

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
BEMIDJI AREA SCHOOLS  
JUNE 26, 2023**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, June 26, 2023, at 6:30 p.m., in the District Office Board Room.

**MEMBERS PRESENT:** Jenny Frenzel, Dave Wall, Justin Hoover, Anna Manecke, Julie Laitala, Ann Long Voelkner and Superintendent Jeremy Olson

**MEMBERS ABSENT:** None

**CALL TO ORDER:** (Time: 6:30 p.m.)

**APPROVAL OF AGENDA**

The motion was offered by Anna Manecke, seconded by Justin Hoover, and carried by all in attendance to approve the agenda with donations to be separated into the donation to Gene Dillon Elementary and those to Bemidji High School Career Academies.

**PUBLIC PARTICIPATION**

Jim Landes – Membership into the High School League  
Phil Ehlke – Legislation session follow up  
Joan Vondras – Locker Rooms  
Dr. Jim Hess – Thank you for supporting the BHS Choir

**CONSENT AGENDA**

The motion was offered by Dave Wall, seconded by Anna Manecke, and carried by consent to approve the following items:

- A. Minutes from School Board Meeting Held on May 15, 2023
- B. Current Bills & Special Checks Totaling: \$3,449,168.11
- C. Field Trip Request: Bemidji High School Marching Band, July 2-6, 2023
- D. Certified Staff Appointments
- E. Release from Contract Request
- F. Non-Certified Staff Resignations
- G. Resignation of Administrative Staff Member – Rob Wicklund

**SPECIAL TOPICS**

**Spotlight Presentation** – Bemidji High School and Bemidji Middle School Activities Reports – Kristen McRae and Andra Vaughn. Andra spoke about having students participate and try new sports, some sports could expand at the middle school. Kristen spoke about having well rounded student athletes. There has been some changes in coaching as well as teams such as Girls Wrestling having their own team. There were more athletic passes that were sold this year.

**STUDENT REPRESENTATIVE REPORTS**

**LISTENING SESSION REVIEW**

Jenny Frenzel reported that a community member wanted Central Elementary to be the new jail site.

## DONATIONS

The motion was offered by Julie Laitala, seconded by Jenny Frenzel, and carried by Dave Wall, Julie Laitala, Jenny Frenzel, and Ann Long Voelkner to accept the following donation: \$500 from Tracy Chalgren to Gene Dillon Elementary for their SEL programs.

The motion was offered by Anna Manecke, seconded by Jenny Frenzel, and carried by all in attendance to accept the following donations received by Bemidji High School Career Academies: \$3,300 from Operation Round Up, \$1,000 from Pinnacle Marketing Group, \$2,000 from PotlatchDeltic, \$1,250 from Construction Engineers, \$2,500 from Mann Lake Bee and Ag Supply, \$2,500 from Lueken's and \$3,000 from Team Industries.

## EQUITABLE STUDENT ACHIEVEMENT

### **First Reading of Revised SBR 700-40-4 Code of Conduct**

The motion was offered by Julie Laitala, seconded by Justin Hoover, and carried by all in attendance to approve the first reading of SBR 700-40-4: Code of Conduct.

### **Spring State Participants**

Participants were listed.

## RELATIONSHIPS/COLLABORATION

### **2023-2024 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

Julie Laitala offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Governing Board of School District #31, Counties of Beltrami and Hubbard, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in Minnesota Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

BE IT FURTHER RESOLVED, that Bemidji High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and, participate in the approved interschool activities sponsored by said League and its various subdivisions.

BE IT FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, By-Laws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has reviewed the "Why We Play" video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared-common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided by law.

The motion for the foregoing resolution was seconded by Jenny Frenzel, and a tabulation of votes is as follows:

AYES: Jenny Frenzel, Anna Manecke, Dave Wall, Julie Laitala, Ann Long Voelkner  
NOES: Justin Hoover

WHEREUPON, the foregoing resolution was duly passed and adopted.

#### HIGH QUALITY DISTRICT

##### **Student Handbooks Approval**

The motion was offered by Justin Hoover, seconded by Jenny Frenzel, and carried by Julie Laitala, Justin Hoover, Anna Manecke, Jenny Frenzel and Ann Long Voelkner to approve the 2022-2023 student handbooks as presented.

##### **Designation of Identified Official with Authority for the Minnesota Department of Education External User Access Recertification System**

Dave Wall introduced the following resolution and urged its adoption:

WHEREAS, MDE's External User Access Recertification System is a password protected website for members of educational organizations who have received prior approval to access statewide testing and graduation information. On behalf of Bemidji Area Schools, Jeremy Olson is designated by the School Board as the Identified Official with Authority (IOWA) for Bemidji Area Schools for the secure site for Minnesota Department of Education Secure Systems information. This School Board action will be forwarded to the Minnesota Department of Education as a matter of record.

THEREFORE BE IT RESOLVED, the School Board of Independent School District No. 31, Bemidji, Minnesota, designates Jeremy Olson, Superintendent of Schools, as the Identified Official with Authority with the Minnesota Department of Education for External User Access Recertification System related to the testing and graduation information of Independent School District No. 31, Bemidji Area Schools effective July 1, 2023.

The motion for the foregoing resolution was seconded by Anna Manecke, and a tabulation of votes is as follows:

AYES: Jenny Frenzel, Anna Manecke, Dave Wall, Julie Laitala, Justin Hoover, Ann Long Voelkner  
NOES: None

WHEREUPON, the foregoing resolution was duly passed and adopted.

##### **2023-24 Budget Book and Adoption of Preliminary Operating Budget**

The motion was offered by Julie Laitala, seconded by Jenny Frenzel, and carried by all in attendance to approve the 2023-24 Preliminary Operating Budget as presented.

## **Milk Bids for 2023-2024 and 2024-2025**

The motion was made by Justin Hoover, seconded by Dave Wall, and carried by all in attendance to approve the milk bid from Performance Foodservices be accepted for the following amounts:

### **CARTONS:**

Half Pint - skim 250,000	approx. 0.32 ea.	\$16.00	\$ 80,000.00
Half Pint - 1% 250,000	approx. 0.33 ea.	\$16.50	\$ 82,500.00
Half Pint- choc skim 400,000	approx. 0.35 ea.	\$17.50	\$140,000.00
			\$302,500.00

## **Certification of Updated Population**

Jenny Frenzel introduced the following resolution and moved its adoption:

### **CERTIFYING THE POPULATION ESTIMATE FOR THE 2023 PAYABLE 2024 LEVY OF INDEPENDENT SCHOOL DISTRICT 31**

**WHEREAS**, the Independent School District # 31 has experienced an increase in population from the 2020 census figure of 38,981, to the current census figure of 40,403 as determined by the State Demographer.

**BE IT RESOLVED**, by the School Board of Independent School District # 31 that the census figure of 40,403 be certified to the State Demographer for approval of use in the 2023 payable 2024 revenue calculations.

For the adoption of the foregoing resolution was duly seconded by Member Julie Laitala and upon vote being taken thereon, the following voted in favor thereof: Anna Manecke, Jenny Frenzel, Dave Wall, Julie Laitala, Justin Hoover and Ann Long Voelkner

And the following voted against: None

Whereupon said resolution was declared duly passed and adopted.

## **Juneteenth Holiday**

The motion was offered by Anna Manecke, seconded by Dave Wall, and carried by all in attendance that June 19, 2023; be officially recognized as a paid day for staff who would have been otherwise contracted to work on June 19, 2023; and that Juneteenth be addressed through the collective bargaining process for 12 month employees contract for subsequent years.

## **Staffing of Positions**

Justin Hoover introduced the following resolution:

### **RESOLUTION TO REHIRE KYLA HANNEM, MALCOLM MCCANNELL, AND DEREK WANGBERG**

**WHEREAS**, vacancies exist for elementary education, special education, and physical education teachers, the School Board of Independent School District No. 31 is rescinding the termination of probationary teachers Kyla Hannem, Malcolm McCannell, and Derek Wangberg.

**BE IT RESOLVED** that a teaching contract be issued to Kyla Hannem, Malcolm McCannell, and Derek Wangberg for the 2023-2024 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Anna Manecke,

and upon roll call vote being taken, the following voted in favor: Anna Manecke, Jenny Frenzel, Dave Wall, Julie Laitala, Justin Hoover and Ann Long Voelkner and the following voted against: None.

WHEREUPON, said resolution was declared passed and adopted.

#### **Accounting Services Coordinator**

The motion was offered by Justin Hoover, seconded by Jenny Frenzel, and carried by all in attendance to employ Allyson Holte as the Accounting Services coordinator effective June 5, 2023.

#### **First Reading of Revised SBR 700-60-9:Overdose Medication**

The motion was offered by Jenny Frenzel, seconded by Justin Hoover, and carried by all in attendance to approve the first reading of revised SBR 700-60-9: Overdose Medication.

#### **First Reading of Revised SBR 900-10-4:Drug Free Workplace/Drug Free School**

The motion was offered by Anna Manecke, seconded by Justin Hoover, and carried by all in attendance to approve the first reading revised SBR 900-10-4:Drug Free Workplace/Drug Free School.

#### **First Reading of Revised SBR 700-10-4:Equal Educational Opportunity**

The motion was offered by Dave Wall, seconded by Jenny Frenzel, and carried by all of attendance to approve the first reading revised SBR 700-10-4:Equal Educational Opportunity.

#### **First Reading of Revised SBR 900-10-5: Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction Policy**

The motion was offered by Julie Laitala, seconded by Jenny Frenzel, and carried by Julie Laitala, Anna Manecke, Jenny Frenzel and Ann Long Voelkner to approve the first reading of revised SBR 900-10-5: Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction Policy.

#### WORKFORCE DEVELOPMENT

##### **Tier I Instruction Trainings**

Colleen Cardenuto, Director of Curriculum and Administrative Services spoke about summer training K-5<sup>th</sup> grade staff about benchmarks.

#### UPCOMING EVENTS

July Meeting – Monday, July 17, 2023, 6:30 p.m.  
Meet the Band – Tuesday, June 27, 2023, 5:30 p.m.

#### OTHER

##### **Superintendent's Report**

The Superintendent Olson thanked our community for participating in the Strategic Planning process. We are looking at how the legislative session affects our schools. We are in serious need to bus drivers.

The motion was offered by Dave Wall, seconded by Julie Laitala, and carried by all in attendance to close the meeting for the Supintendents Evaluation (Minn Statute 13D.05 Subd. 3) Time: 8:17 p.m.

Superintendent's Evaluation – Closed Session

The motion was offed by Julie Laitala, seconded by Justin Hoover, to go into open session. Time: 9:54 p.m.

ADJOURNMENT

The motion was offered by Dave Wall, seconded by Jenny Frenzel, and carried by all in attendance to adjourn. Time: 9:55 p.m.

\_\_\_\_\_  
Jenny Frenzel, Clerk

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Ann Long Voelkner, Chair

\_\_\_\_\_  
Date Approved