 students participated
- March 16th Donuts and Directions – 87 students participated
- March 17th Shamrock Social – 74 students participated
- March 18th Career Clothing Drive

Upcoming Events:

- March 19th Movie on the Lawn, Crazy Stupid Love
- March 23-25 Island Spirit Week
- March 25th Island Fest

2. Faculty Representative: Mr. Tyree Bearden introduced Mr. Michael Savoie who presented on the HVAC/R Program. Mr. Savoie's presentation included important safety procedures, HVAC basics, improvements to the HVAC learning environment, and a testimonial from a former student.
3. President: Dr. Shelton shared that the 2025 Community Annual Report is in the Board folders. He thanked the Marketing Staff for putting together the report.
Other Updates Included:
 - The Dates to Remember sheet is in the Board folder. The lecture series is at 7 p.m. tonight, and there is a special called meeting of the Board next Wednesday morning at 8 a.m.
 - The Board received a survey for dates in April to interview the finalist for the president position.

- Nonsense Dinner Theater is also in April. Tickets are going fast.
- Graduation is May 7th. There will be 2 graduation ceremonies this year.
- The Employee Awards Banquet is May 1st at Fisherman's Wharf, time TBD.
- Baseball and Softball have started conference play. Please go out and support the teams.
- New student housing projects have started on Avenue R, east of the current Seibel Housing.
- The new Engineering Technology program will open in Fall of 2026.
- It is budget time, and the budget process will proceed for the next few months.

4. Regents: There were no Regent reports.

5. Chairperson: Ms. Sunseri gave an update on the Presidential Search and Dr. Shelton's retirement party. The search is proceeding. Interviews were held last Monday and will be held on Friday. The Special called meeting will be next week to name the finalist. Dr. Shelton's retirement party is planned for June 13th at Moody Gardens. She welcomed everyone back from Spring Break and thanked the Scouts for attending this evening.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:31p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Carolyn L. Sunseri, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Approval of Finance Committee Recommendation Regarding Request for Proposals for Annual External Audit Services		✓		44
#2 – Consider Approval of Facilities Committee Recommendation Regarding the Health Sciences Education Center (HSEC)		✓		45
#3 – Consider Facilities Committee Recommendation Regarding Naming Opportunities for Campus Buildings and Rooms		✓		46
#4 – Presentation and Acceptance of Certificate of Unopposed Candidates for the General Election		✓		47
#5 – Consider Approval of Order of Cancellation for the May 2, 2026 General Election		✓		49
#6 – Consider Acceptance of Fiscal Year 2024-2025 Second Quarter Investment Report	✓			51
#7 – Review and Consider Board Policy CAK Local (Appropriations and Revenue Sources: Investments) and Resolution		✓		55
#8 – Consider Approval of Investment Firms		✓		63
#9 – Consider Authorizing the College President to Enter into a Contract with an Electricity Provider Through the Houston-Galveston Area Council (H-GAC) Interlocal Agreement	✓			66
#10 – Consider Approval of Lagniappe Dining Services Price Increase Proposal, Effective June 1, 2026		✓		67

#11 – Consider Approval of Increase to Student Housing Rates and Board Fees Effective June 1, 2026	✓		68
#12 – Consider Approval of Course Fees for Academic Year 2026-27, Effective April 1, 2026	✓		69
#13 – Consider Approval of Bid for Annual Plumbing Services Contract	✓		76
#14 - Consider Approval of Bid for Annual Electrical Services Contract	✓		78
#15 - Consider Approval of Contract Extension for Construction JOC Services	✓		80
#16 - Consider Approval of One-Year Extension to BibliU Contract to Operate the Book Store	✓		81
#17 - Consider Approval of Variance to Professional Landscaping Services Contract	✓		84
#18 - Consider Acceptance of Galveston College Foundation Private Donation in the Amount of \$50,000	✓		86
#19 - Consider Approval of Proposed Fiscal Year 2027 and Fiscal Year 2028 Academic Calendar	✓		87