

# Explanatory Notes

## Community College Localized Policy Manual Update 48

### Lee College

#### **ATTN(NOTE)**

#### **GENERAL INFORMATION ABOUT THIS UPDATE**

Revisions to legal frameworks incorporate clarification of existing materials and new materials arising from the 88th Regular Legislative Session and second special session, as well as amendments to federal statutes and federal and state rules.

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB) or House Bills (HB) from the 88th Regular Legislative Session or second special session. All referenced bills have already gone into effect unless otherwise noted.

#### **AFA(LLEGAL)**

#### **INSTITUTIONAL EFFECTIVENESS: PERFORMANCE AND INSTITUTION REPORTS**

Language addressing Academic Reporting has been updated to reflect amendments to Coordinating Board rules concerning the naming convention for community colleges under the community college finance program. A link to the Coordinating Board Management (CBM) [Reporting and Procedures Manual for Texas Community, Technical, and State Colleges](#) has also been updated.

Additional changes have been made to conform to TASB style.

#### **BI(LLEGAL)**

#### **REPORTS**

The list has been expanded to include two new reports. A new reporting requirement issued by the Coordinating Board applicable to colleges that receive a scale adjustment under the community college finance program has been added at #9. At #20, language has been added to reflect an Administrative Code provision amended to include a police department compliance report.

Also, #21 reflects a nonsubstantive change to the Code of Criminal of Procedure from HB 4504 that is effective January 1, 2025.

#### **CAAA(LLEGAL)**

#### **STATE AND FEDERAL REVENUE SOURCES: STATE**

At Appropriations, revisions have been made to address Coordinating Board amendments to rules, including the addition of language addressing High-Demand Fields and a Shared Services Report.

Additional changes have been made to conform to TASB style.

#### **CAAB(LLEGAL)**

#### **STATE AND FEDERAL REVENUE SOURCES: FEDERAL**

Revisions have been made at Administration of Federal Awards to reflect amendments to the U.S. Office of Management and Budget (OMB) Guidance for Federal Financial Assistance, formerly the OMB Guidance for Grants and Agreements.

Also, revisions have been made based on amendments to the U.S. Education Department General Administrative Regulations (EDGAR).

Additional changes have been made to conform to TASB style.

#### **CAID(LLEGAL)**

#### **AD VALOREM TAXES: APPRAISAL DISTRICT**

SB 2 from the second special session prohibits an individual from being a candidate for the Appraisal District Board of Directors if a Conflict of Interest exists.

Also, SB 2 clarifies that the governing board of a taxing unit may only call for the Recall of an appointed member of an Appraisal District Board of Directors.

Additional changes have been made for clarity and to conform to TASB style.

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#### **CAK(LOCAL)**

#### **APPROPRIATIONS AND REVENUE SOURCES: INVESTMENTS**

At Ethics Disclosure, recommended revisions apply the required qualifications applicable to representatives of brokers/dealers to representatives with distributors of investment pools and indicate representatives with distributors of investment pools must be registered in good standing with the Municipal Securities Rulemaking Board.

#### **CDA(LEGAL)**

#### **ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS**

Language at Annual Financial Report has been updated to reflect amendments to Coordinating Board rules concerning the naming convention for community colleges under the community college finance program. A link to the Coordinating Board's [Budget Requirements and Annual Financial Reporting Requirements for Texas Public Community Colleges](#) has also been updated.

Additional changes have been made to conform to TASB style.

#### **CDE(LOCAL)**

#### **ACCOUNTING: FINANCIAL ETHICS**

At Federal Awards Disclosure, recommended revisions to the disclosure requirements are to align the text with amendments to the OMB Guidelines reflected in CAAB.

A reference to policy CAA has been added for more information related to awards and grants.

#### **CHA(LEGAL)**

#### **SITE MANAGEMENT: SECURITY**

At Law Enforcement Agency, language has been revised to reflect existing Administrative Code provisions related to the creation of police departments that were recently amended to apply to the continued operation of a department, update minimum department standards, and add a compliance report.

Newly adopted rules that require the Texas Commission on Law Enforcement (TCOLE) to exclude the licensee service report of certain officers from the Licensee Service Report Database have been added.

Also, HB 4504 renumbers sections of the Code of Criminal of Procedure, resulting in citation changes throughout this legal framework. The bill is effective January 1, 2025.

Additional changes have been made to conform to TASB style.

#### **CHF(LEGAL)**

#### **SITE MANAGEMENT: WEAPONS**

At Establishment, HB 4504 renumbers a section of the Code of Criminal of Procedure. The bill is effective January 1, 2025.

At Wrongful Exclusion of Handgun License Holder, citations have been updated.

Additional changes have been made to conform to TASB style.

#### **CKE(LEGAL)**

#### **INSURANCE AND ANNUITIES MANAGEMENT: WORKERS' COMPENSATION**

At First Responder Liaison, HB 4504 renumbers a section of the Code of Criminal of Procedure. The bill is effective January 1, 2025.

#### **CR(LEGAL)**

#### **TECHNOLOGY RESOURCES**

This legal framework has been revised to incorporate new federal regulations on Web and Mobile Accessibility applicable to public entities. The deadline for compliance with the requirements varies based on the population size of the entity and whether the entity may be considered a special district government. The Department of Justice has not opined on the type of entity it considers Texas community colleges to be and instead stated that a college should document the reasoning behind its determination regarding

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which deadline applies. TASB Community College Services is available to answer questions about the application of the provisions at your college. We recommend that the college review its documentation with the college's attorney.

This legal framework has also been revised to reflect the FAA Reauthorization Act of 2024, which amended an existing statute addressing Drones.

Additional changes have been made to conform to TASB style.

#### **DAA(LEGAL)                      EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY**

This legal framework has been revised to incorporate the federal Title IX regulations that are currently in effect in the state for clarity as to application as well as new federal regulations implementing the Pregnant Workers Fairness Act.

Additional changes have been made throughout the policy for clarity and to conform with TASB style.

#### **DEAB(LEGAL)                      COMPENSATION PLAN: WAGE AND HOUR LAWS**

This legal framework has been revised to include amendments to rules adopted under the federal Fair Labor Standards Act that increase the minimum salary threshold for Exempt Employees. This change reflects the amendments currently in effect. The amendments scheduled to go into effect January 1, 2025, will be included in the next policy update.

#### **DEC(LEGAL)                      COMPENSATION AND BENEFITS: LEAVES AND ABSENCES**

At Pregnancy and Related Conditions, this legal framework has been revised to incorporate the Title IX regulations that are currently in effect in the state for clarity as to application and new federal regulations adopted under the Pregnant Workers Fairness Act.

#### **DECB(LEGAL)                      LEAVES AND ABSENCES: MILITARY LEAVE**

At Reemployment, this legal framework has been revised to incorporate amendments to definitions found in the federal regulations implementing the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA).

#### **DHB(LOCAL)                      EMPLOYEE STANDARDS OF CONDUCT: CHILD ABUSE AND NEGLECT REPORTING**

Recommended revisions have been made to clarify state requirements for Oral Reports and Making a Report.

#### **EBA(LEGAL)                      ALTERNATE METHODS OF INSTRUCTION: DISTANCE EDUCATION**

At Notification, language has been updated to reflect amendments to Coordinating Board rules. A link to the Coordinating Board's [Distance Education Resources](#) webpage has also been updated at the Note.

#### **EFAA(LEGAL)                      INSTRUCTIONAL PROGRAMS AND COURSES: ACADEMIC COURSES**

Language has been updated to reflect amendments to Coordinating Board rules related to the Adoption of the core curriculum for certain associate degree programs.

In addition, citations have been updated.

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#### **EFAB(LLEGAL)                      INSTRUCTIONAL PROGRAMS AND COURSES: CAREER TECHNICAL/WORKFORCE COURSES**

Language has been updated to reflect newly adopted Coordinating Board rules addressing the process for obtaining approval for Local Needs Courses.

Additional changes have been made to conform to TASB style.

#### **EFAC(LLEGAL)                      INSTRUCTIONAL PROGRAMS AND COURSES: DEVELOPMENTAL EDUCATION**

This legal framework has been updated to reflect the repeal and replacement of Coordinating Board rules related to developmental education.

#### **EFB(LLEGAL)                      CURRICULUM DESIGN: DEGREES AND CERTIFICATES**

Updates have been made to reflect amendments to Coordinating Board rules addressing the degree and certificate Program Planning and Program Approval. A link to the Coordinating Board's [Recommended Course Sequence](#) template and instructions has also been updated.

#### **EFBA(LLEGAL)                      DEGREES AND CERTIFICATES: ASSOCIATE DEGREES AND CERTIFICATES**

Amendments to Coordinating Board rules addressing the approval processes for a New Academic Associate Degree Program and an Academic Certificate, as well as rules relating to the Texas Direct Associate Degree, have been added. Also added are newly adopted rules addressing the structure of, and approval processes for, an Applied Associate Degree program and a Career and Technical Education Certificate.

Additional changes have been made to conform to TASB style.

#### **EFBB(LLEGAL)                      DEGREES AND CERTIFICATES: BACCALAUREATE DEGREES**

Language has been updated to reflect amendments to Coordinating Board rules addressing articulation agreements and the Limitations on the number of baccalaureate degree programs a college may offer.

Additional changes have been made to conform to TASB style.

#### **EFBC(LLEGAL)                      DEGREES AND CERTIFICATES: HIGH SCHOOL DEGREES**

Language has been updated to reflect Coordinating Board rules adopted to implement the Opportunity High School Diploma Program.

#### **EG(LLEGAL)                      ACADEMIC ACHIEVEMENT**

At Field of Study, a citation has been updated to reflect amendments to Coordinating Board rules.

#### **EGA(LLEGAL)                      ACADEMIC ACHIEVEMENT: GRADING AND CREDIT**

At Transfer of Field of Study Curriculum, a citation has been updated to reflect amendments to Coordinating Board rules. Also, language has been updated to reflect Coordinating Board amendments to the Transfer Dispute Resolution process.

Additional changes have been made to conform to TASB style.

#### **EI(LLEGAL)                      TESTING PROGRAMS**

Language has been updated throughout this legal framework to reflect the Coordinating Board's repeal and replacement of rules addressing the Texas Success Initiative.

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Additional changes have been made to conform to TASB style.

#### **FAA(LLEGAL)                      EQUAL EDUCATIONAL OPPORTUNITY: PREGNANT AND PARENTING STUDENTS**

Language has been updated at State Law to reflect new Coordinating Board rules addressing pregnant and parenting students.

#### **FAA(LOCAL)                      EQUAL EDUCATIONAL OPPORTUNITY: PREGNANT AND PARENTING STUDENTS**

Recommended revisions to this local policy have been made to reflect the new Coordinating Board rules relating to the pregnant and parenting students Liaison and the Publication of information regarding the liaison and the community college's pregnant and parenting student procedures on the college's website.

Additional changes have been made for clarity.

#### **FB(LLEGAL)                      ADMISSIONS**

Language has been updated to reflect amendments to Coordinating Board rules addressing the recovery of system operating costs from colleges that use the Common Admission Application Forms.

In addition, changes have been made to conform to TASB style.

#### **FK(LLEGAL)                      STUDENT ACTIVITIES**

The Coordinating Board adopted rules related to athletic Participation.

#### **GCA(LLEGAL)                      PUBLIC INFORMATION PROGRAM: ACCESS TO INFORMATION**

HB 4504 renumbers sections of the Code of Criminal of Procedure, as reflected at Elected Public Officers and Peace Officers/Security Officers, Contact Information, and Photographs of Peace Officers. The bill is effective January 1, 2025.

#### **GE(LLEGAL)                      ADVERTISING AND FUNDRAISING**

Language and citations have been updated to reflect amendments to Administrative Code provisions addressing Commercial Signs.

In addition, changes have been made to conform to TASB style.

#### **GH(LLEGAL)                      RELATIONS WITH SCHOOLS AND DISTRICTS**

Language has been updated at College Connect Courses, FAST Program, and Instructional Partnerships with Public Secondary Schools to reflect the Coordinating Board's repeal and replacement of rules related to dual credit programs, including provisions addressing definitions, Dual Credit Agreements, new Reporting to the Coordinating Board regarding the agreements, Student Eligibility Requirements, and Academic Policies and Student Support Services. For more information, see the [Dual Credit](#) FAQ in TASB [College eLaw](#).

A citation to new Administrative Code provisions relating to the Rural Pathway Excellence Partnership (R-PEP) program has also been added.

Additional changes have been made for clarity and to conform to TASB style.