

Neah-Kah-Nie School District 56
Special Board Meeting
District Office Board Room and Virtual
February 6, 2023
5:30 p.m.

Meeting Notes

PRESENT

Board Members

Sandy Tyrer, Chairman
Kari Fleisher, Vice Chair (absent)
Carol Mahoney
Michele Aeder
Landon Myers
Rena Scalabrin
Mike Wantland

Screening Committee

Carol Richmond	Meagan Mower
Cynthia Grelck	Pat Ryan
Jamie Nugent	Kristin Coyle
Margaret Whiting	Amanda Cavitt
Lori Dilbeck	Kathy Kammerer
Kathie Sellars	

CALL TO ORDER

The special meeting of the Board of Directors and members of the superintendent screening committee was called to order at 5:37 p.m. by Chairman Tyrer. Ms. Tyrer welcomed everyone to the meeting. All present stood for the flag salute.

SUSPEND SPECIAL BOARD MEETING

The Special Board meeting was suspended at 5:39 p.m. by Chairman Tyrer to convene executive session pursuant to ORS 192.660(2)(a).

During executive session, the Board heard input from the screening committee on how each member ranked the candidates. The Board determined whom they would like to interview. Ms. Tyrer adjourned executive session at 8:25 p.m.

RECONVENE SPECIAL SESSION

Ms. Tyrer reconvened the special session at 8:25

BOARD SET INTERVIEW SCHEDULE

February 23 through February 25 for candidate interviews. February 23, will be evening interviews. The board will meet from 5:00-5:25 p.m. to go over the process. Interviews should be completed by 8:00 p.m. Each interview will take about 45 minutes. February 25th, we will begin at 9:00 a.m. Interviews should be concluded by noon. The board will debrief and the finalist will be selected.

DEVELOP INTERVIEW QUESTIONS

OSBA has a question bank, there are 90 questions, and they are broken down into sections. You can ask specific questions of candidates. The screening committee may observe the interviews and provide written feedback. The Board will receive an interview calendar with candidate names, the screening committee will also receive an interview calendar without candidate names. Mr. Myers asked who would be conducting the interviews. Ms. Scalabrin stated that she felt that board members should do the interviewing. Mr. Adams agreed. Mr. Adams stated that the Board may ask follow-up questions. Mr. Adams recommended that we have no more than 12 questions, which allows the candidate time to ask questions of the board.

INTERNET SEARCHES

This process allows the board the opportunity to look for issues and ask clarifying questions during the interviews. The board cannot ask questions from any of the protected class information. He recommended that the board read internet information with a high level of cynicism. Ms. Scalabrin volunteered to do the internet searches; Mr. Myers will assist Ms. Scalabrin.

DISCUSS CONTRACT PARAMETERS

Ms. Tyrer stated that we have discussed the salary range; she has pulled the last two contracts for the current superintendent. She is also trying to get superintendent contracts from the surrounding districts so they can see where the similarities are. Ms. Tyrer will continue that work. The whole board will make the final decision on the contract.

Questions: Mr. Myers asked Mr. Adams if he would be reaching out to candidates. Mr. Adams stated that he would be doing that.

ADJOURN

Hearing nothing more to come before the board Ms. Tyrer adjourned the meeting at 8:46 p.m.