

**MINUTES  
BOARD OF TRUSTEES  
WORKSHOP MEETING  
CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
MAY 4, 2026**

The Board of Trustees for the Clear Creek Independent School District met in a workshop meeting in the Boardroom at the Education Support Center, 2425 E. Main Street, League City, Texas 77573, on May 4, 2026.

**1. *Call to Order***

President Cottrell called the meeting to order at 5:00 p.m.

**2. *Establishment of a Quorum***

President Cottrell established a quorum.

Trustees present:       Jonathan Cottrell, President  
                                  Jessica Cejka, Vice President (ABSENT)  
                                  Jeff Larson, Secretary (ABSENT)  
                                  Jay Cunningham, Trustee  
                                  Arturo Sanchez, Trustee  
                                  Jamieson Mackay, Trustee  
                                  Rebecca Lilley, Trustee

Staff present:           Karen Engle, Superintendent  
                                  Members of the Superintendent's Cabinet

**3. *Community Input***

No members of the community addressed the Board.

**4. *Information and Discussion***

***A. Provide Budget Update and Discuss FY 2026 – 2027 Budget Goals, Assumptions and Priorities***

Mr. Paul Miller, Assistant Superintendent of Support Services, presented the update to the Board for Ms. Alice Benzaia, Chief Financial Officer. Members of the Board made comments and asked questions. Mr. Jeff Kohlenberg, Controller, and Dr. Karen Engle, Superintendent, answered the questions.

***B. Present Information Related to SB 536 Bus Seat Belt Requirements***

Ms. Tammy Pickett, Director of Transportation, presented the information to the Board. Members of the Board made comments and asked questions. Ms. Pickett, and Mr. Miller, Assistant Superintendent of Support Services, answered the questions.

**5. Action**

**A. Consent Agenda**

Trustee Mackay moved to accept the consent agenda as presented. The motion carried unanimously.

1. Consider Approval of Human Resources Board Report

**B. Consider Approval of The Renewal of the Clear Creek ISD District of Innovation Plan**

Ms. Leila Sarmecanic, Legal Counsel, presented the information to the Board. Members of the Board made comments and asked questions. Ms. Sarmecanic answered the questions. Trustee Mackay moved to accept the Superintendent's recommendation and adopt the Clear Creek ISD 2026 – 2031 District of Innovation Plan. The motion passed unanimously.

**6. Closed Session**

President Cottrell called the meeting into closed session at 6:03 p.m.

President Cottrell reconvened the meeting into open session at 6:53 p.m.

**7. Action on Closed Session**

**A. Consider Approval of Recommendation for Elementary Principals**

Trustee Cunningham moved to accept the Superintendent's recommendation and name Ms. Kimberly Fernandez as Principal for Ross Elementary. The motion passed unanimously.

Trustee Sanchez moved to accept the Superintendent's recommendation and name Ms. Pamela Baggett as Principal for North Pointe Elementary. The motion passed unanimously.

Dr. Karen Engle, Superintendent, announced Administrative changes at the Elementary level. Ms. Betsy Horner will be the new Principal at Bay Elementary, and Ms. Jennifer Toups will be the new Principal at Whitcomb Elementary. They will be switching campuses and are excited to join their new campus for the 2026 – 2027 school year.

**B. Consider Approval of Recommendation for High School Principal**

Trustee Cunningham moved to accept the Superintendent's recommendation and name Ms. Erin Schmidt as Principal for Clear Springs High School. The motion passed unanimously.

**C. Consider Approval of Recommendation for Deputy Superintendent of Academic Achievement and Innovation**

Trustee Cunningham moved to accept the Superintendent's recommendation and name Dr. Michael Houston as Deputy Superintendent of Academic Achievement and Innovation. The motion passed 4 to 1 (4 in favor, 1 abstained - Lilley).

**8. *Adjournment***

President Cottrell adjourned the meeting at 6:59 p.m.

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Board President

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Secretary

Date Approved: \_\_\_\_\_

*Minutes prepared by Greta McMahon*