

Pana Community School District #8

Pana Educational Foundation Committee Minutes

Date: April 22, 2009

Time: 7:02 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter, President

Roll Call: Members present were Don Allen, Rebecca Carter, Jim Downs, Jay Dunseth, Dennis Ishmael, Al Stupek and Bob Zueck.

Members Absent: None

Superintendent Present: Yes

Visitors: None

Motion was made to approve minutes of the March 18, 2009 meeting by Dunseth seconded by Ishmael. All yes.

Treasurer's Report: Jim Downs reported that our checking account balance as of the March 31, 2009 bank statement was \$17,628.73. Jim reported that we did pay a bill with the School District for \$5,558.33 which mainly accounted for Mini-Grant disbursements. Motion to approve treasurer's report was made by Allen and seconded by Zueck. All Yes.

Items Discussed:

Committee Reports:

- 1) Scholarship – Jim Downs will submit a nominee to receive this year's scholarship at our May, 2009 meeting.
- 2) Courtyard – Stupek reported that the Community Courtyard Subcommittee is meeting monthly and continues to develop the framework for the courtyard's fundraising. Dr. Bill Beyers continues to lead the charge which can be grouped into 3 projects; 1) Major donor identification and enlistment, 2) Sustained giving through a Educational Foundation website and 3) Development of a foundation marketing kit to be sold to other communities. Dr. Beyers will be at the May PEF meeting to further explain this process and keep the PEF board updated. We also want to keep the students involved with this project. Dr. Lett, Dr. Beyers and Corena Watson hope to visit a teacher in

Effingham about his production class as well as inquire with Lakeland College about a production program for students.

- 3) Mini-Grants – Dennis Ishmael reported that we still need to get the rest of the Mini-Grant photographs in the Pana News. The Scoring for Education picture has been sent to the Pana News for publication.
- 4) Publicity – Dr. Lett will put together a memorial advertisement to be published in the Pana News in conjunction with Memorial Day. Dr. Lett also reported that the donor board in the commons area of the high school will be updated by graduation.

New Business:

Al Stupek will ask Heather Phillips to forward PEF meeting minutes to PEF board members ahead of time via email. Becky Carter also suggested that we send the minutes to past PEF board members such as Adrian Frodge and Don Kroski.

Next PEF Board meeting is set for Wednesday, May 20, 2009 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Dunseth and seconded by Allen. All yes. Meeting adjourned at 7:40 AM.