

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
June 9, 2014
VAB – 7:00 pm
M I N U T E S**

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, Virgil Knowles

Secretary Karen Hill

Administrators Present: Charles Glaes, Stephen Goss, Laura Kuhlman, Pat Moreno, Keevin O’Neill, Adam Brush, Matt VanDussen, Ric Beers, Ruth Hook, Maureen Ouvry, Tonya Nash

Guests Present: Kurt Phelps, Gwyn Evans, Scott Gajos, Shawn Rutgers, Brian Deal, Liz Ratashak, Sue Moore, Shanna Page, Jamie Masco

I. SUPERINTENDENT'S REPORT

- A. Board Meeting Dates for the 2014-2015 School Year: Board members were asked to review the list of meeting dates for 2014-2015.
- B. Legislative Update: Supt. Glaes referred to the latest School Equity Caucus. The Legislators have not yet passed a budget for 2014-15.

II. REPORTS AND PUBLIC INQUIRY

A. Instructional Report - Charles Glaes

- 1. High School Robotics Demonstration - Amanda Sczcnesy and the High School Bullbots gave a demonstration of their robot and discussed competitions they have participated in.
- 2. Advanced Placement Macroeconomics - Shanna Page: Ms. Page stated that currently over 70 students have expressed interest in taking Advanced Placement Macroeconomics next year. AP Government will be offered first semester and AP Macroeconomics second semester. Ms. Page requested approval later on the agenda.
- 3. K-12 Fitness Update - Kurt Phelps: Mr. Phelps, Mrs. Rutgers, Mr. Gajos, Ms. Evans, and Mrs. Getsinger explained how the Fitness Gram is being utilized. Parent community is one of the key components. Last year, 173 students took elective PE courses at the HS.
- 4. Focus School Quarterly Report - Pat Moreno: Mrs. Moreno stated that this is the third required Focus School Quarterly Report. Ms. Masco reviewed test scores showing improvement in achievement since the beginning of the year. Mrs. Masco also showed a video that a group of students, who are part of the Superintendent’s Drop Out Challenge, created and submitted as part of a State competition.

B. Food Service Update - Maureen Ouvry

- 1. Dairy and Bakery Bid Report: Mrs. Ouvry recommended going with Prairie Farms and Aunt Millie’s Bakery for next year.
- 2. 2014-15 Meal Price Proposal: Mrs. Ouvry recommended increasing school lunch

prices to \$2.50. Mrs. Ouvry also discussed Smart Foods as part of Federal law compliance.

C. Financial Report - Steve Goss

1. June Budget Progress Report: Asst. Supt. Goss reviewed the budget progress report for May, 2014 showing total revenues of \$17,940,548; total expenditures of \$18,621,942; and deficiency of revenues over expenditures of -\$681,394.
2. Resolutions to Amend the 2013-14 Budgets and Adopt the 2014-15 Budgets for the Following Funds: General Fund, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2005 Debt Service Fund, 2007 Debt Service Fund, 2014 Debt Service Fund): Mr. Goss stated that the 2013-14 General Fund revenues are projected to increase by approximately \$585,000, or about 2.5%, to \$23.51 million. Total expenditures are projected at \$23,347,622. Based on the amendments, Mr. Goss is projecting a budget shortfall for the current year of approximately \$231,000 compared to the \$425,000 shortfall originally budgeted. Mr. Goss reviewed the 2014-15 budget in detail, and requested approval of the budget below later on the agenda.

Total Revenues	\$24,193,529
Total Expenditures	(23,902,925)
Inter-fund transfers, net	<u>(293,657)</u>
Deficiency of revenues over expenditures	(3,053)
Beginning fund balance	<u>2,250,777</u>
Ending fund balance	<u>\$2,247,724</u>

3. Bond Bid Results: Mr. Goss requested approval later on the agenda for approval to go with the low bidder of Chemical Bank with a true interest cost of 2.1835 over the life of the bond. If approved, the District will close on the bonds on June 26.

D. ANNUAL PUBLIC HEARING to Consider the District's 2014-15 Budgets and Proposed Property Tax Millage Rate: At 9:34 President Knowles opened the meeting to the public for discussion. The public hearing was closed as no one wished to discuss the budget.

E. Audience: No one wished to address the Board on a non-agenda item.

III. BOARD ACTION REQUIRED

A. Approval of the Following Minutes

1. May 12, 2014 Regular Meeting Minutes: A motion was made by Emmert and supported by Danielson for approval of the May 12, 2014 regular meeting minutes.

Motion carried unanimously.

B. Approval of the Following General Fund Invoices totaling \$146,512.96 - ROLL CALL VOTE: A motion was made by Schriemer and supported by Forsyth for approval of the following General Fund invoices totaling \$246,512.96.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. May 1, 2014 = \$650.00
2. May 9, 2014 = \$75,735.32
3. May 23, 2014 = \$69,730.81
4. May 23, 2014 = \$396.83

- C. Approval of Purchase Card Disbursements totaling \$121,376.92 – ROLL CALL VOTE: A motion was made by Lohman and supported by Callen to approve Purchase Card Disbursements totaling \$121,376.92.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- D. Approval of Appropriations Resolution to Amend the 2013-2014 Budgets and Adopt the 2014-2015 Budgets for the Following Funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2005 Debt Service Fund, 2007 Debt Service Fund, 2014 Debt Service Fund) - ROLL CALL VOTE: A motion was made by Schriemer and supported by Danielson for approval of Appropriations Resolution to Amend the 2013-2014 Budgets and Adopt the 2014-2015 Budgets for the Following Funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2005 Debt Service Fund, 2007 Debt Service Fund, 2014 Debt Service Fund).

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- E. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2014-2015 - ROLL CALL VOTE: A motion was made by Forsyth and supported by Danielson for approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2014-2015.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- F. Approval of Bond Bid Resolution - ROLL CALL VOTE: A motion was made by Emmert and supported by Forsyth for approval of Bond Bid Resolution.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- G. Approval to Renew Membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2014 through July 31, 2015: A motion was made by Forsyth and supported by Callen for approval to renew membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2014 through July 31, 2015. Motion carried unanimously.
- H. 1st Reading - Approval to Award the 2014-15 Dairy Bid to Prairie Farms for \$46,887.20 and Bread Bid to Aunt Millie's Bakeries for \$7,730.00 - ROLL CALL VOTE: A motion was made for 1st Reading – Approval to award the 2014-15 Dairy Bid to Prairie Farms for \$26,887.20 and Bread Bid to Aunt Millie's Bakeries for \$7,730.00.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- I. 1st Reading Approval of the HS Advanced Placement Macroeconomics Proposal at a First Year Cost of \$8,804.32 - ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth for 1st Reading Approval of the HS Advanced Placement Macroeconomics Proposal at a first year cost of \$8,804.32.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- J. 1st Reading Approval of the Following Guideline Revisions - ROLL CALL VOTE: A motion was made by Emmert and supported by Danielson for 1st Reading Approval of the Following Guideline Revisions. Discussion.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
1. 5500D - Positive Discipline Plan (Middle School)
 2. 5500G - Regulations Governing Participation in Interscholastic Athletics
- K. 2nd Reading Approval of Policy and Guideline 5460 - Graduation Requirements - ROLL CALL VOTE: A motion was by Emmert and supported by Forsyth for 2nd reading approval of policy and guideline 5460 – Graduation Requirements.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously.
- L. Approval of Tenure for the Following Teachers – A motion was made by Emmert and supported by Forsyth for approval of tenure of the following teachers.

Motion carried unanimously.

1. Amy Renouf, Indian Lake
2. Alicia Zagar, Sunset Lake
3. Carole Boal, Sunset Lake
4. Jennifer Baldwin, High School
5. Jennifer VanBeck, High School

M. Approval of a Fourth Year of a Four-Year Probation for the Following Teacher: A motion was made by Emmert and supported by Forsyth for approval of a fourth year of a four-year probation for the following teacher.

Motion carried unanimously.

1. Shanna Page, High School

N. Approval of a Fourth Year of a Five-Year Probation for the Following Teacher. A motion was made by Lohman and supported by Forsyth for approval of a fourth year of a five-year probation for the following teacher.

Motion carried unanimously.

1. Anna Lacey, Middle School

O. Approval of a Third Year of a Five-Year Probation for the Following Teachers: A motion was made by Emmert and supported by Forsyth for approval of a third year of a five-year probation for the following teachers.

Motion carried unanimously.

1. Audrey Fleet, Indian Lake
2. Sarah Prince, Indian Lake
3. Krista Wilson, Indian Lake
4. Sarah King, Sunset Lake
5. Emily Kirk, Sunset Lake
6. Leslie Trayers, Sunset Lake
7. Amy Stauffer, Tobey
8. Stacy Jancasz, Middle School
9. Gayle Perkins, Middle School
10. Emily Proctor, Middle School
11. Zachary Wierenga, Middle School
12. Margo Staunton, High School

P. Approval of a Second Year of a Five-Year Probation for the Following Teachers: A motion was made by Danielson and supported by Forsyth for approval of a second year of a five-year probation for the following teachers.

Motion carried unanimously.

1. Michael Freeland, High School
2. David Vales, High School
3. Erin Guerrero, Sunset Lake

4. Carolyn Gundy, Tobey
5. April Zapata, Indian Lake

Q. Approval of a Second Year of a Two-Year Probation for the Following Teachers: A motion was made by Forsyth and supported by Danielson for approval of a second year of a two-year probation for the following teachers.

Motion carried unanimously.

1. Katherine Kay, Middle School
2. Nichole Wisinski, Indian Lake

R. Approval of Retirement Request for Middle School Teacher Sue Rowe, 28 Years of Service: A motion was made by Forsyth and supported by Schriemer for approval of retirement request for Middle School teacher Sue Rowe, 28 years of service.

Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:55 pm.

President Virgil Knowles

Date:

Secretary Karen Hill