

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
November 10, 2014
Tobey Elementary - 7:00 pm
M I N U T E S**

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, Virgil Knowles

Secretary Karen Hill

Administrators Present: Matt VanDussen, Laura Kuhlman, Ruth Hook, Adam Brush, Ric Beers, Steve Miller, Mike Barwegen, Pat Moreno, Maureen Ouvry

Guests Present: Steve Thomas, Liz Ratashak, Deborah Harsha, Heather Fenwick, Brenda Eberstein, Heather Holman, Carol Brunett, Anna Roach, Joddie Neusbaum, Leslie Tuttle, Julie Skrzypek, Karen Waterhouse, Holly Groff, Veralyn Cline, Robin Peck, Michele Wolthuis, Deb McLouth, Holly Schiedel, Renee Hawkins, Michelle Boomer

I. SUPERINTENDENT'S REPORT

A. Recognitions

1. Model and Master Classrooms – Mike Barwegen: Mr. Barwegen recognized his staff for achieving Model and Master Classroom status.
 - a. Michelle Wester
 - b. Tammy Lovins
 - c. Amy Green
 - d. Mary Kilpatrick
 - e. Lynn McDaniel
 - f. Becky McGill
 - g. Jane Herbener
 - h. Kathy Holladay
 - i. Kristen Glerum
 - j. Martha Flynn

B. Election Update: Supt. Glaes reported that Margaret O'Brien's position is being challenged and there will be a recount. Mr. Glaes recognized Wil Emmert, David Schriemer for being re-elected for another six year term. Deborah Harsha will be replacing Tom Danielson, who chose not to run for re-election.

C. Important Dates: Mr. Glaes referred to important dates including movie night, the HS play, Holiday parade, and Holiday concerts.

II. REPORTS AND PUBLIC INQUIRY

A. Food Service Annual Report – Maureen Ouvry, Director: Mrs. Ouvry gave her annual report stating that over 300,000 meals were served. HS Kitchen Manager Leslie Tuttle spoke to changes in smart foods at the high school. Compliance with federal Healthy Hunger Free requirements has negatively impacted participation. MS Kitchen Manager Brenda Eberstein talked about Second Chance Breakfast, which is breakfast served on carts in the halls between morning classes. Mrs. Ouvry reported that 100% of her staff participate in the Proud to Learn and Earn Professional Development Program.

B. Business & Finance Report – Steve Goss

1. Monthly Report for October, 2014: Asst. Supt. Goss reviewed the budget progress report for October, 2014 showing total revenues of \$3,509,709; total expenditures of \$5,789,297; and deficiency of revenues over expenditures of -\$2,279,928.

2. Bond Update: Mr. Goss gave a status report on construction projects which includes roofs and improved parking lot flow at all buildings.
 3. 2013-2014 Audit Report: Mr. Goss stated that the District received an Unmodified Opinion which is the highest level of auditor assurance with no audit adjustments or proposed adjustments. The budget was reviewed at a high level of detail.
 4. Proposed Refunding of 2005 Bonds: Mr. Goss requested authorization as the first step toward refinancing the District's 2005 stadium bonds. Because these bonds are paid with the general resources of the school district and not a voter-approved tax levy, all savings generated by a lower interest rate will benefit the District's general fund.
- C. Tobey PTO: Mr. Barwegen reported that the Tobey PTO holds many activities including the annual pumpkin fest, Little Pizza's fund raiser, and t-shirt sales. Ms. Hawkins and Ms. Schiedel were both present.
1. President – Renee Hawkins
 2. Vice President – Alice Galovan
 3. Secretary – Kelly Daniels
 4. Treasurer – Dan Brown
 5. Volunteer Coordinator – Holly Schiedel
- D. Instructional Report – Charles Glaes
1. Ten Year Anniversary of the Tobey Way – Mike Barwegen: Mr. Barwegen talked about the different ways Tobey students Treat others with respect, Offer a helping hand, Be responsible, Expect excellence, and Yearn to learn.
 2. MEAP Results 2013-2014: MEAP scores were provided based on cohorts.
- E. Audience: No one wished to address the Board on a non-agenda item.

III. BOARD ACTION REQUIRED

- A. Approval of the Following Meeting Minutes: A motion was made by Schriemer and supported by Emmert for approval of the following open meeting minutes:
1. Regular Meeting Minutes Dated October 13, 2014
 2. Special Meeting Minutes Dated October 20, 2014 – Open Session
- Motion carried unanimously.
3. Special Meeting Minutes Dated October 20, 2014 – Closed Session: A motion was made by Emmert and supported by Callen for approval of the Special meeting minutes dated October 20, 2014.
- Motion carried unanimously.
- B. Approval of General Fund Invoices totaling \$188,992.38 (detail below) – ROLL CALL VOTE: A motion was made by Danielson and supported by Forsyth to approve payment of the following general fund invoices totaling \$188,992.38.
1. November 4, 2014 = \$63,904.63
 2. November 4, 2014 = \$125,087.25
- Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles
 Nays: None
 Absent: None
 Abstain: None
 Motion carried unanimously
- C. Approval of Purchase Card Disbursements for September totaling \$194,915.99 – ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth for approval of purchase card disbursements for September totaling \$194,915.99.
- Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles

Nays: None
Absent: None
Abstain: None

Motion carried unanimously

- D. Approval of Resolution Authorizing the Issuance and Delegating the Sale of Vicksburg Community Schools/ 2015 Refunding Bonds – ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for approval of Resolution Authorizing the Issuance and Delegating the Sale of Vicksburg Community Schools / 2015 Refunding Bonds.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously

- E. Approval of Teacher contract for Mary Zemlick, High School Spanish and Math – MA Step 6, Based Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion was made by Emmert and supported by Danielson for approval of teacher contract for May Zemlick, High School Spanish and Math – MA Step 6, Based upon Results of State and Federal Record and Unprofessional Conduct Checks.

Motion carried unanimously.

- F. 1st Reading Approval of the Following New or Policy Revisions – ROLL CALL VOTE: A motion was made by Forsyth and supported by Emmert for 1st Reading Approval of the following new or policy revisions:

1. P1630.01/3430.01/4430.01 – Family & Medical Leaves of Absence
2. P1662/3362/4362 – Anti-Harassment
3. P2431.01 – Managing Heat and Humidity in Interscholastic Athletic Programs
4. P4162 – Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers
5. P5517 – Anti Harassment
6. P6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
7. P6420 – Conflict of Interest – Legal Counsel, Advisors, or Consultants
8. P6470 – Payment of Claims
9. P6520 – Payroll Deductions
10. P8120 – Iran Economic Sanctions Act Compliance
11. P8390 – Animals on District Property
12. P9160 – Public Attendance at School Events

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:24 pm.

President Virgil Knowles

Date: December 8, 2014

Secretary Karen Hill