

Meeting Date: March 21, 2023 **Meeting Type:** Regular

Item Category: Consent Item Primary Contact: Dr. Roosevelt Nivens

Presenter(s)/Add'l Contact(s): Jill Ludwig, CPA, RTSBA

Item Name: CONSIDER APPROVAL OF RFP #25-2023SE FOR PURCHASE OF CTE SUPPLIES,

SERVICES, EQUIPMENT, AND RELATED SERVICES

Item Summary: The purpose of RFP #25-2023SE CTE-Supplies, Services, Equipment, and Related Services is for the CTE Department to establish a contract which will allow for the legal acquisition of various CTE supplies, services, equipment, and related items. This proposal will be awarded to multiple vendors.

This type of award is beneficial to the District as it allows campuses and departments a variety of vendors to select from, while ensuring that the District is compliant with purchasing regulations according to TEC 44.031.

This proposal will be awarded as a one-year term contract with 4 (four) automatic annual renewal options. Contract terms may include a District election to add formal subsequent proposals. Either party may provide a 30-day advance written notice of intent to cancel prior to the annual termination.

Recommendation: Administration recommends that the Board of Trustees consider approval of all vendors which submitted proposals.

Policy Reference: CH (Legal and Local)

Leadership Definition Alignment: Plan for Success

Strategic Plan Alignment: N/A

Currently Budgeted?

☐ Yes ☐ No ☐ No Budgetary Impact

Completion or Implementation Timeline: 2022-23 Fiscal Year