



October 28, 2014

Board of Education
Harvey SD No. 152
16001 Lincoln
Harvey, Illinois 60426

Dear Members of the Board of Education:

Thank you for the opportunity to submit a proposal to conduct an enrollment study for the district. Enclosed is an agreement to conduct the study.

The information used to conduct the study will be historical enrollment information, housing and census information, as well data on birth statistics and private school enrollment. We like to be hands on with our study and we will be making personal interviews with principals and administrators of the district.

We will review any previous studies conducted and utilize this information into our evaluation. We like to make sure that historical information is accurate, so we will be using source data from the district to enter that information.

The scope of the study includes making enrollment projections for "existing" boundaries of the various school attendance centers. If the District desires to have projections for "new" school attendance boundaries an additional fee will be required.

We will make projections starting in the 2015-2016 fiscal year. The fee quoted in the agreement is based on an estimate of the time required to do the study.

Best Regards,

Steve H. Larson
Director, Senior Financial Advisor

**Agreement for Consulting Services
for
Harvey School District No. 152**

Harvey School District No. 152 (the "District"), First Party, hereby employs Ehlers & Associates, Inc., Second Party, upon the following terms and conditions.

Ehlers & Associates, Inc. shall perform the following services, not to include the performance or furnishing of any legal, architectural, or promotional services.

Introduction

The District is initiating the process of determining the extent to which current and future district enrollments may impact existing educational programs and facilities. Ehlers & Associates, Inc. will conduct an enrollment study that will assist the district in assessing their needs.

I. Scope of Work

The report will consist of an analysis of data related to the enrollment history of Harvey School District No. 152. The analysis will be based on a ten year enrollment history of the district, a review of previously conducted enrollment studies, estimates of residential housing growth, as well as other factors which may influence student population patterns.

Estimates of enrollment will be projected on a district-wide basis. Five-year projections of enrollment will be developed for the school years 2015/2016 through 2019/2020. To further assist the district in planning for the future, an enrollment trend will be identified for the years 2020/21 through 2021/2026.

One enrollment projection (scenario) will be made for the district. This scenario will assume enrollment patterns similar to the past one to five years that most realistically represents the probable future enrollment of the district.

II. Method

In the course of analyzing the enrollment history and developing the five-year projections, consideration will be given to those factors that tend to influence school and district student population patterns. The following factors will be considered:

- (1) Availability and affordability of housing;
- (2) Residential development;
- (3) Mobility of population;
- (4) Non-public school enrollment shifts
- (5) Day care center enrollments;
- (6) Live birth data.

Village, township and county officials involved in community development and zoning will be contacted for the purpose of gaining an accurate and up-to-date picture of the potential for residential development within District No. 152 boundaries.

Realtors may be contacted to obtain information about housing market trends in the neighborhoods that comprise the school district. The 'turnover' of neighborhood housing, extensive renovation or replacement of existing homes and residential development are factors

that have an influence on school district enrollment and forecasts of school enrollment.

District officials will be interviewed to gain insight about these and other factors that may impact school district enrollments.

Live birth data provided by the Illinois Department of Public Health will be used in developing kindergarten enrollment projections.

The report will include tables and graphs intended to provide a summarization and clearer visualization of current and projected enrollment patterns and trends.

III Timetable and Report


The report will be completed and submitted to the district within 120 days following acceptance and approval of this agreement. Fifteen copies of the final report will be provided to members of the Board of Education and administrative staff. Steve H. Larson will head this project.

IV. Fee

The fee for the study will be **13,500**. \$6,750 will be due within 30 days of acceptance of this agreement. The balance will be due upon submission of the report to the Board of Education of the District.

Agreement approved this _____ day of _____, 2014.

President, Board of Education
Harvey SD No. 152
Harvey, Illinois



Steve H. Larson, Director, Senior FA
Ehlers & Associates
Lisle, Illinois