

Somali Community Resettlement Services & Faribault Adult Education

Partnership Proposal:

Fiscal Year 2026–2027

July 1, 2026 – June 30, 2027

Finalized: 8.6.26

I. Introduction

This proposal outlines a partnership between Somali Community Resettlement Services (SCRS) and Faribault Adult Basic Education (ABE) for the 2026–2027 fiscal year, spanning from July 1, 2026, through June 30, 2027. The goal of this collaboration is to strengthen educational access and support services for immigrant and refugee populations-particularly the Somali community-in order to enhance workforce readiness, language proficiency, digital literacy skills and integration into community life.

II. Background

Somali Community Resettlement Services (SCRS) is a nonprofit organization dedicated to supporting Somali and other refugee and immigrant communities through resettlement support, social services, and advocacy.

Faribault Adult Basic Education (ABE) offers free educational programs for adults who want to improve their literacy, numeracy, English language skills, GED preparation, and/or workforce skills.

Both organizations have a shared vision to empower individuals and families to succeed through education, employment, and social engagement.

III. Partnership Responsibilities

SCRS will:

- Recruit eligible students who need support in Math and Science from the Somali and East African communities.
 - Provide interpretation, translation, and cultural navigation support, as needed.
 - Take attendance weekly in SID database.
 - Respond to emails within 48 hours to ABE staff regarding programming.
-

IV. Outcomes & Reporting

Together, SCRS and ABE will:

- Track attendance in SID on a weekly basis.
- Facilitate pre- and post- testing with CASAS testing for students.
- Maintain a goal of 70% MSG's for 26-27.
- Maintain a goal of 75% Post Test rates.
- Conduct quarterly check-ins (Summer, Fall, Winter, Spring).
- Collect feedback from students and families for program improvement.

- End of the year (May/June) joint evaluation-successes, challenges and recommendations. Plan agreement for the following year.
-

VI. Agreed Upon Budget

Budget Assumptions:

This budget is based on the assumption that three sections of ABE classes will be offered Monday through Friday at the following times (minimum):

- 10:00 AM – 12:00 PM
- 12:00 PM – 2:00 PM
- 2:00 PM – 4:00 PM

Each section will serve a **minimum of 10 students**, for a **total minimum of 30 students served daily**.

Fiscal Year: July 1, 2026 – June 30, 2027

Category	Details	Cost (yearly)	Cost (monthly invoice)
Instructor Salary	30 hours/week X 49 weeks X\$32/hour (3 weeks off) This includes pre and post testing	\$47,040 (56,448)	\$3920
Admin Fee 10%	Covers insurance, cleaning, copier paper, etc	\$4404	\$367
Outreach and Recruitment	Staff time,translation, flyers,recruit for FORward-College and Career, CNA Prep, computers and FEC classes, community engagement	\$2400	\$200
Student support	Burlington English login assistance, bus token management	\$2040	\$170
TOTAL BUDGET		\$55,884	\$4657

ABE budget will also cover Burlington English curriculum expenses of \$105 per student (for 30 students), staff training and transportation for Hiawatha bus tokens (100 tokens/month). Not shown here.

The in kind expenses agreed on by SCRS and ABE are as follows: Data entry including registration, attendance in SID, and data supervision, documentation of bus tokens given to students (to be submitted with monthly invoice), technology and program coordination and shared planning meetings.

Budget Notes

- ABE covers instructional staffing, curriculum, and related training costs.
 - SCRS provides in-kind support (facilities, recruitment, and student services).
 - Final staffing and curriculum needs may adjust the budget.
 - A mid-year budget review will be conducted by both parties.
-

VII. Memorandum of Understanding (MOU)

This Memorandum of Understanding (MOU) is entered into by Somali Community Resettlement Services (SCRS) and Faribault Adult Basic Education (ABE) to formalize the partnership described above for the fiscal year July 1, 2026, through June 30, 2027.

Terms of Agreement:

- This MOU is effective from July 1, 2026, through June 30, 2027.
 - Either party may request to amend or terminate this MOU with 30 days' written notice.
 - Both parties commit to regular communication and collaboration throughout the term of this agreement.
-

Authorized Representative
Somali Community Resettlement Services (SCRS)

Name: _____

Title: _____

Signature: _____

Date: _____

Faribault Public Schools

Name: Jamie Bente

Title: Superintendent

Signature: _____

Date: _____

Name: Cassie Riopelle

Title: Community Education Director

Signature: _____

Date: _____

Name: Dawne Buttera

Title: Adult Education Coordinator

Signature: _____

Date: _____