

ROBSTOWN INDEPENDENT SCHOOL DISTRICT
801 NORTH FIRST STREET
ROBSTOWN, TEXAS 78380

SPECIAL BOARD MEETING OF THE SCHOOL BOARD OF TRUSTEES
JANUARY 18, 2022

MINUTES

BOARD MEMBERS PRESENT: Lori Ann Garza, President (Video Conference)
Larry Cantu, Vice-President
Cezar Martinez, Secretary
Bobby Marroquin, Assistant Secretary
Ismael Gonzalez, Trustee
Bertha Roldan, Trustee

BOARD MEMBERS ABSENT: Hector Lopez, Trustee

ADMINISTRATION PRESENT: Dr. José H. Moreno, Superintendent
Mrs. Diana L. Silvas, Deputy Superintendent
Mrs. Vanessa Riggs, Chief Financial Officer

VISITORS: There were no visitors.

1.0 GENERAL FUNCTIONS

CALL TO ORDER/ROLL CALL/ESTABLISH QUORUM

At 6:03 p.m., Vice-President Larry Cantu called this meeting of the Robstown Independent School District Board of Trustees to order.

ROLL CALL: Lori Ann Garza – Present, Larry Cantu – Present, Cezar Martinez – Present, Bobby Marroquin – Present, Ismael Gonzalez – Present, Hector Lopez – Absent, and Bertha Roldan – Present

Present – 6

Absent – 1

Let the record show that a quorum of Board Members are present, that this meeting has been called, and that notice of this meeting has been posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551.

2.0 MOMENT OF SILENCE/PRAYER

Trustee Bertha Roldan led the board members and the public in a prayer.

3.0 PLEDGE OF ALLEGIANCE/TEXAS FLAG PLEDGE

Vice President Larry Cantu led the board members and the public in the Pledge of Allegiance and Texas Flag Pledge.

4.0 **VISION – INSPIRING LIFE-LONG LEARNING BY PROVIDING
LIMITLESS
OPPORTUNITIES FOR SUCCESS**

Trustee Cezar Martinez read the following vision statement: “Inspiring Life-Long Learning by Providing Limitless Opportunities for Success.”

**MISSION – EMPOWERING INDIVIDUALS TODAY TO PREPARE FOR
TOMORROW**

Trustee Bobby Marroquin read the following mission statement: “Empowering Individuals Today to Prepare for Tomorrow.”

5.0 **PUBLIC PARTICIPATION**

There were no comments from the public.

6.0 **INFORMATIONAL ITEM(S)**

6A **LIST OF BILLS**

Mrs. Vanessa Riggs reported that the list of bills for the month of December was \$461,867.51. She asked if anyone had any questions and there were no questions.

6B **FINANCIAL STATEMENT REPORT/QUARTERLY INVESTMENT REPORT**

Mrs. Vanessa Riggs reported that in the General Fund they had revenues over expenditures of \$2,983,110, in the Food Service Fund they had revenues over expenditures of \$169,530, and in the Interest and Sinking Fund they had revenues over expenditures of \$2,225,475. A total of \$3,451,328.94 has been collected for the month of December in taxes. The total investments for the school district are at \$15,699,088.33. In the ESSER III account, they have already spent \$1,638,432. The grant award was for \$12,506.034, the initial allocation was for \$8,337.356, and the remaining allocation was \$4,168.678.

6C **2022-2023 BUDGET CALENDAR**

Mrs. Vanessa Riggs presented the 2022-2023 Budget Calendar, to the Board, as an informational item. She reported that the budget calendar was very similar to the ones that the Board has previously approved in the past. She was proposing that they have three budget workshops before final approval of the budget. She would like to have a public hearing to discuss the budget and tax rate on August 22, 2022, and to adopt the budget on the same day.

6D **ESC II SCHOOL BOARD TRAINING WORKSHOP ON THE UPDATE TO THE
EDUCATION CODE FOR BOARD OF TRUSTEES ON THE 87TH TEXAS
LEGISLATIVE SESSION, JANUARY 19, 2022, RISD ORTIZ INTERMEDIATE
6:00 PM**

Dr. Jose Moreno announced that the school district would be hosting a Board Training Workshop for the ESC II on the Update to the Education Code for Board of Trustees on the 87th Texas Legislative Session on Wednesday, January 19, 2022, at Ortiz Intermediate School – 6:00 p.m.

For the record, Trustee Ismael Gonzalez joined the Board meeting at 6:18 p.m.

6E

COVID-19 UPDATE

Dr. Jose Moreno reported that they were still following the plan that they started on day one – sanitize in and sanitize out. The buses are being sanitized on a daily basis. He will be holding a Community Town Hall meeting on January 19th to get out more information to the community. At this time, he did not feel that they needed to close the school district. If an employee is positive, the state has gone from ten days to five days of quarantine and the students will also be going to five days. He will stress at the Town Hall meeting the number of COVID-19 cases in the school district. Mrs. Diana Silvas reviewed a program that they are using to track the number of teachers out for COVID-19 and the number of staff returning. Also, the program gives them an idea of how many staff members are out in the school district. A total of thirty-one staff members were out today and ten of them were teachers. She also shared the response protocol for COVID-19 for students and staff with the Board.

7.0

BUSINESS AND SUPPORT

7A

DISCUSS AND CONSIDER APPROVAL OF BUDGET AMENDMENTS

Mrs. Vanessa Riggs reported that at this time they did not have any budget amendments.

7B

DISCUSS AND CONSIDER APPROVAL OF RFP #22-0002 FOR PORTABLE HIGH EFFICIENCY PARTICULATE AIR (HEPA) FAN/FILTRATION SYSTEMS OR OTHER SMALL ITEMS THAT MAY ALLOW FOR IMPROVED CIRCULATION

Mrs. Vanessa Riggs reported that the school district had been awarded the Health Safety Grant in the amount of \$321,000 and one of the items that could be purchased with the grant are HEPA Fan/Filtration or other small items that may allow for improved circulation. On December 21, 2022, they issued a request for proposals, and on December 21 and 28, it was advertised in the Caller-Times. The proposals were due on January 4th, and the school district received eight proposals. The eight proposals were reviewed by a committee and out of the eight proposals, the committee qualified two of the vendors (Active Air Health and Protect Ed) based on price, ability to meet district's needs, quality of vendors, reputation of vendors, and proposed packet. The grant period was from November through March and the school district had to show TEA for at least a month and half that the grant was being used during the grant period. After discussion, Dr. Jose Moreno recommended approving to qualify Active Air Health and Protect Ed as recommended by the committee.

Motion #6878 A motion was made by Trustee C. Martinez and seconded by Trustee B. Marroquin to approve the superintendent's recommendation.

Roll Call

L. Garza – Yes, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Yes, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 6 No - 0 Absent – 1
6:38 p.m.

7C DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER(S)
EXCEEDING \$50,000 FOR AIR PURIFIERS
Dr. Jose Moreno recommended approving purchase orders exceeding \$50,000 and not
to exceed \$100,000 for the air purifiers.

Motion #6879 A motion was made by Trustee C. Martinez and seconded by Trustee B. Marroquin
to approve the superintendent's recommendation.

Roll Call L. Garza – Yes, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I.
Gonzalez –Yes, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 6 No - 0 Absent – 1
6:50 p.m.

Motion #6880 A motion was made by Trustee C. Martinez and seconded by Trustee B. Roldan
to go into the Board Workshop.

Roll Call L. Garza – Yes, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I.
Gonzalez –Yes, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 6 No - 0 Absent – 1
6:55 p.m.

President Lori Ann Garza excused herself from the meeting at 7:00 p.m.

8.0 BOARD WORKSHOP

8A FINANCE/FACILITIES LONG RANGE PLANNING WORKSHOP

The following items were discussed at the Long-Range Planning Workshop:

- Bus Barn Presentation – Mrs. Nick Gignac from Gignac and Associates Architects presented site plans and costs for the RISD Bus Barn, and preliminary plans and costs for batting cages to the Board.
- Update on Sale of Properties – Mrs. Vanessa Riggs presented a list of properties as of April 16, 2021, and a proposal from the Certified Real Estate Appraiser to the Board. She reported that as far as the research on the bonds and facilities, it was going to require further research on some of the properties before 1980.
- Update on ESSER II and III – Mrs. Vanessa Riggs presented the changes to ESSER II and ESSER III grants since August 2021 to the present.
- Salary increase for RISD staff members
- Discussion of the Fund Balance (District's Reserves)
- A list of capitol improvements were presented for the Board to prioritize

9A PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE,
THE BOARD WILL ADJOURN INTO CLOSED SESSION FOR THE PURPOSE
OF CONSIDERING THE APPOINTMENT, EMPLOYMENT, EVALUATION,
REASSIGNMENT, DUTIES, DICIPLINE, OR DISMISSAL OF EMPLOYEES

Motion carried Yes – 5 No - 0 Absent – 2
9:24 p.m.

Roll Call L. Garza – Absent L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Yes, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 5 No - 0 Absent – 2
9:34 p.m.

10.0 OPEN SESSION

10A	<p>DISCUSS AND CONSIDER APPROVAL OF APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF EMPLOYEES</p> <p>Dr. Jose Moreno recommended approving the Personnel List as discussed in executive session.</p>
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Motion #6883 A motion was made by Trustee C. Martinez and seconded by Trustee B. Roldan to approve the superintendent's recommendation.

Roll Call L. Garza – Absent, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin – Yes, I. Gonzalez – Yes, H. Lopez – Absent, and B. Roldan – Yes

Motion carried Yes – 5 No - 0 Absent – 2
9:35 p.m.

11.0 ADJOURNMENT

Motion #6884 A motion was made by Trustee B. Roldan and seconded by Trustee C. Martinez to adjourn the meeting.

Roll Call L. Garza – Absent, L. Cantu – Yes, C. Martinez – Yes, B. Marroquin –Yes, I.
Gonzalez –Yes, H. Lopez – Absent and B. Roldan – Yes

Motion carried Yes – 5 No - 0 Absent – 2
9:36 p.m.

(The details of this meeting are recorded on tape dated, 01/18/2022 except for the executive session.)