

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
April 18, 2018**

Three Rivers School District Board of Directors met for a regular session, Wednesday, April 18, 2018 at Illinois Valley High School, 625 E. River St., Cave Junction, Josephine County, Oregon. A full recording of the meeting is available on the District web page.

PRESENT

Kate Dwyer, Board Chair
Paul Kelly, Board Vice Chair
Rich Halsted, Board Member

Dave Valenzuela, Superintendent

Casey Alderson, Director
Stephanie Allen-Hart, Director
Debbie Simons, Director
Jessica Durrant, Director
Shelly Quick, Recording Secretary

Administrators: Tanner Smith/Illinois Valley High School Principal, Scott Polen/Lorna Byrne Middle School and David Regal/Evergreen Elementary School Principal.

ABSENT:

Jennifer Johnstun, Board Member
Danny York, Board Member

CALL TO ORDER

Board Chair Dwyer called the meeting to order at 4:00 PM and led the audience in the Pledge of Allegiance.

AGENDA APPROVAL

Mr. Halsted made a motion to approve the amended agenda. Mr. Kelly seconded the motion; the motion passed unanimously (Mr. York and Ms. Johnstun absent).

SAY SOMETHING POSITIVE

Ms. Dwyer shared that both the Academic Masters and RiverStars performance were outstanding. Mr. Halsted recognized Director Simons as this was her last board meeting before moving on to Medford School District. Mr. Kelly shared that Kirsten, the girls head soccer coach at North Valley recently passed away due to cancer. They had her service at North Valley this weekend and there was a huge turnout. He also commented that at the last few track events all three high schools were represented. There are some very stellar athletes and he encouraged people to attend. Superintendent Valenzuela recognized Academic Masters. Hidden Valley tied with Grants Pass High School for first place. All of the young adults that competed did an amazing job. He also commented that Illinois Valley and all of the students that participated in the student panel today did a great job. They were prepared with great questions and comments. Director Simons had the opportunity to judge the Future Chefs competition at Hidden Valley. It was elementary students who submitted recipes and then went on to prepare the dishes for judges. Kudos to Ben Guyton for organizing the event. She then shared that she started with the district 26 years ago and it has been a pleasure to serve the Three Rivers School District. Director Durrant gave kudos to four principals who are digging in to put together a grant proposal that would equate to half a million dollars every year for five years. The principals include: Mr. Regal, Mr. Polen, Mr. Lathen and Mr. Stone. Director Allen-Hart commented on how impressed she was with the student panel – their thoughtfulness and their questions. She gave a shout out to Ms. Simons for her work in the district. She then recognized her special education teachers. This has been a wild year and they are all still smiling and

caring for our kids! Director Alderson thanked all of our district coaches. The spring weather has not been easy and our coaches have been more than flexible in moving their schedules around. He attended the state athletic director's conference and kudos to Mr. Sam from North Valley and Mr. Reece at Illinois Valley both receiving statewide recognition. We have three of the greatest athletic directors in the state. Ms. Dwyer recognized retired office manager Robin Jackson, she will be missed.

SUPERINTENDENT'S REPORT

- Superintendent Valenzuela recognized Director Debbie Simon's at her final board meeting with TRSD. He shared a history of the various positions she held with the district that spanned over 25 years and thanked her for her service to the district.

CONSENT AGENDA

Items in the amended consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – April 2018 (*Revised*)
- Coaches – April 2018
- Out of State Travel Requests (2)
- Grant Request (1)
- Approval of draft minutes of previous meetings
 - February 7, 2018 – Work Session
 - February 21, 2018 – Regular Session

Mr. Kelly made a motion to approve the revised Consent Agenda. Mr. Halsted seconded the motion. Ms. Dwyer called for a vote on the motion to approve the Consent Agenda and the motion passed unanimously.

COMMUNITY COMMENTS

- Julia Richardson – Provided the board with a Collaboration Grant update. The next full grant meeting is May 9th. She invited board members to attend.
- Malinda Breedlove-Wilson expressed concern about the anti-bullying policy and communicated with the administration. She was referred to the district complaint policy.

REPORTS – NO ACTION

- **Illinois Valley Administrator Reports**
 - Evergreen Elementary Principal David Regal shared that they started the year with 130 new kids this year and they are working hard building relationships. RTII has been going fantastic! Title teacher Mrs. Campbell and ERC teacher Mrs. King have worked together with their schedule to make sure all kids are being served. DIBEL's math was a pilot this year and they will be implementing in full next year. The PBIS team is going strong this year. Also related to PBIS, a team recently visited Hillsboro and looked at their trauma informed care program. The elementary school has a wellness room and then each room has a calming station as well. He then shared information involving their community partners: Options, bioswale community garden, Boys & Girls Club, Southern Hub-Kaleidoscope and working with the Caring Community meeting.
 - Lorna Byrne Middle School Principal Scott Polen shared that this year they now have 25 minutes every Monday through Thursday for 'Home Base' that centers around trauma informed care. Outdoor school is coming up soon and sixth graders will be spending two nights and three days at Siskiyou Field Institute to participate in outdoor education. Things they revived this year include: National Junior Honor Society, Brain Bowl, Oregon Battle of the Books and PBIS. They will have student led conferences this spring. He is working hard to provide violin next year as an elective. Knowing that his fifth grade reading scores were not as high as he would like them to be, they will be utilizing the elementary RTI system.
 - Illinois Valley High School Tanner Smith shared that the students conducted a food drive

at Christmas and the community did a great job of supporting the kids. I.V. Building Supply has brought them about 70 pairs of shoes for kids, and they are still getting about 200 pounds of food every other week from Shop Smart. Graduation rates are a big deal. A couple of years ago it was 68% on track at the end of the freshman year, and the graduation rate was 68% - it wasn't really changing. The addition of a graduation coach, Scott Thornhill, is a big deal for them. At the end of his first year as principal, their freshman class of 102 kids was at 52% on track to graduate. At the end of this first semester, that class of sophomores is at 77% on track to graduate. Some new things at IVHS: their new school logo on the gym floor, six Apple classrooms and two Apple iPad carts. A couple of things on the horizon: Ghost project follow-up phone app and a school check in app.

- **Kindergarten Readiness Activities**

- Director Durrant shared a couple of upcoming kindergarten readiness activities being funded by the Southern Oregon Early Learning Hub and SOESD (\$73, 851.74):
 - *Kickoff to Kindergarten* – Thursday May 3rd at all elementary schools. Every parent that participates in the training will receive a \$70 gift bag of 'tools' for attending.
 - Kinder Critter Camp – A county wide camp that is offered in both Three Rivers and Grants Pass School Districts to help develop social and emotional skills. Fruitdale and Madrona will be in June and for all of the other schools it will be held in August. Monday through Friday for three hours and it is free. All of the activities are based on Eric Carle books, and at the end of each lesson, the student will receive a book to take home.

- **Board Policies – Second Reading**

- JHCCF – *Pediculosis (Head Lice)*
- JHCCF-AR - *Pediculosis (Head Lice)*

Director Allen-Hart brought forward board policies JHCCF and JHCCF-AR for the first reading. She explained the significant change is that it allows students to return to school after they have been treated as opposed to currently a student needs to be both louse and nit free. It was also recommended to add 'designated personnel' to allow the ability to assess, as the school nurse or administrator is not always available.

- **Woodland Charter School - Revised Charter (*First Reading*)**

- Superintendent Valenzuela explained that we met a recent board work session to discuss Woodland Charter's upcoming renewal in July. There were numerous updates and changes and Woodland has received copies with those changes. They discussed some clarification for section 7(b)(2). In section 10, around District Funding – at the work session we identified some areas where WCS and the district work together in heavy capacities and agreed to work on those things. A meeting is scheduled with Phil Centers next week and each department will meet with him and Mr. Centers for a half hour. Those things will be recorded and a document will be created that would track those areas of intensive support and work to lessen that over time. WCS is currently at 85% and have made a request to go to 87%. Board members would like to see that happen if the capacity was built and the district time were lessened. This will be reviewed again next year. Section 10(1.a.) will be stricken and we will rely on 10(b) as the mechanism for the funding level.
- The superintendent will make the agreed upon changes and the charter will be submitted for a second read and board vote at the May 16th meeting.

- **Boundary Realignment Update**

- Superintendent Valenzuela stated that the district had a great public meeting at Madrona Elementary school that was really well attended and very positive. He reviewed the three proposals: Riverbanks Road from 199 – send those kids to Ft. Vannoy; Murphy Creek Road down to Highway 238 – send all those students to Williams Elementary and then North Applegate Road at 238 and send all those students to Applegate.
- Two of those routes are not viable from a district perspective (they don't save time or money). There was also a lot of culture shock and issue surrounding the Riverbanks

Road proposal – taking a potential Hidden Valley Mustangs and making them North Valley Knights. Riverbanks Road was removed as an option before the community forum.

- To change the N. Applegate Road route, the start and end times of Applegate School would need to be changed, because of the middle school, a shortened day is not viable. To make it work with the needed time frame two busses would need to be added.
- The Williams Elementary from Murphy Creek to Williams is cost neutral, there are some gains in efficiency and it's within a ten minute addition on bus times.
- We are still waiting for the analysis on taking the N. Applegate Road look which currently turns around at Kubli and goes to Applegate School. We are looking at how far from Kubli Road can the stop be moved and still keep everything the same (no added busses and not start and end time changes at Applegate). We are looking to maybe go to Springbrook Road, or if possible Board Shanty.
- Mr. Valenzuela's recommendation at this time is that Williams is totally viable. At the community forum, there was no opposition to the Williams change. Between now and May 16th he will definitely have the information.

ACTION ITEMS

- **Request for Naming of Facility – Illinois Valley High School Track**
 - Director Alderson stated that in accordance with board policy FF we are looking to name the IVHS track in memory of Janie Pope.
 - Robin Jackson shared history and memories of her great friend and coworker Janie Pope, who was a 1973 alumni and the former Office Manager at Illinois Valley High School. They received a \$500 donation from a classmate and the signage will be made by the shop class utilizing their plasma cutter. Other classmates are willing to cover any additional costs over the initial donation.
 - Mr. Kelly made a motion to approve naming the track facility at Illinois Valley High School to honor Janie Pope. Mr. Halsted seconded the motion; the motion passed unanimously.
- **Teacher Appreciation Week Resolution – May 7-11, 2018**
 - Superintendent Valenzuela read the resolution declaring May 7-11, 2018 Teacher Appreciation Week.
 - Mr. Kelly made a motion to approve the resolution. Mr. Halsted seconded the motion; the motion passed unanimously.
- **Superintendent Evaluation**
 - Board Chair Dwyer read the superintendent evaluation statement stating they find his performance to be effective and for only one year, has shown continuous growth. Areas of particular strength include communication with stakeholders and labor relations.
 - Mr. Kelly made a motion to approve the evaluation statement. Mr. Halsted seconded the motion; the motion passed unanimously.
- **Resolution (#04) to Accept Unbudgeted Revenues**
- **Resolution (#05) to Transfer Appropriations**
 - District Accountant Lisa Cross explained they are just housekeeping resolutions. Resolution #04 is to appropriate dollars that were received after the budget was approved last year. Resolution #05 is to properly appropriate the funds to purchase the modular classroom at Fruitdale Elementary.
 - Mr. Halsted made a motion to approve resolution #04 and #05. Mr. Kelly seconded the motion; the motion passed unanimously.
- **Science Instructional Materials for Adoption**
 - Technology Supervisor Rob Saunders, along with Illinois Valley HS teacher Jessica Beck reviewed the adoption process and timeline to shift to the Next Generation Science Standards (NGSS). K-9 will adopt Stem Scopes, which is a digital curriculum – solely internet based. Biology and chemistry will be through Prentice Hall, also a digital curriculum. There is an option to print the materials when needed.
 - The cost for the K-5 adoption is \$110,000 which includes hands-on kits. All of our science classes will have Chromebooks to utilize to access the materials.
 - The total adoption for K through 9 is \$157,605, chemistry \$12,490 biology \$23,356 and AP biology \$3,618. Chromebooks will cost \$50,000 and consumables \$10,000 for a total budget of \$257,070.

- Mr. Halsted made a motion to approve the science instructional materials for adoption. Mr. Kelly seconded the motion; the motion passed unanimously.
- **Sodexo Food Service Contract**
 - Director Simons reminded the board that the food service fund has to be self-operating. She believes food service will end the year in the black due to efforts by Ben Guyton and food service staff. She estimates the ending fund balance to be about \$90,000. They will need to spend \$20-25,000 to replace some equipment that has worn out. The starting fund balance for next year should be close to \$200,000.
 - Ms. Simons then requested the board approve the Sodexo Food Service Management contract for July.
 - Mr. Kelly made a motion to approve the contract. Mr. Halsted seconded the motion; the motion passed unanimously.
- Board chair Dwyer then introduced RiverStars Performing Arts, which entertained the board and audience with one of their dance routines.

FUTURE AGENDA ITEMS

- Mr. Valenzuela reminded board members of the budget meeting on May 16th at 4:30 p.m.
- The pathways model will presented on May 16th.
- Ms. Dwyer asked that the board start looking at a diversion, equity and inclusion initiative.
- Mr. Halsted asked that we look at our summer plan to review our goals and prepare for next year. Board retreat.

FUTURE MEETING DATES

- May 16, 2019 – 6:00 p.m. District Office – *Board Regular Session*

ADJOURNMENT

Board Chair Dwyer adjourned the meeting at 5:40 p.m.

Kate Dwyer
Chairperson of the Board

Dave Valenzuela
Superintendent-Clerk