

Long Prairie-Grey Eagle Superintendent Goals

(Sept. 2025 – June 2026) 11/07/2025

MSBA Handbook: <https://mnmsba.org/wp-content/uploads/2022/10/SuptEvalResourceGuide10-2022.pdf>

GOAL : Advancement of the strategic initiative and goals outlined in the key priorities. Alignment of school planning and directional focus.

Focus Standard: Communication and Community Relationships

- 3.a Relationships with the Community
- 3.b Engagement
- 3.c Informs the Community as a Whole
- 3.d. Advocacy
- 3.e Visibility and Approachability

FOCUS ELEMENT: 3.e Visibility and Approachability

Actions undertaken to accomplish Sources of evidence for Element:

1. Appearance at community events and representing the school district positively
2. Networking with government officials in partnership with the board
3. Work with local media to positively promote the school district and promote the objectives of the school board

Note: Links may need to be copied and pasted to work

Sources of evidence for Element:

- a. Articles for the paper:
https://lpges.enschool.org/apps/pages/index.jsp?uREC_ID=1466415&type=u&termREC_ID=&pREC_ID=1034553
- b. Radio Spots:
https://lpges.enschool.org/apps/pages/index.jsp?type=u&uREC_ID=1466415&pREC_ID=1038845
- c. Community Events: July 5th of July at Lake Charlotte, River of Life Summer Block Party (13), Culpepper and Merriweather Circus (July 21), Long Prairie Latino Festival (July 26), \$.57 Cone Day and Car Show (July 30), National Night Out (August 5), Concert in the Park (August 12), Annual Church/Family Fun Night (August 19), Trunk or Treat (9/20/2025), Prairie Dusters Fun Show (9/14/2025), 10/25/2025 Long Prairie Chamber Orchestra, Boo Basket Give Away (10/31/2025), Bright Lights Parade and Open Skate (11/28/2025), Craft Fair (11/29/2025)



- d. Personal Professional Facebook Account:
<https://www.facebook.com/daniel.ludvigson.14196>
- e. Presenter: MASBO Fall Conference Nov. 6, MSBA Leadership Conference (Jan 2026), MASBO Winter Conference (Feb 2026)
- f. Emails and document conversations with government officials
- g. Community Survey regarding visibility and approachability

How the Board can support the Superintendent in this area (Board Goals)

- Suggest community events and also attend them from time to time
- Encourage community members and staff to communicate with the superintendent
- Suggest ideas for articles
- Promote school events positively

GOAL: Development of long-range fiscal projections and the maintenance of a healthy fund balance. A healthy fund balance is defined as 20% or more of the operational budget.

Focus Standard: School District Finances

- 2.a Budget Development and Maintenance
- 2.b Financial Statements
- 2.c Financial Controls
- 2.d Bond and Levy Campaigns
- 2.e Asset Protection

FOCUS ELEMENT: Budget Development and Maintenance

Actions undertaken to accomplish Sources of evidence for Element:

1. Prepare ADM (enrollment) projections for the next five years
2. Work with the business manager to prepare fiscal documents for the 25-26 school year to keep the board informed as to the district's fiscal health
3. Successfully complete the 24-25 Audit
4. Look into investment and savings strategies to maximize the use of the district's fund balance
5. Make cost containment recommendations based on analysis of budget situation and forecast.
6. Apply for grants as appropriate: CERP Grant, Innovative Schools Project Grant,

Sources of evidence for Element:

- a. Budget
- b. Budget Recommendations
- c. Finance Meetings – prior to each board meeting
- d. 24-25 Audit
- e. ADM Projections
- f. School budget documents
- g. Innovative Schools Project Grant

How the Board can support the Superintendent in this area (Board Goals)

- Read all budget information shared, participate in budget discussions
- Treat and talk about budget decisions as a superintendent and school board decision
- Ask questions about concerns board members may have
- Collaborate with the superintendent to establish and communicate budget priorities.

GOAL : Effectively delegate duties to advance the school district's Strategic Plan. Align communications, staff development, and evaluation with strategic initiatives.

Focus Standard: Human Resources

- 5.a Internal Communications
- 5.b Personnel Concerns
- 5.c Delegation of Duties
- 5.d Visibility and Approachability
- 5.e Hiring and Staff Development
- 5.f. Collective Bargaining
- 5.g Evaluation

FOCUS ELEMENT: Delegation of Duties*Actions undertaken to accomplish Sources of evidence for Element:*

1. Assign tasks to different staff to advance the different strategic priorities of the district
2. Assign goals with staff supervised by the superintendent that advance the district's strategic priorities. Monitor progress and provide feedback for accountability and growth.
3. Work with negotiations committee to advance contracts in a manner that supports the board's strategic priorities as well as preserves positive working relationships.
4. Development of a staff development handbook that advances the district towards the board's long-range strategic priorities with staff training organized around that planning
5. Visible at school events, around the building, and accessible in doing so

Sources of evidence for Element:

1. Strategic Plan: https://docs.google.com/document/d/1e_bMRj-Ed6byJtlmWQrl0aww6BpEZlaa/edit?rtpof=true
2. Professional Development Handbook: <https://docs.google.com/document/d/1n429GpPtwBYzY8iPb89pch8OXecnEYqR/edit>
3. Professional development agendas:
 - a. August: <https://docs.google.com/spreadsheets/d/1nGmcZXzCk3sIJlCjFdQuzDYOMTRXqmFpsYH7ozfma9I/edit?gid=868870769#gid=868870769>

b. Nov. 3:

<https://docs.google.com/document/d/1E9cHLberJ59FgnuKSubGs98Ju8gniGRF/edit?usp=sharing&oid=104506904277359635829&rtpof=true&sd=true>

4. Negotiation committee notes and resources developed by the superintendent
5. Staff that are supervised by the superintendent goals and feedback
6. Present during lunch and/or recess/activity times – staff observations
7. Floating office at HS and walking around the elementary building in the morning: staff observation
8. Giving Thanks Challenge – November, Snow Day Reel (Nov 26)
9. School Events: Storybook Theatre (July 11 and 12), Football Carwash (August 16), Volleyball Game (9/9/2025, 9/18/2025, 9/24/2025), Football Game (August 29, September 19), Back Pack Attack (9/25/2025), Tennis (10/01/2025, 09/24/2025, 9/16/2025, 9/9/2025, 9/2/2025, 8/25/2025, 8/19/2025, 8/15/2025), Homecoming Activities (9/23/2025, 9/25/2025, 9/26/2025), Home Soccer Game (10/02/2025), I-Scream for Books (10/21/2025), Tennis Banquet (10/27/2025), National Honor Society Induction – Speaker (10/30/2025), Veteran’s Day Program – both buildings (11/11/2025), Book Fair (11/13/2025), Boys Hockey Scrimmage (11/15/2025), The Little Mermaid performance (11/22/2025), Donkey Basketball (11/22/2025), 6-12 Band Concert (12/01/2025), Announce for Boys Hockey (12/02 and 04/2025), Elementary Christmas Programs (12/03 and 04/2025)

How the Board can support the Superintendent in this area (Board Goals)

- Support the superintendent’s decisions
- Bring issues directly to the superintendent to collaboratively problem solve solutions
- Do not bypass the superintendent in the chain of command and involve him in all school governance decisions.
- Communicate concerns regularly with the superintendent
- Provide direction and clear communication on district strategic priorities

Standards and Elements identified for the 25-26 School Year:

STANDARD 3: Communication and Community Relationships

- 3.a Relationships with the Community
- 3.b Engagement
- 3.c Informs the Community as a Whole
- 3.d Advocacy
- 3.e Visibility and Approachability**

STANDARD 2: School District Finances

- 2.a Budget Development and Maintenance**
- 2.b Financial Statements
- 2.c Financial Controls
- 2.d Bond and Levy Campaigns



2.e Asset Protection

STANDARD 5: Human resources

Focus Standard: Delegation of Duties

5.a Internal Communications

5.b Personnel Concerns

5.c Delegation of Duties

5.d Visibility and Approachability

5.e Hiring and Staff Development

5.f. Collective Bargaining

5.g Evaluation

Timeline for superintendent review process:

[09/2025] – approve the goals and performance review plan

[11/2025] – provide mid-year report and feedback on progress

[06/2026] – conduct year-end (summative) evaluation