



Consent Item

Date: May 11, 2026

Division: Finance

Subject: RFP #3354-26 HVAC Supplies and Other Related Products and Services

Background Information:

- Request for Proposal #3354-26 was issued to provide multiple procurement options for HVAC Supplies and Other Related Products and Services.
- This RFP may provide products and services necessary for the maintenance and upkeep of campuses and auxiliary district sites, including, but not limited to, HVAC parts; service; repair; and preventative maintenance of more than 5,000 HVAC units, as well as chilled water systems, including components such as fan motors, capacitors, chemicals, contactors, filter dryers, and other miscellaneous items as needed to keep the District's HVAC equipment in good working condition.
- If approved, allowing additional vendors will provide the District access to a wide range of vendors, products, services, and competitive pricing in support of achieving the best value.
- Best value involves considering several factors, which may include, but are not limited to, price, quality, availability, delivery timing, support, and other relevant factors. Awarding to multiple vendors does not obligate the District to make purchases.

Administrative Consideration:

- RFP notifications were sent to 715 suppliers, and six responses were received.
- Funds for these products and services will come from the Facility Services approved operating budget.
- Previous annual expenditures:
 - 2025–2026: \$571,000
- Estimated annual expenditures: \$628,000 and are not expected to exceed the approved annual budget.
- This procurement complies with Section 44.031 of the Texas Education Code and applicable state and local procurement laws.

Recommendations:

- That the Lewisville ISD Board of Trustees approves RFP #3354-26 HVAC Supplies and Other Related Products and Services, the recommended vendors, and the estimated expenditures for two years.

Timeline/Report:

- Term: May 2026 – May 2028