



Bloomington School District 13 e-Learning Plan

The purpose of the Bloomingdale School District 13 e-Learning Plan is to provide a guide for students, families, and staff in the event of a short term interruption to the in-person delivery model of instruction.

In 2015 three Illinois school districts began piloting e-Learning Days to use in place of traditional emergency days. Beginning in the 2019-2020 school year Illinois districts were allowed to use up to five e-Learning days after submission and approval of a district e-Learning plan to the Regional Office of Education.

Communication

During the process of developing the e-Learning Plan, individuals from various stakeholder groups contributed to the plan's creation. Parents, teachers, support staff, and administrators all provided insights for the development of the plan. The plan was also shared with and supported by the Bloomingdale Council of Teachers collective bargaining unit throughout the development process.

- District 13 provided opportunities for public input on the plan June 28, 2021 at the regular meeting of the Board of Education.
- The e-Learning Plan will be shared with all families at the beginning of each school year as a part of each school's Curriculum Night presentations.
- School closure and use of an e-Learning day will be communicated from the District Administration Office through the family and staff notification system.

Planning

Procedures for e-Learning will be updated and provided to staff, students, and families each school year. Professional development throughout the year will include opportunities for all staff to develop research-based practices to support e-Learning. Technology staff, instructional coaches and school administrators will work together to support staff, students, and families with the implementation of these practices.

- At the beginning of each school year, a focus group under the guidance of the Director of Teaching & Learning and the Director of Technology will provide unified best practices to be shared for consistent implementation of the current year's e-Learning preparations at every school.
- Each building will use the recommendations to familiarize students and families with current e-Learning procedures and material locations by simulating e-Learning in collaboration with other safety procedures.

Access

District 13 makes significant investments in technology to provide students and staff with tools to access learning materials through site-based and remote access methods. Students in 1st through 8th grades have internet-enabled devices that regularly travel with them between school and home and could be used in the event of an e-Learning day. Accommodations will be made to provide learning access for students in Preschool and Kindergarten as well as students who are unable to connect remotely due to circumstances created by the event that results in the use of an e-Learning day.

- All e-Learning guidelines and materials will be accessible through the Teaching & Learning page of the District 13 website.
- District interventionists will provide differentiated learning to students who require additional support throughout the school day.
- Staff will be available to students via video check-ins and electronic communication methods during the 5 hours of the designated e-Learning day, as required under Section 10-19.05 of the Illinois school code.

Instructional Day

District 13 recognizes that this type of plan is intended for unforeseen short term occurrences. With that in mind, the guidelines of the plan have been developed to allow for a continuation of learning during the regular school year to prevent the use of emergency days at the end of the regular calendar. In consideration of those circumstances, the plan has been developed with consideration to families and staff who will need to use alternative plans to care for family and students.

- Student attendance will be based on the participation in synchronous and/or asynchronous activities provided for the day.
- Video conference check-in times will be available to all students who have electronic access available at various times during the e-Learning school day.
- Learning activities will be completed asynchronously during the day between check-in times.

Review

Implementation success and areas for improvement will be assessed after each e-Learning day by a focus group of stakeholders. Annual review and revisions will take place at the end of each school year for the duration of the plan. The Director of Teaching of Learning and Director of Technology will work collaboratively with this group to continually improve the plan.

Thank you to the following individuals who contributed to the development of the plan:

Elaine Alex	Middle School English & Math Teacher
Claudia Fecho	Administrative Assistant to the Superintendent
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