

Minutes of Building & Sites Committee Meeting

The Board of Education Prospect Heights School District 23

A Building & Sites Committee Meeting of the Board of Education of Prospect Heights School District 23 was held Tuesday, April 2, 2019, beginning at 7:00 AM in the Grodsky Administration Center.

- I. Call to order – Member Chester, Brian Rominski, Micheal DeBartolo, Member Bednar (via telephone)
- II. Discussion item(s)
 - A. Discuss lost time/overtime report
We discussed the monthly lost time and overtime report from the month of March 2019
 - B. Discuss transition of custodians from annualized salary to pure hourly employees
We discussed the transition from annualized salary to pure hourly pay in the least impactful manner on our custodians. The custodians will lose a paycheck (albeit no monies) in the transition due to time card processing of true hourly employees. The proposal to provide vacation buyout in a one time agreement discussed.
 - C. Discuss 2019 summer worker program
Brian discussed the details of the 2019 summer worker program including total workers needed, scope of work and requested pay range.
 - D. Discuss buildings and grounds intern program request
Brian Rominski, director of buildings and grounds, proposed a summer intern program.
 - E. Discuss implementation of RAPTOR school security system
We discussed the implementation and testing of the RAPTOR school security system for the remainder of this school year and rollout in 2019-20 school year. The system runs an individual's personal information through a database to make sure that the person is not precluded from being in a school building OR has issues which the District must address in order to permit access.
 - F. Discuss work completed during spring break
We discussed the work and projects completed during spring break
 1. Districtwide fire alarm testing
 2. Administration driveway sewer structure repairs
 3. Ross/Sullivan ductwork painting
 4. Ross playground plastic border replacement
 5. MAC railing repairs
 - G. Paving work historical construction documents

- H. Paving condition assessment conducted during spring break
- I. Possible ground water/storm sewer damage below IKE circle lot (under investigation)
- J. Discuss update on AHPD IGA after meeting with organization
We discussed the administration's meeting with AHPD officials, status of the IGA and developments from the meeting
- III. Old business -- Item(s) discussed at previous Building & Sites committee meeting(s)
 - A. Approval of Minutes - March 5, 2019
Member Chester made a motion and Micheal DeBartolo seconded the motion for approval of the minutes from March 5, 2019 Buildings and Sites meeting. Approval is unanimous.
- IV. New business -- Item(s) to be discussed at future Building & Sites committee meeting(s) – NONE
- V. Adjournment
Member Chester made a motion and Micheal DeBartolo seconded the motion for adjournment. Approval is unanimous.