

EXTRACURRICULAR STATUS REQUEST

8-03-2026

Dr. Tiffanie Spencer
Mansfield ISD
605 E. Broad St.
Mansfield, TX 76063

Dear Dr. Cantu,

On behalf of the 4-H members of Tarrant County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Mansfield Independent School District. We further request that questions regarding this RESOLUTION be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Finally, we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thank you and the members of the Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Kate Marshall". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Kate Marshall
Extension Agent 4-H & Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

EXTRACURRICULAR STATUS REQUEST

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Mansfield Independent School District

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Tarrant County

Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

A local representative of the Texas A&M AgriLife Extension Service
will request academic eligibility for all 4-H competitive activities,
regardless if a school absence is or is not required, and for non-competitive
purposes when an absence is required.

Approved this _____ day of _____, 20_____.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

8-03-2026

Dr. Tiffanie Spencer
Mansfield ISD
605 E. Broad St.
Mansfield, TX 76063

Dear Dr. Cantu,

On behalf of the Tarrant County Extension Staff, we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Mansfield Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 U). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*
(A) has a minimum of a bachelor's degree; and
(B) is eligible for participation in the Teacher Retirement System of Texas.

Tarrant County requests the Extension personnel listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement. Extension personnel, as ISD adjunct faculty members, will only supervise and be responsible for Texas 4-H members of the district.

We hope Mansfield Independent School District will accept this request. Please let us know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and the members of the Board of Trustees for your consideration of this request.

Sincerely,



Kate Marshall
Extension Agent 4-H & Youth Development

ADJUNCT FACULTY REQUEST

Adjunct Faculty Agreement

THE STATE OF TEXAS COUNTY OF TARRANT

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Mansfield Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individuals as an adjunct member of the Mansfield Independent School District.

Upon consideration and vote of _____ in favor, Laura Miller, Jay Caddel, Jacklyn Jones-Doyle, Alaina Woolsey, Christa DeStefano-Malik, Sancil Hall and Kate Marshall are hereby named as adjunct faculty member(s) of the Mansfield Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 1st day of August, 2026 and remain in effect until the 31st day of July, 2027.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Laura Miller	CEA, Horticulture	MEd	Texas A&M University	1987
Jay Caddel	CEA, Horticulture	BS	Texas A&M University	2015
Jacklyn Jones-Doyle	CEA, Agriculture	MS	Tarleton State University	2010
Alaina Woolsey	CEA, Family & Community Health	MPH	Baylor University of Waco	2015
Christa DeStefano-Malik	CEA, Family & Community Health	BBA	Texas Wesleyan University	2000
Sancil Hall	EA-CEP, 4-H	BS	Missouri State University	2003
Kate Marshall	CEA, 4-H Youth Development	MS	University of Nebraska	2006

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Mansfield Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District IV or Tarrant County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member (s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Tarrant County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Tarrant County Extension Agent(s), Laura Miller, Jay Caddel, Jacklyn Jones-Doyle, Alaina Woolsey, Christa DeStefano-Malik, Sancil Hall and Kate Marshall; (Extension employee) are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Mansfield Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2026.

Mansfield Independent School District

By: _____

Title: _____