

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Full Board Meeting Minutes
May 25, 2021
1:00 p.m.**

The Alpena County Board of Commissioners meeting was called to order by Chairman Robert Adrian via Zoom Conference Call in the Howard Male Conference Room on Tuesday, May 25, 2021 at 1:00 p.m.

PRAYER

Prayer was offered by Pastor Joe Collins of Shoreline Wesleyan Church in Alpena.

PLEDGE OF ALLEGIANCE

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called with the following Commissioners present: Donald Gilmet, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Kevin Osbourne, District #6; Marty Thomson, District #7; and John Kozlowski, District #8.

RESOLUTION OF TRIBUTE

Judge LaCross presented a Resolution of Tribute to Chief Probation Officer Phil Kieliszewski and gave a background of his work experiences. Chief Probation Officer Kieliszewski thanked the board. The Board of Commissioners thanked Chief Probation Officer for his years of service and wished him much success in his retirement.

AGENDA

Moved by Commissioner Gilmet and supported by Commissioner Thomson to adopt the agenda with the following additions: 1) Reimburse local entities for Special Election Fees. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

PUBLIC COMMENT

Marie Fielder of Alpena presented her recommendation for the American Rescue Plan monies for Alpena County reporting that 50% should go to local nonprofit organizations.

CONSENT CALENDAR

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**

Regular Session – April 27, 2021

Public Hearing – April 27, 2021

Special Session – May 12, 2021

Special Session – May 20, 2021

B-1) **Jail Adhoc Committee** – May 3, 2021

B-2) **Jail Adhoc Committee** – May 17, 2021

B-3) **Jail Adhoc Committee** – May 24, 2021 (minutes to be emailed)

C) **Building Maintenance Recreation & Insurance Committee** – May 4, 2021

D) **Personnel Committee** – May 11, 2021

ACTION ITEM #PM-1: The Committee recommends to approve Kim Schultz, current Family. Court referee, as the new 88th District Court Magistrate, an employee of Alpena County, as presented, with 21 hours weekly for an annual salary of \$21,689.80.

ACTION ITEM #PM-2: The Committee recommends to approve the Sheriff's Office request to hire two part-time certified police officers to work the patrols for the DNR grants received by the County, as presented.

ACTION ITEM #PM-3: The Committee recommends to rescind the County of Alpena COVID-19 Preparedness and Response Plan adopted May 26, 2020, as presented.

ACTION ITEM #PM-4: The Committee recommends to approve the 2021 County of Alpena. COVID-19 Preparedness and Response Plan, as presented.

E) **Housing & Public Conservator Committee** – May 12, 2021

ACTION ITEM #HPCC-1: The Committee recommends to approve Resolution #21-16 – Fair. Housing Resolution, as presented.

F) **Airport Committee** – May 13, 2021

ACTION ITEM #AC-1: The Committee recommends that the PFC Reserve account be reimbursed for funds borrowed to pay RS&H invoices 2100047000-1 in the amount of 25,500.00. The funds would be drawn from 295-000-001 Cash- Airport Fund and go to 295-00-002 Cash Savings. The reimbursement would flow from 295-595-390 Fund Balance and then to 295-595-383 PFC Charges Reserve.

ACTION ITEM #AC-2: The Committee recommends the transfer of \$1,830.00 from line

295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay RS&H invoice 2100025001-5.

ACTION ITEM #AC-3: The Committee recommends granting Great Lakes Air waivers for Lavatory Services, Ground Power, and Aircraft.

ACTION ITEM #AC-4: The Committee recommends that the Airport not enter into a 25-year lease with EAA but enter into a 5-year lease with the option of a 5-year renewal. Effective June 12, 2021

Not Approved on Consent Calendar

ACTION ITEM #AC-5: The Committee recommends the transfer of \$4,302.00 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay Change Order 1.

ACTION ITEM #AC-6: The Committee recommends the transfer of \$8,871.00 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay Change Order 2.

G) **Court Committee** – May 18, 2021

H) **Finance Committee** – May 19, 2021

ACTION ITEM #FM-1: The Committee recommends to approve the bid from Contract Paper Group (CPG) for the purchase of 180 cases of copy paper in the amount of \$5,076.00 (the lowest bid) with monies coming out of 101-228-727, as presented.

ACTION ITEM #FM-2: The Committee recommends to approve the Michigan State Housing Development Authority (MSHDA) Neighborhood Enhancement Program (NEP) Grant in the amount of \$37,125.00, including an administrative fee of \$3,712.50, with no County match, as presented, and authorize the Chairman of the Board to sign all pertinent documents.

ACTION ITEM #FM-3: The Committee recommends to approve a budget adjustment and authorize the Treasurer to transfer \$3,000.00 from the Contingency Fund line item #101-941-955.000 into the Public Advocacy Fund line item #101-999-995.000 to include hiring two attorneys at 20 hours each at \$75.00 per hour with \$1,500.00 each for a total of \$3,000.00 and a contingency if the case goes to trial to send back to the Committee for discussion.

ACTION ITEM #FM-4: The Committee recommends to adopt Resolution #21-15 Credit Card Policy as amended, providing credit cards to elected officials and appointed department heads with responsibilities as outlined.

I) **Administrator Adhoc Committee** – May 20, 2021

ACTION ITEM #AAC-1: The Committee recommends approving the Administrator job description and to proceed with advertising to hire a County Administrator with existing Adhoc. Committee setting up the process.

Not Approved on Consent Calendar

ACTION ITEM #AAC-2: The Committee recommends setting a pay range of \$85,000 to \$115,000 for a County Administrator position pending experience and qualifications.

Moved by Commissioner Karschnick supported by Commissioner Peterson to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: Commissioner Fournier. Motion carried.

EAA LEASE – AIRPORT

Chair Adrian reported the EAA Lease Action Item as listed below needs to go back to the Airport Committee for further discussion and no action will be taken at this time. He reported that the Airport Manager is working with EAA on the details of the lease.

ACTION ITEM #AC-4: The Committee recommends that the Airport not enter into a 25-year lease with EAA but enter into a 5-year lease with the option of a 5-year renewal. Effective June 12, 2021

ADMINISTRATOR POSITION

Discussion was held on the Administrator position.

ACTION ITEM #AAC-1: The Committee recommends approving the Administrator job description and to proceed with advertising to hire a County Administrator with existing Adhoc Committee setting up the process.

Moved by Commissioner Gilmet and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Thomson, and Adrian. NAYS: Commissioner Fournier, Osbourne, and Kozlowski. Motion carried.

POLL #1 – PURCHASE ENCLOSED SNOWMOBILE TRAILER

Chair Robert Adrian presented POLL Action Item #1 below for approval.

POLL ACTION ITEM #1: Recommendation to approve purchase of an enclosed snowmobile trailer from USA Trailers in Grayling for the Sheriff's Office in the amount of \$10,810 with \$10,000 from line item #101-312-977.004 (Stonegarden Grant) and \$810 from line item #101-301-934 (Vehicle Maintenance) as presented.

Moved by Commissioner Karschnick and supported by Commissioner Peterson to approve above Poll Action Item #2 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

POLL #2 - FY21 CESF Grant Application - Prosecutor's Office

Chair Adrian presented POLL Action Item #2 below for approval.

POLL ACTION ITEM #2: Recommendation to approve the FY21 Coronavirus Emergency Supplemental Funding (CESF) Grant Application in the amount of \$25,000 for the Prosecutor's Office with no County match and authorize the Chairman of the Board to sign all Pertaining documents. Application deadline is May 14, 2021. This has Grant Review Committee approval.

Moved by Commissioner Peterson and supported by Commissioner Gilmet to approve above Poll Action Item #3 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

RESOLUTION #21-13 ALPENA COUNTY MASTER PLAN

Tammy Thomson, Planning Commission Chair, presented Resolution #21-13 Alpena County Master Plan which is a joint master plan with Wilson, Green and Ossineke Townships for approval.

**RESOLUTION #21-13
RESOLUTION OF ADOPTION
BY THE ALPENA COUNTY BOARD OF COMMISSIONERS
Alpena County Master Plan**

WHEREAS: Alpena County, Michigan established a Planning Commission under State of Michigan Public Act 33 of 2008, as amended, and;

WHEREAS: The Alpena County Planning Commission is required by Section 31 of P.A. 33 of 2008, as amended to make and approve a master plan as a guide for the development within the County, and;

WHEREAS: The County retained the services of Northeast Michigan Council of Governments (NEMCOG) as its consultant to assist the Planning Commission in preparing this plan, and;

WHEREAS: The Alpena County Planning Commission, in accordance with Section 39(2) of the Act, notified the communities within Alpena County and the adjacent communities and other required agencies of the intent to develop a plan and, in accordance with Section 41(2) of the Act, distributed the final draft to the communities within Alpena County and the adjacent communities for review and comment, and;

WHEREAS: The plan was presented to the public at a hearing held on May 3, 2021, before the Planning Commission, with notice of the hearing being published in the Alpena News on April 16, 2021 in accordance with Section 43(1) of the Act;

WHEREAS: The Alpena County Planning Commission has reviewed the proposed plan, considered public comment, and adopted the proposed plan by resolution on May 3, 2021, and;

WHEREAS: The Alpena County Board of Commissioners has by resolution asserted the right to approve or reject the plan;

NOW THEREFORE BE IT RESOLVED THAT, The content of this document,

together with all maps attached to and contained herein are hereby adopted by the Alpena County Board of Commissioners as the Alpena County Master Plan on this 25th day of May 2021.

Moved by Commissioner Osbourne and supported by Commissioner Fournier to approve above Resolution #21-13 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

RESOLUTION #21-17 - COMMUNITY MENTAL HEALTH

Nena Sork, Northeast Michigan Community Mental Health Authority Director, presented Resolution #21-17 for approval.

RESOLUTION #21-17 ALPENA COUNTY BOARD OF COMMISSIONERS RESOLUTION TO OPPOSE GEARING TOWARD INTEGRATION

WHEREAS, Northeast Michigan Community Mental Health Authority has served for more than 50 years as the public mental health and developmental disabilities services provider for this community, serving over 2,000 residents of Alcona, Alpena, Montmorency, and Presque Isle Counties each year; and

WHEREAS, Northeast Michigan Community Mental Health Authority was created by the Alcona, Alpena, Montmorency, and Presque Isle County Boards of Commissioners as duly authorized under Section 330.1205 of the Michigan Mental Health Code; and

WHEREAS, Northeast Michigan Community Mental Health Authority and four other community mental health service programs representing 21 counties created a regional entity to manage Medicaid specialty services as duly authorized under Section 330.1204b of the Michigan Mental Health Code; and

WHEREAS, Northeast Michigan Community Mental Health Authority includes persons and family members of persons receiving mental health and disability services on the Board of Directors as required under Section 330.1222 of the Michigan Mental Health Code; and

WHEREAS, Northeast Michigan Community Mental Health Authority and four other community mental health service programs representing 21 counties have required representation from local communities and persons and/or family members of persons receiving mental health and disability services be included on the regional entity Board of Directors managing Medicaid specialty services; and

WHEREAS, the Section 298 proposal of 2017 effectively nullified the duly authorized actions taken by Northeast Michigan Community Mental Health Authority and the four other community mental health service programs to create a regional entity under Section 330.1204b of the Michigan Mental Health Code. The proposed SIP in this proposal is not a public-private joint venture, but a wholly private managed care organization leaving no role for the public management/oversight, which is currently provided by our regional entity; and

WHEREAS, Gearing Toward Integration recommendation transfers all Medicaid and Healthy Michigan funding for specialty services to private entities with no accountability to the Alcona,

Alpena, Montmorency, and Presque Isle County Boards of Commissioners; and

WHEREAS, Gearing Toward Integration recommendation transfers all Medicaid and Healthy Michigan funding for specialty services to private entities with no accountability to persons and/or family members of persons receiving mental health and disability services from Northeast Michigan Community Mental Health Authority; and

WHEREAS, Gearing Toward Integration recommendation will result in the elimination of specialty mental health services that are accountable to the communities of persons residing in Alcona, Alpena, Montmorency, and Presque Isle Counties; and

WHEREAS, Gearing Toward Integration's requirements for creating a new entity [Specialty Integrated Plan (SIP)] only outlines requirements to become a Medicaid Health Plan and does not address roles currently provided by the local community mental health service programs such as recipient rights, housing and employment supports, community collaboration, etc., which are core to the social determinants, safety net role and community collaborative work of the public system; and

WHEREAS, a requirement to bid to become a SIP includes insolvency coverage (reserves) which the current regional entities, by contract, are not allowed to maintain, thus disqualifying the regional entities from submitting a bid; and **WHEREAS**, This proposal does not eliminate any layers – Medicaid Health Plans (MHPs) would pick up the managed care function from the current regional entities at a much higher cost 15% vs. 6% removing this money from the care our people are receiving today,

NOW THEREFORE BE IT RESOLVED, the Alpena County Board of Commissioners opposes moving our community mental health system from publicly run to privately run, and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to Governor Gretchen Whitmer, Senate Majority Leaders Mike Shirkey, Speaker of the House Jason Wentwork, Senator Jim Stamas, and Representative Sue Allor to prevent it from becoming law.

Moved by Commissioner Karschnick and supported by Commissioner Osbourne to approve above Resolution #21-17 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian.
NAYS: None.
Motion carried.

COMMUNITY MENTAL HEALTH UPDATE

Nena Sork, Northeast Michigan Community Mental Health Authority Director, gave an annual update to the board and informed the board on the programs they are working on. Nena thanked the board for the recent appointment of Lynnette Greskowiak and reappointment of Bob Adrian to their board.

RESOLUTION #21-18 EQUALIZATION L-4029 TAX RATE REQUEST

Ted Somers, Equalization Director, presented Resolution #21-18 and L-4029 Tax Rate Request Form for 2021 Summer/Winter Property Tax Levy for approval.

RESOLUTION #21-18

Dated: May 25, 2021

THE HONORABLE BOARD OF COMMISSIONERS:

RESOLUTION IMPOSING 2021 SUMMER and WINTER PROPERTY TAX LEVY
PURSUANT TO PUBLIC ACT 357 OF 2004 AND NOTICE OF CERTIFICATION OF
COUNTY ALLOCATED TAX LEVY.

WHEREAS, Alpena County is authorized under the General Property Tax Act, Public Act 206 of 1893, as amended to levy and collect County allocated property taxes; and

WHEREAS, the General Property Tax Act has been amended by Public Act 357 of 2004, being MCL 211.44a, to require all Michigan Counties to impose a summer tax levy.

BE IT FURTHER RESOLVED that pursuant to Public Act 357 of 2004, the Alpena County allocated tax shall be levied and collected on July 1, 2021 and extra voted millage rates on December 1, 2021 at a rate, allocated after application of the "Headlee" millage reduction fraction, of 4.7937 mills for summer and 4.7534 mills for winter.

BE IT FURTHER RESOLVED, that the Treasurer of each City and Township in Alpena County is directed to account for and deliver the County allocated tax collections for 2021 in accordance with the provisions of Public Act 357 of 2004; and

BE IT FURTHER RESOLVED that this Resolution constitutes certification of the levy of County allocated tax on July 1, 2021 and extra voted millage rates on December 1, 2021 at a rate, allocated after application of the "Headlee" millage reduction fraction, of 4.7937 mills for summer and 4.7534 mills for winter.

NOW, THEREFORE, BE IT RESOLVED that the total 2021 millage rate for July 1st, 2021 for Alpena County of 4.7937 and for December 1, 2021 for Alpena County of 4.7534 mills is hereby adopted; and

BE IT FURTHER RESOLVED that the 2021 Alpena County July and December levies shall be as follows:

County Operating	4.7937		Levied July 1, 2021
Library		0.7490	Levied December 1, 2021
Library		0.2497	Levied December 1, 2021
Ambulance Services		1.4979	Levied December 1, 2021
County Jail		0.9986	Levied December 1, 2021
Older Persons 1		0.5386	Levied December 1, 2021
Older Persons 2		0.0106	Levied December 1, 2021
Veterans Services		0.2097	Levied December 1, 2021
Recreational		0.4993	Levied December 1, 2021
Totals:	4.7937	4.7534	

BE IT FURTHER RESOLVED, that the County Clerk shall deliver a copy of this resolution by first-class mail to the Treasurer of each City and Township in Alpena County, and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk be authorized to sign the form L-4029 2021 Tax Rate Request with the above mentioned millages, and

WHEREAS, The County Revenue will be reduced due to the State distribution to Alpena County of the Convention Facility and Health and Safety Facility payment, and

NOW THEREFORE BE IT HEREBY RESOLVED, that this Resolution be adopted by the Alpena County Board of Commissioners, at the regular meeting on May 25, 2021.

Moved by Commissioner Peterson supported by Commissioner Thomson to approve above Resolution #21-18 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

KONICA PRINTER/SCANNER FOR TREASURER'S OFFICE

Steve Mousseau, IT Director, presented the request to purchase a Konica Printer/Scanner for the Treasurer's Office for approval.

ACTION ITEM #8: Recommendation to authorize the IT Director to purchase a Konica Printer/Scanner from Miller Office Supply for the Treasurer's Office in the amount of \$2,696.83 with monies coming out of line item #402-234-980.521.

Moved by Commissioner Peterson supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

POLICY FOR CREDIT CARD

Commissioner Marty Thomson presented the policy for usage of the credit card for approval.

ACTION ITEM #9: Recommendation to approve a revised Policy for the Credit Card as presented.

Moved by Commissioner Thomson supported by Commissioner Peterson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

MEDC CDBG GRANT – Transfer Request

Commissioner Marty Thomson presented the below Action Item for approval.

ACTION ITEM #10: Recommendation to authorize the Treasurer to transfer \$579.48 from MEDC CDBG Grant to line item #466-301-975 new Jail Construction Fund.

Moved by Commissioner Thomson supported by Commissioner Peterson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

JAIL ADHOC COMMITTEE - ITEM #1

Chair Bill Peterson reported the Jail Adhoc Committee met on Monday, May 24, 2021 and he presented the below Action Item for approval.

ACTION ITEM #11: The Committee recommends to approve a contract between Alpena County and Montmorency County to house Montmorency County inmates at the Alpena County Jail effective July 1, 2021 for 10 years with a 10-year renewal in the amount of \$250,000 per year for the first three years. Details to be worked out in the contract and pending attorney review.

Moved by Commissioner Peterson supported by Commissioner Gilmet to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, and Adrian. NAYS: Commissioner Kozlowski.
Motion carried.

JAIL ADHOC COMMITTEE – ITEM #2

Chair Peterson presented the below Action Item for approval.

ACTION ITEM #12: The Committee recommends to approve the Sheriff's Office hiring of two additional Correctional Officers for a total of 18.

Moved by Commissioner Gilmet supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Thomson, and Adrian. NAYS: Commissioners Fournier, Osbourne, and Kozlowski.
Motion carried.

GRANGER INVOICES - NEW JAIL

Commissioner Kozlowski requested copies of all Granger bills be sent to all Commissioners.

REIMBURSE LOCAL TOWNSHIPS ELECTION COSTS

Commissioner Gilmet requested that local units of government should receive reimbursement for the 911 election costs. Moved by Commissioner Gilmet and supported by Commissioner Thomson to approve local units of government (City and Townships) receive reimbursement from the County for reasonable costs for the 911 election. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

Clerk Friedrichs reported she will get the costs from the City and Township Clerks using the state form that is used for Presidential and school election reimbursements.

APPOINTMENT TO SOLID WASTE MANAGEMENT COMMITTEE

Chair Adrian appointed Commissioner Gilmet and Commissioner Fournier as alternate to the Solid Waste Management Committee. Moved by Commissioner Thomson and supported by Commissioner Kozlowski to concur with the Chairman's appointment of Commissioner Don Gilmet and Commissioner Fournier as alternate to the Solid Waste Management Committee as the representative for Alpena County. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: None. Motion carried.

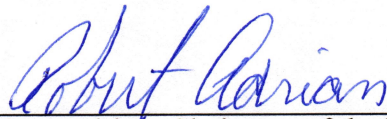
PUBLIC COMMENT

None.

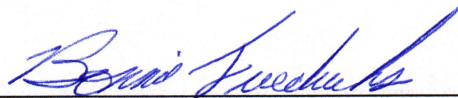
ADJOURNMENT

Moved by Commissioner Fournier and supported by Commissioner Osbourne to adjourn. Roll call vote: AYES: Commissioners Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski, and Adrian. NAYS: Commissioner Gilmet. Motion carried.

Meeting adjourned at 3:12 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk

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